

**Town of Thompson's Station
Utility Board
Meeting Minutes
February 17, 2021 6:00 p.m.**

Call to Order:

The remote meeting of the Utility Board of the Town of Thompson's Station was called to order at 6:00 p.m. on February 17, 2021, with the required quorum. The following statement was read by Chairman Ridsen:

This meeting is being conducted pursuant to the Guidance from the Comptroller's Office, and in accordance with Governor Lee's Executive Order No. 71 (which was previously extended by Executive Order Nos. 16, 34, 51, 60, and 65): due to the treatment and containment of COVID-19.

This regular monthly meeting for February 17, 2021, is being held by video conference with the Utility Board of Thompson's Station and live streamed, as necessary to protect the public's health, safety, and welfare in light of the coronavirus. Further it is requested that the governing body include this determination in the minutes for this meeting.

We understand, we the members of the Utility Board serve at the pleasure of the citizens of the Town of Thompson's Station, and due to the current situation, is why we are currently live streaming this meeting for the benefit of the public, through our website.

A recording of this meeting will be available on the Town of Thompson's Station website at thompsons-station.com within 24 hours of this meeting. Utility Board Members and staff virtually present were: Chairman Jeff Ridsen, Alderman Brian Stover, Utility Board Members Skip Beasley, Bruce Difrancisco, Lauren Gaudio, Mike Roberts, Charles Starck, Town Administrator Ken McLawhon, Finance Director Steve Banks, Wastewater Coordinator Kenny Bond, IT Coordinator Tyler Rainey, Town Clerk Regina Fowler and Town Attorney Kirk Vandivort. Virtual attendant Matthew Johnson with Barge Design was also remotely present.

Minutes:

Consideration of the minutes of the January 20, 2021 regular meeting and the February 3, 2021 Special Called Meeting were presented. Mr. Skip Beasley made a motion to approve the January 20, 2021 regular meeting minutes and the February 3, 2021 special called meeting as amended. The motion was seconded by Mike Roberts and carried unanimously.

Roll Call Vote:

	<u>VOTE</u>		<u>VOTE</u>		<u>VOTE</u>
Skip Beasley	Yea	Bruce Difrancisco	Yea	Lauren Gaudio	-
Jeff Ridsen	Yea	Mike Roberts	Yea	Charles Starck	Yea
		Brian Stover	Yea		
Yea	6	Nay	0	Absent	

Motion carried.

1. **System Operators Update:** Wastewater Operator Kenny Bond noted they had seen a recent disbursement of a substantial amount of water. The blow off valve has been installed and new VFD pumps are to be installed. One of the pump motors will also need to be repaired. The new drip fields are almost 100% operational. Difficulties have been experienced with the solar panels not properly charging the batteries however, this issue will be addressed. A Board Member wanted to know if the system had received any extra flow due to the inclement weather. The Wastewater Department has had no access to the roads to the drip fields due to the ice storm however, they have not noticed any discernable amount of additional flow because of the inclement weather.
 - a. **Barge Design Updates-Matthew Johnson:** I & I update-BOMA approved flow monitoring at four sites for six months. Installation of these devices should begin by next week and once data has been downloaded and received Barge will review said data.
 - b. **Hill Property Drip Fields:** With the anticipation of the shipment of two valves next week and after installation (by W. O. Construction Co.) and testing of said valves this project should be complete.
 - c. **MBR Update:** The Design is complete and once the funding has been determined and completed (USDA or SRF) Barge will complete the front-end specifications. Discussion with the property owner to purchase additional land for the new pump station for adjacent property next to the existing pump station is ongoing. The funding facilities plan with SRF should be submitted by next week. Barge is awaiting to hear from the environmental review with SRF. After speaking with the Department of USDA they are still awaiting environmental letters from the Native American Tribes. Once Barge wraps up the environmental report for USDA all reports should be completed in the next couple of weeks.
 - d. **Update Capacity Reservation Process:** A Development Overview and a Template for Capacity Assessment Results Overview was shared with the UB board. The question was asked as to whether conditional letters of approval (subject to conditions) will be mailed out or would they flat out be denied? The letters would be mailed and would originate from the Community Development Department/Town Planning Director's Office.
 - e. **Force Main and Pump Station on Hwy 31 and Thompson's Station Road:** Discussions with Developers/Town Administration/Barge are ongoing as how to move forward with this project. The Wastewater pump station in front of the Thompson's Station Church which flows south to Heritage Commons, cannot accept any additional flow. Decisions will have to be determined as to whether to turn this station and pump north to connect to the plant. The new station will be built adjacent to the old station. Conversations are continuing with all parties involved as to a cost breakdown for the

Page 3

Installation of a new 6" pipe vs. the old 4" pipe (HB & TS easement) on Highway 31 running North. Once the details have been accomplished this project should get started fairly soon. A worse-case scenario time frame for completion of said project should take approximately six to eight months.

Announcements: Congratulations to Skip Beasley, Jeff Riden and Charles Starck for their re-appointments to the Utility Board. We also want to welcome Lauren Gaudioso as a new member to the Utility Board.

Adjourn:

There being no further business, the meeting adjourned at 6:45 p.m.

Chairman, Jeff Riden

