

**Town of Thompson's Station  
Utility Board  
Virtual Meeting Minutes  
June 24, 2020 6:00 p.m.**

**Call to Order:**

The remote meeting of the Utility Board of the Town of Thompson's Station was called to order at 6:00 p.m. on June 24, 2020, with the required quorum. The following statement was read by Chairman Ridsen:

This meeting is being conducted pursuant to the Guidance from the Comptroller's Office, and in accordance with Governor Lee's Executive Order No. 51 due to the treatment and containment of COVID-19.

This regular monthly meeting for June 24th of 2020, is being held by video conference with the Utility Board of Thompson's Station and live streamed, as necessary to protect the public's health, safety, and welfare in light of the coronavirus. Further it is requested that the governing body include this determination in the minutes for this meeting.

We understand, we the members of the Utility Board serve at the pleasure of the citizens of Town of Thompson's Station, and due to the current situation, is why we are currently live streaming this meeting for the benefit of the public, through our website.

A recording of this meeting will be available on the Town of Thompson's Station's web site at *thompsons-station.com* within 24 hours of this meeting. Utility Board Members and Staff virtually present were: Chairman Jeff Ridsen, Alderman Brian Stover, Board Members Skip Beasley, Bruce DiFrancisco, Mike Roberts and Charles Starck. Brad Wilson was absent. Town Administrator Ken McLawhon, Finance Director Steve Banks, IT Coordinator Tyler Rainey, Wastewater Operator Brandon Haskins, and Town Attorney Kirk Vandivort. Additional virtual attendants were Matthew Johnson, Barge Design.

**Minutes:**

1. Consideration of the May 20, 2020 regular Utility Board Meeting were presented. Mike Roberts made a motion to approve the May 20, 2020 regular Utility Board Meeting minutes. The motion was seconded by Skip Beasley and passed unanimously.

**Roll Call Vote:**

	<u>VOTE</u>		<u>VOTE</u>		<u>VOTE</u>
Skip Beasley	Yea	Bruce DiFrancisco	Yea	Mike Roberts	Yea
Charles Starck	Yea	Brian Stover	Yea	Brad Wilson	Absent
Yea 5		Nay 0		Absent 1	

**Motion carried.**

2. **System Operators Update:** Brandon Haskins updated the UB. The MOR Report shows 11.6 were received and 8.3 was expelled. The effluent was scaled back. West Harpeth has been mowed and repairs were completed as needed in the field. Cell 1 has basically remained the same.

3. **Bridgemore I & I Update - Matthew Johnson presented the following information:**
  - Reviewed system pump station flow data.
  - Data review indicated most significant issue in Bridgemore subdivision.
  - BOMA approved CES to perform smoke testing and CCTV investigations.
  - Field work will take approximately 4 weeks.
  - Coordinating updating the GIS mapping and public notifications with Town staff.
  
4. **MBR Project Update - Matthew Johnson presented the following information:**
  - Conducted design review meeting with Town staff on June 12, 2020.
  - Incorporating comments received and proceeding with work on 60% design submittal.
  - Decommission of Cell #1 will allow for siting of new equipment/structures inside footprint.
  - Cell #2 will be utilized for effluent storage.
  
5. **Hill Property Update - Matthew Johnson presented the following information:**
  - Connection at Dog Park Road is complete.
  - Continuing to install the headers and force main piping.
  - MTEMC in process of installing power line to onsite pump stations.
  - Milestone #1 Date: July 7, 2020.
  - Pending change order for strainer.
  
6. **Alexander Property Update - Matthew Johnson presented the following information:**
  - Approximately 33 acres currently identified for drip.
  - Additional 10 acres are being mapped and coordinated with TDEC.

**Announcements:**

The July Virtual Utility Board Meeting was a Joint Work Session with BOMA for the purpose of discussion of Wastewater Fund CIP projects and General Fund CIP Projects.

**Adjourn:**

There being no further business, the meeting adjourned at 7:12 p.m.

  
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Chairman, Jeff Ridsen