

**Town of Thompson's Station
Parks and Recreation Advisory Board
Agenda
March 1, 2016
Minutes of the Meeting
of the Municipal Parks and Recreation Advisory Board
of the Town of Thompson's Station, Tennessee
March 1, 2016**

Call to Order:

The meeting of the Parks and Recreation Advisory Board of the Town of Thompson's Station was called to order at 6:00 p.m. on the 1st day of March, 2016, at the Thompson's Station Community Center with the required quorum in attendance. Members, aldermen and staff in attendance were: Chairman Jim Van Vleet; Board Member Kreis White; Board Member Sheila Shipman; Board Member Alderman Brinton Davis, Board Adviser, Alderwoman Sarah Benson and Town Planner Wendy Deats.

Business:

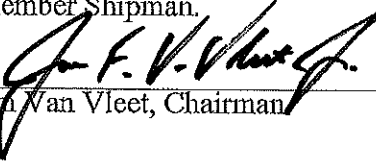
1. **Approval of Minutes** - Approval of prior Minutes was unanimous.
2. **Budget Report**—received and approved. Staff reported that bids for passive park trial are received and the park planning proposal is close to execution.
3. **MTEMC—easement issue.** Underground electricity was proposed in lieu of overhead electrical service in the town's passive park, for which MTEMC sought a renewed easement. The anticipated cost for underground service (excluding the cost of staff labor) is \$12,538.28. Motion to approve made by Board Member White and seconded by Board Member Shipman. The motion passed without opposition.
4. **Park Maintenance & Painting of Pavilions and Bathrooms.** A proposal was received from 360 Painting to power wash and paint the pavilions, roofs, tables, floors and restrooms in the Thompson's Station Park at a cost of \$16,098. After discussion, Board Member Shipman moved to approve the expenditure, which motion was seconded by Board Member White and approved by the Board without opposition.
5. **Park Maintenance issues-miscellaneous.** Alderwoman Benson alerted the Board of the needed removal of a dying tulip poplar tree and of a need to reapply mulch in the Thompson's Station Park (with a request to Mars-Petco for potential assistance). By unanimous consent, the issue was deferred for discussion at the Board's April meeting.
6. **Update on Parks Master Plan.** The consulting contract is expected to be executed soon, per Town Planner Deats.
7. **Selection of Board officers.** Board member White reminded that under the Board's bylaws approved in November, 2015, selection of officers is required at the beginning of each calendar year. After discussion and a need to have the bylaws available for review, Board Member Alderman Davis moved that the Board defer consideration of officer selection for the Board's April meeting, which motion was seconded by Chairman VanVleet and approved by the Board with no opposition.
8. **Next meeting date and time**—The commission's next meeting is set for April 5, 2016 at 6:00 p.m. at the

*This meeting will be held at 6:00 p.m. at Thompson's Station Community Center
1555 Thompson's Station Road West*

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9. Meeting adjourned at 6:25 p.m on motion of Board Member and Alderman Davis and second of Board Member Shipman.



Jim Van Vleet, Chairman

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1555 Thompson's Station Road West*