

**Minutes of the Meeting**  
**of the Municipal Parks and Recreation Advisory Board**  
**of the Town of Thompson's Station, Tennessee**  
**June 2, 2020**

**Call to Order:**

The meeting of the Municipal Parks and Recreation Advisory Board of the Town of Thompson's Station was called to order at 6:00 p.m. on 2nd day of June 2020 via electronic means under the authority of the Governor's Executive Order related to public meetings during the COVID-19 emergency with the required quorum.

The following statement was read by Parks Chairman Jim Van Vleet:

Hello and welcome to this the June 2, 2020, Parks and Recreation Advisory Board meeting for the Town of Thompson's Station.

Pursuant to the Guidance from the Office of the Comptroller for the State of Tennessee and in accordance with Governor Lee's Executive Orders No. 16 & 34:

This Town of Thompson's Station Parks and Recreation Advisory Board meeting, with notice, is being held virtually and being recorded to protect the public health, safety, and welfare of the Citizens of Thompson's Station in light of the coronavirus and to continue to allow the Town to function and operate.

Further, it is the desire of the Parks and Recreation Advisory Board to include this determination in the minutes for this meeting.

We understand that we, the Thompson's Parks and Recreation Advisory Board, serves the Town of Thompson's Station, which is why we are currently recording this virtual meeting, broadcasting it live for public viewing, and uploading and preserving it for future viewing.

A recording of this meeting will be available on the Town of Thompson's Station's web site at [thompsons-station.com](http://thompsons-station.com) within 24 hours of this meeting.

Members and staff virtually present were: Chairman Jim Van Vleet; Alderman Brandon Bell; Board Member Matthew Barker; Board Member Gia Card; Board Member Ward Engle; Board Member Larry Simmons; Board Member Miriam Wiggins; Interim Town Planner Micah Wood; Maintenance Supervisor Bryan King; Planning & Permitting Technician Jennifer Jones; and IT Coordinator Tyler Rainey.

**Approval of Minutes.** The minutes of the March 3, 2020 regular meeting were presented.

**After discussion, Alderman Bell made a motion to approve the March 3, 2020 minutes as presented.**

**Roll Call Vote:**

	<b><u>VOTE</u></b>		<b><u>VOTE</u></b>		<b><u>VOTE</u></b>
Alderman Bell	Yea	Chairman Van Vleet	Yea	Board Member Card	Yea
Board Member Engle	Yea	Board Member Simmons	Yea	Board Member Wiggins	Yea
Board Member Barker	Yea				
	<b>Yea 7</b>		<b>Nay 0</b>		<b>Abstain 0</b>

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**Public Comment.**

None.

**Unfinished Business**

**1. Update on Projects:**

**a. 30<sup>th</sup> Anniversary Update**

Mrs. Card gave an update and suggested that we could postpone the event until October or hold it in conjunction with the Christmas tree lighting. Mr. Wood will be speaking to the Town Administrator regarding the project. A sub committee was formed with Board Members Card, Wiggins & Simmons.

**b. Farmers Market Update**

Mr. Wood gave a brief update about the Farmers Market.

**c. Greenways Phase 2 & 3 Update**

Mr. Wood stated that Kimley Horne is proceeding quickly with Phases 2 & 3 and we will try and host an open house for the project soon.

**d. HB&TS Projects/Sarah Benson Park trail re-opening**

Mr. King stated that the grading and cleaning should be done by the end of the week.

**e. Various Eagle Scout Projects**

There are several projects on the horizon and some will be presented in August.

**f. Trash Pick up at Park Facilities**

Mr. Van Vleet voiced concern over trash at the Parks overflowing and Mr. King said it was being taken care of.

**g. General Park Facilities Updates/Maintenance**

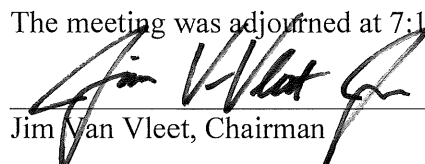
Mr. Wood updated the Board about general maintenance in the park and stated that volunteers cannot use Town Equipment for clean up.

**New Business:**

**2. Budget Report** – Reviewed and looked at various capital improvement projects.

**Adjourn**

The meeting was adjourned at 7:16 p.m.

  
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Jim Van Vleet, Chairman