

**Town of Thompson's Station  
Utility Board  
Meeting Minutes  
May 20, 2020 6:00 p.m.**

**Call to Order:**

The virtual meeting of the Utility Board of the Town of Thompson's Station was called to order at 6:00 p.m. on May 20, 2020 with the required quorum. The following statement was read by Chairman Ridsen:

This meeting is being conducted pursuant to the Guidance from the Comptroller's Office, and in accordance with Governor Lee's Executive Order No. 16 due to the treatment and containment of COVID-19.

This regular monthly meeting for May 20th of 2020 is being held by video conference with the Utility Board of Thompson's Station and live streamed, as necessary to protect the public's health, safety, and welfare in light of the coronavirus. Further it is requested that the governing body include this determination in the minutes for this meeting.

We understand, we the members of the Utility Board serve at the pleasure of the citizens of Town of Thompson's Station, and due to the current situation, is why we are currently live streaming this meeting for the benefit of the public, through our website.

A recording of this meeting will be available on the Town of Thompson's Station's web site at *thompsons-station.com* within 24 hours of this meeting. Utility Board Members and staff virtually present were: Chairman Jeff Ridsen, Alderman Brian Stover, Skp Beasley, Mike Roberts, Charles Starck and Brad Wilson, Town Administrator Ken McLawhon, Finance Director Steve Banks, IT Coordinator Tyler Rainey, Wastewater Supervisor Kenny Bond, and Town Attorney Kirk Vandivort. Bruce DiFrancisco was absent. Additional virtual attendants were Matthew Johnson, Barge Design. Chairman Ridsen welcomed new member Mike Roberts & former member Charles Starck. He also thanked Joe Whitson for his time and service to the Utility Board.

**1. Minutes:**

Consideration of the minutes of the February 26, 2020 regular Utility Board meeting were presented. Alderman Stover made a motion to approve the February 26, 2020 regular Utility Board meeting minutes. The motion was seconded by Skp Beasley and carried unanimously.

**Roll Call Vote:**

	<u>VOTE</u>		<u>VOTE</u>		<u>VOTE</u>
Chairman Ridsen	Yea	Beasley	Yea	DiFrancisco	Absent
Roberts	Yea	Stark	Yea	Stover	Yea
Wilson	Yea				
Yea	5	Nay	0	Abstain	0
				Absent	1

Motion carried.

**2. System Operators Update:**

Kenny Bond updated the UB Board. The influent flow has decreased a small amount. There are still some I & I which is averaging approximately 370,000 gallons coming in which suggests quite a drop from prior months. The Board did ask, "with the approximate 100,000 gallons per day in our drip fields how much longer will the State of Tennessee allow us to continue to get away with this constant overage amount?" Mr. Bond stated as long as the fields were not ponding, there was no run off, no flooding of fields or water entering the creek he thought we would be ok. Hopefully, our new drip field will be on line soon. With all of the

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recent rains, Cell 1 is receiving water overflow from Cell 2. Cell 1 has half of its capacity available at this time.

**3. I & I Update:**

Matthew Johnson-Barge Design participated in the virtual meeting. Matthew has not totally completed analyzing all data at this time. Between Bridgemore, Canterbury and Tollgate, Tollgate seems to be in the best shape. Bridgemore & Canterbury seem to be having the biggest impact with Bridgemore's impact being the worse. Barge will probably be conducting CCTV work and hopes to address the Utility Board in July with a recommendation for said issues.

**4. Hill Property/Alexander Property Update:**

Matthew Johnson-Barge Design addressed the Hill Property update. All of the drip tubing has been installed with most of the header pipes also having been installed. The two wells are inground, but the pumps have not been installed at this time. The railroad crossing is in process this week. They did not encounter rock as expected. The Greenway should also re-open soon. Kenny & Brandon completed a change order for said project. Material is getting through the drip lines in service. This material will need to be prevented from entering the new tubing. The installation of a strainer at the plant may help this situation. W & O Construction Co. has pumps to be installed and piping to be laid. The date for milestones will change due to adverse weather. The suggestion has been made to discontinue investing in Cell 1 and reevaluate at a later date.

The bulk of the soil mapping on the Alexander property has been completed with approximately 10 acres still incomplete at this time. Work is continuing on the completion of said project. Earthsearch has met with TDEC and some areas have been finalized with TDEC. The hope is to have final numbers hopefully for the June UB meeting.

**5. Wastewater Forecast:**

Steve Banks created a wastewater forecast for the next ten years. We typically average 200 permits per year but for forecasting purposes, 150 permits were used. There will be two years of no added capacity. The Alexander property will not be online until 2024 thereby eliminating any capacity for a couple of years.

**Update on Cell 1: Needs to be kept and maintained for storage.**

TDEC- Improvements at wastewater regional plant. A new rule is in the works that would allow for a grant offering 25% credit for re-use towards your permit capacity. If this comes to fruition this would help the town immensely.

At this time, the Town has not approved any capacities for this year. Jeff Risdien noted that loan payments begin in 2023. The collection of developer fees will help pay to get the MBR system up and running. It was suggested that the Utility Board talk with Russ Truell with Sander Piper to better understand the forecast.

In regard to the operating budget, it was determined that the Staff & Utility Board continue to have quarterly meetings with financial advisors to interpret information while continually analyzing our financial standing. If we were to get treated water in Cell 1 how would we get rid of it? The Hill property will expand our capacity of disposing effluent.

6. A motion was made by Skip Beasley to remove the wastewater cap fee of \$55.00 and to institute a policy for an accurate measurement system to determine how much water is being used per household and to charge each household accordingly. The motion was seconded by Charles Starck.

Roll Call Vote:

		<u>VOTE</u>		<u>VOTE</u>		<u>VOTE</u>
Chairman Ridsen		Yea	Beasley	Yea	DiFrancisco	Absent
Roberts		Yea	Stark	Yea	Stover	Yea
Wilson	Yea					
	5		Nay	0	Abstain	0
						Absent 1

Motion carried.

**7. Approve Proposed Ordinance 2020-XXX Reservation of Capacity:**

**Endorsement of an Ordinance 2020-XXX: Wastewater Capacity Reservation System and an Ordinance of the Town of Thompson's Station, Tennessee to Amend Title 19 (Ordinance No. 10-007 Pursuant to Title 18, Chapter 1, regarding Reservation Policy Wastewater Capacity):** A motion was made by Mike Roberts to Approve Proposed Ordinance 2020-XXX Expiration of Capacity; **Endorsement of an Ordinance 2020-XXX: Wastewater Capacity Reservation System and an Ordinance of the Town of Thompson's Station, Tennessee to Amend Title 19 (Ordinance No. 10-XXX Pursuant to Title 18, Chapter 1, regarding Reservation Policy Wastewater Capacity)** and submit said Ordinance to BOMA for consideration with said modifications: The motion was seconded by Skip Beasley.

Roll Call Vote:

		<u>VOTE</u>		<u>VOTE</u>		<u>VOTE</u>
Chairman Ridsen		Yea	Beasley	Yea	DiFrancisco	Absent
Roberts		Yea	Stark	Yea	Stover	Yea
Wilson	Yea					
	5		Nay	0	Abstain	0
						Absent 1

Motion carried.

Adjourn:

There being no further business, the meeting adjourned at 8:57 p.m.

  
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Chairman, Jeff Ridsen