

Town of Thompson's Station  
Design Review Commission  
Minutes of the Meeting  
August 5, 2015

**Call to Order.**

The meeting of the Design Review Commission of the Town of Thompson's Station was called to order at 4:04 p.m. on Wednesday, August 5, 2015 with the required quorum. Members and staff in attendance were Commissioners Steve Bennett, Wanda Bradley, Kim Peterson and Mary Khim; Town Planner Wendy Deats and Town Recorder Chandra Boughton. Commissioner Daryl Stevens was unable to attend.

**Consideration of Minutes.**

The minutes of the June 3, 2015 meeting were previously submitted.

**Commissioner Peterson moved for approval of the June 3, 2015 Design Review Commission meeting minutes. The motion was seconded and carried unanimously.**

**New Business:**

1. **Non-Residential Site Plan approval for a 13,150 square foot located at 2604 Thompson's Station Road East. (File DR-2015-004).**

Mrs. Deats reviewed the request. Based on the project's consistency with the existing buildings, Mrs. Deats recommended that the Design Review Commission approve the project as presented, with the following contingencies: Prior to occupancy, the landscaping shall be installed in accordance with the approved plans; Prior to the installation of landscaping a pre-installation meeting shall be required. The Commission expressed concern about the hardness of the Foster Holly, suggesting a hardier Holly be used instead. They also expressed concern about the lack of foundation planting on the northwest and southeast sides of the building.

**After discussion, Commissioner Khim moved for approval of the Design Review and Landscaping Site Plan for a 13,150 square foot located at 2604 Thompson's Station Road East, to include the staff recommended contingencies as well as an additional contingency: Add foundation plantings to the southeast and northwest sides of the building. The motion was seconded and carried unanimously. The Commission also recommends replacing the Foster Holly with a hardier type of Holly.**

**Adjourn.**

There being no further business, the meeting was adjourned at 4:20 p.m.

  
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Steve Bennett, Chairman

Darryl Stephens, vice chairman

  
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Wanda Bradley, Secretary