

Minutes of the Meeting
of the Municipal Parks and Recreation Advisory Board
of the Town of Thompson's Station, Tennessee
September 5, 2017

Call to Order:

The meeting of the Parks and Recreation Advisory Board of the Town of Thompson's Station was called to order at 6:00 p.m. on the 5th day of September, 2017 at the Thompson's Station Community Center with the required quorum. Members, aldermen and staff in attendance were: Chairman Jim Van Vleet; Alderman Brian Stover; Board Member Sheila Shipman; Board Member David Coleman; Board Member Layla Bell; Board Member Becky Clark; and Town Planner Wendy Deats. Board Member Kreis White was unable to attend.

Business:

- 1. Approval of Minutes** – The minutes of the August 1st regular meeting were submitted.

Board Member Shipman made a motion to approve the minutes of the August 1st, 2017 meeting as submitted. The motion was seconded and carried unanimously.

- 2. Budget Report** – The budget has not changed since the August 1st, 2017 meeting. There is still \$15,352 in unencumbered funds. Two payments have been made to Mr. Richards, so that will be reflected in the next report. We currently have \$25,600 for the tables, benches, etc. The unpaved pedestrian trail has about \$43,800 left in it. The amphitheater has \$47,300 the Equestrian loop has about \$18,000 and Middle TN Electric project has \$12,538.

Board Member Stover made a motion to approve the budget as presented. The motion was seconded and carried by all.

- 3. Hodgson-Douglas Contract for Design** - Mrs. Deats gave a review of her report and recommended that the Commission approve the contract modified to eliminate some of the improvements that staff is available to complete in house. This change reduces the contract amount to \$26,200. Mrs. Deats also stated that the budget has \$25,610 for tables, benches and trash cans. She recommended moving \$15,610 of the funds for benches, tables and trash cans to the unencumbered funds leaving \$10,000 for future purchases of these items.

Board Member White made a motion to accept the Hodgson-Douglas contract with an amount not to exceed \$27,000. The motion was seconded and carried by all.

Board Member White made a motion to amend the budget and move \$15,610 from tables, benches, etc. to unencumbered funds. The motion was seconded and carried by all.

- 4. Cycle for Life – (Dustin Tracy).**

Board Member Clark made a motion to approve the Cycle for Life event with the contingencies that trash is picked up, and leave restroom facilities clean. The motion was seconded and carried by all.

- 5. Dog N Pony Show Update – (Jack Davis)**

Jack Davis came forward to give an update about the Dog N Pony Show and the 5 K race.

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6. Trail Naming –

After discussion, Commissioner White made a motion to rename Trail 1 to Battlefield Trail and Trail 2 to Depot Trail. The motion was seconded and carried by all.

Chairman VanVleet requested that the Maintenance crew weed eat around the natural fencing and also that they make two passes with the mower on all trails.

Adjourn.

The meeting was adjourned at 6:37 p.m.



Jim Van Vleet, Chairman