

Minutes of the Meeting  
of the Municipal Parks and Recreation Advisory Board  
of the Town of Thompson's Station, Tennessee  
September 4, 2018

**Call to Order:**

The meeting of the Parks and Recreation Advisory Board of the Town of Thompson's Station was called to order at 6:00 p.m. on the 4th day of September 2018 at the Thompson's Station Community Center with the required quorum. Members, aldermen and staff in attendance were: Chairman Jim VanVleet; Vice Chairman David Coleman; Board Member Sheila Shipman; Board Member Kreis White and Town Clerk Jennifer Jones. Alderman Brian Stover, Board Member Layla Bell, and Town Planner Wendy Deats were unable to attend.

**Public Comment:**

**Mr. Larry Simmons – 3116 Hazelton Dr.** – Voiced concerns over HB&TS Utility easement running through Preservation Park. Does not think all options have been examined or exhausted.

**New Business:**

**1. Approval of Minutes.** The minutes of the August 7, 2018 meeting were presented.

**After discussion, Commissioner White moved to accept the minutes as presented. The motion was seconded and carried by all.**

**2. Dog N Pony Show.** Brittany Carlberg with Good Neighbor Festivals gave an update on the upcoming Dog N Pony Show in September.

**3. Preservation Park Improvements.** Ms. Jones gave a brief report on the status of the amphitheater seating and noted to the Board that we received permission from the Land Trust to convert one of the barns into a restroom. Staff will be figuring out the cost of the restroom and will bring it back before the Board in October.

**4. Grant Applications.** Ms. Jones updated the Board that on September 19<sup>th</sup>, the MPO will be adopting the 2017-2020 TIP which includes a grant for the Town to continue building our greenway through Preservation Park. More details will be available at the October Parks meeting.

**5. HB&TS Easement.** Mr. Tom Puckett with HB&TS came forward to speak to the Board regarding a water utility Easement going through Preservation Park.

**After discussion, Commissioner Coleman made a motion to approve the HB&TS Easement through Preservation Park with the following contingencies:**

- 1. The Land Trust of Tennessee approving all easements.**
- 2. Payment by HB&TS to the Town of the appraised value of easements. HB&TS and the Town shall agree on a MAI certified appraiser to prepare the appraisal.**
- 3. HB&TS shall agree to pay the Town all costs related to re-routing pedestrian traffic and trails affected by the construction of the Water Tank Project and repair and/or rebuild all access roads, including the Railroad Trail, after construction is complete.**
- 4. HB&TS shall meet with Town officials prior to construction to confirm that the Water Tank Project will not damage or negatively affect any historic stone walls or other historically significant features of the park.**

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5. HB&TS will agree to provide the Town a water tap and fire hydrants on site at no cost to the Town.
6. HB&TS will agree to replace any trees that are damaged or removed because of construction of the Water Tank Project. HB&TS shall not touch or harm any Legacy Trees.
7. HB&TS shall agree that its permanent access road to the water tank shall be constructed as an "improved trail" according to NPS standards, being a gravel base with grass planted in it.
8. HB&TS shall agree to hire a professional trail building company to redesign and rebuild any portion of the Railroad Trail affected by the permanent access road.
9. Upon verification that the above conditions have been met, the Town Attorney shall be directed to prepare the easement documents and the Mayor shall be authorized to sign the easement on behalf of the Town.

The motion was seconded and carried by a vote of 4 to 1 with Commissioner White casting the dissenting vote.

6. **Budget Report.** Mrs. Deats will review with the Board in October.

Adjourn.

The meeting was adjourned at 7:42 p.m.

  
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Jim Van Vleet, Chairman