



THOMPSON'S STATION MUNICIPAL GOVERNMENT
Job Description

Job Title: Maintenance Crew Worker I Pay Grade: 1

Position Summary: Responsibilities vary with primary tasks being the maintenance of all Town streets , storm drains, asphalt surfaces, sidewalks, parks, and Town buildings. Position regularly operates equipment including mowers, tractors, back hoe, skid steer, excavator, truck and trailer, etc.

Minimum Qualifications and Required Knowledge, Skills and Abilities:

Education: High school graduate or equivalent.

Requirements:

Experience:

Reports Directly to: Maintenance Crew Leader

Review Responsibility: Public Works Supervisor

Essential Duties and Tasks:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

Interact effectively with diverse community members

- Assist and advise design professionals, contractors, and the general public in matters relating to construction and code requirements
- Communicates effectively with the public and development community orally and in writing
- Seek innovative solutions to problems while assuring code compliance
- Provide information to the Board of Zoning Appeals
- Participate on and attend meetings of various committees and task forces, as assigned

Interact effectively with Town employees

- Facilitates and works within a "team oriented" environment, being both an effective team leader and team member.
- Support other staff in the development and implementation of goals, objectives, policies, or priorities
- Assist Town Administrator in the supervision of maintenance crew
- Handles confidential information with tact and discretion

Physical Requirements and Work Environment:

This position must have overall stamina and ability to perform moderate to strenuous physical activity. Job requirements may include the ability to climb, bend, and work in tight or confined areas. In addition, close vision, color vision, depth perception, and far vision are essential to performance of the position. Corrective lenses may be utilized. The incumbent must be able to hear alarms and have the ability to audibly identify the presence of a danger or hazard. The position also requires the ability to lift, carry or move items up to 50 pounds. The nature of the work requires the ability to tolerate a variety of weather conditions; hot, cold, wet along with pollutants such as fumes, dust, and other contaminants found on construction sites. The Building Official may also be required to be available during emergency situations and may be required to work irregular or extended hours as necessary to complete Town business.

Date Approved: July 2014
Reports to: Public Works Supervisor
FLSA: Non-Exempt

This job description reflects management's assignment of essential functions; and nothing in this herein restricts management's right to assign or reassign duties and responsibilities to this job at any time.