

**Minutes of the Meeting**  
**of the Municipal Parks and Recreation Advisory Board**  
**of the Town of Thompson's Station, Tennessee**  
**July 7, 2015**

**Call to Order:**

The meeting of the Parks and Recreation Advisory Board of the Town of Thompson's Station was called to order at 6:02 p.m. on the 7<sup>th</sup> day of July, 2015, at the Thompson's Station Town Hall with the required quorum. Members and staff in attendance were: Chairman Jim Van Vleet; Vice-Chair David Coleman; Alderman/Board Member Brinton Davis; Board Member Kreis White; Board Member Becky Clark; Board Member Paula Edenfield; Town Administrator Joe Cosentini and Town Planner Wendy Deats.

**Business:**

**1. Election of Officers**

David Coleman nominated Jim Van Vleet for Chairman. The motion was seconded and carried unanimously.

Kreis White nominated David Coleman for Vice Chairman. The motion was seconded and carried unanimously.

**2. Bylaws**

Deferred for future meeting.

**3. Update on Train and Park Signage**

Production is underway on train with an installation date prior to 8/31.

Park signage is in production. Town staff will be removing the existing sign and installing the proposed sign.

**4. Policy for Recreational Use of Thompson's Station Park:**

Chairman Van Vleet noted that the park fields are presently used for impromptu pick-up games rather than organized leagues. However, use during the fall season may be more organized and consistent.

Spring Hill Alderman and Spring Hill Parks Commission member Kayce Williams explained that Spring Hill allows league sign up with signed use agreement. Aldermen Williams will supply a copy of Spring Hill's use agreement for our Board to review. Chairman Van Vleet will follow up with teams using the park in the fall to see what use we have on an organized basis.

**5. Parks Capital Improvement Plan (CIP):**

Discussion to identify priorities for grant requests. Mrs. Deats met with the Rotary Club and they've indicated they will consider partnering with the Town. Board Member Edenfield expressed concerns regarding the trash in the pond. She also brought up the need for equestrian trails. These trails should be separate from walking and bike paths. Chairman Van Vleet stated that the Board of Mayor and Aldermen allocated \$100,000 for the Parks Board.

Staff noted the budget has \$100,000 for capital improvements and \$20,000 for operating expenses.

Chairman Van Vleet stated that the Board could potentially allocate \$15,000 for parks planning, \$75,000 for new park construction or improvements, \$5,000 miscellaneous and \$5,000 for play equipment and/or dog agility equipment.

Mrs. Deats stated that she would contact Outdoor Encounter to see what their plans were for phase 2 of the Dog Park, including the dog agility equipment. Other discussion included parking for equestrian uses, flag pole location at the park in memory of Lee Kitrell, consideration of solar power, self-composting toilets and other green infrastructure for park development.

The Board members have requested that Staff conduct a Survey Monkey query for park priorities for the August meeting, using paper form from park opening.

Event: October 5k and 15k on October 10, 2015 sponsored by Outdoor Encounter as a dog park fundraiser

#### **6. Master Planning**

Brett Creasman, a resident of Thompson's Station and engineer for Kimley-Horn, offered the firm's services for planning stating that Kimley-Horn recently prepared the master plan for Port Royal Park within the City of Spring Hill.

Aldermen Williams of the City of Spring Hill presented a map for the City's walking and bike plan that will soon be presented to the Planning Commission for approval. The City hopes that the plan will ultimately provide for connectivity between the City and the Town of Thompson's Station.

Other discussion: the need for temporary signs or banners for the new park and repairs to the sign for the dog park on Columbia Pike.

There being no further business, the meeting was adjourned at 7:09 p.m.



Jim Van Vleet, Chairman