

**Town of Thompson's Station
Utility Board
Virtual Meeting Minutes
September 30, 2020 6:00 p.m.**

Call to Order:

The remote meeting of the Utility Board of the Town of Thompson's Station was called to order at 6:00 p.m. on September 30, 2020, with the required quorum. The following statement was read by Chairman Ridsen:

This meeting is being conducted pursuant to the Guidance from the Comptroller's Office, and in accordance with Governor Lee's Executive Order No. 60 (which was previously extended by Executive Order Nos. 16, 34 & 51): due to the treatment and containment of COVID-19.

This regular monthly meeting for September 30, 2020, is being held by video conference with the Utility Board of Thompson's Station and live streamed, as necessary to protect the public's health, safety, and welfare in light of the coronavirus. Further it is requested that the governing body include this determination in the minutes for this meeting.

We understand, we the members of the Utility Board serve at the pleasure of the citizens of the Town of Thompson's Station, and due to the current situation, is why we are currently live streaming this meeting for the benefit of the public, through our website.

A recording of this meeting will be available on the Town of Thompson's Station website at thompsons-station.com within 24 hours of this meeting. Utility Board Members and staff virtually present were: Chairman Jeff Ridsen, Alderman Brian Stover, Utility Board Members Skip Beasley, Bruce Diffrancisco, Mike Roberts, Charles Starck, Town Administrator Ken McLawhon, Finance Director Steve Banks, Wastewater Coordinator Kenny Bond, IT Coordinator Tyler Rainey, Town Recorder/Clerk Regina Fowler and Town Attorney Kirk Vandivort. Brad Wilson was absent. Additional virtual attendants were Matthew Johnson of Barge Design, Whit Moloney with Piper Sandler, and Russell Truell formerly of Piper Sandler.

Minutes:

1. **Consideration of the August 19, 2020 regular Utility Board meeting were presented.** Brian Stover made a motion to approve the August 19, 2020, regular Utility Board meeting minutes as amended. The motion was seconded by Bruce Diffrancisco and carried unanimously.

Roll Call Vote:

	<u>VOTE</u>		<u>VOTE</u>		<u>VOTE</u>
Skip Beasley	Yea	Bruce Diffrancisco	Yea	Jeff Ridsen	Yea
Mike Roberts	Yea	Charles Starck	Yea	Brian Stover	Yea
		Brad Wilson	absent		
Yea 6		Nay 0		Absent 1	

Motion carried.

2. Presentation of Financing Information: Whit Moloney of Piper Sandler & Co. & Russ Truell formerly of Piper Sandler & Co. presented financing information to the Utility Board Members for the renovation of the Regional Waste Water Plant. The topic was Public Market Borrowing vs. an SRF Loan. After much discussion and due to time constraints, the Board interjected the idea of gathering pertinent loan information and completing applications for both a USDA and SRF loan simultaneously. Matthew Johnson-Barge Design was tasked to provide the UB Board with a cost/contract amendment for completion of dual applications.

A motion was made by Jeff Risdien and seconded by Bruce Difrancisco to proceed with a dual track relative to simultaneously making application for a USDA and SRF loan and modifications to Barge Design Contract for renovations of the Regional Waste Water Plant.

Roll Call Vote:

	<u>VOTE</u>		<u>VOTE</u>		<u>VOTE</u>
Skip Beasley	Yea	Bruce Difrancisco	Yea	Jeff Risdien	Yea
Mike Roberts	Yea	Charles Starck	Yea	Brian Stover	Yea
		Brad Wilson	absent		
Yea	6	Nay	0	Absent	1

Motion carried.

3. Updated Information Re: Ordinance No. 2020-008: An Ordinance of the Town of Thompson’s Station, Tennessee to Amend Ordinance No. 10-007 and Title 18, Chapter 2 of Thompson’s Station’s Municipal Code Regarding Waste Water System User Rate. Updated information on the above Ordinance No. 2020-008 was shared with the Utility Board.

4. Consideration of a Waste Water Tap Transfer Policy:

A motion was made by Brian Stover and seconded by Skip Beasley to create a Town of Thompson’s Station Waste Water Tap Transfer Policy with an amendment to item #7 (The Town shall then reimburse the existing tap holder/developer for the current existing tap fee rate).

Roll Call Vote:

	<u>VOTE</u>		<u>VOTE</u>		<u>VOTE</u>
Skip Beasley	Yea	Bruce Difrancisco	Yea	Jeff Risdien	Yea
Mike Roberts	Yea	Charles Starck	Yea	Brian Stover	Yea
		Brad Wilson	absent		
Yea	6	Nay	0	Absent	1

Motion carried.

5. System Operators Update:

Kenny Bond noted that 6.41 acres are on line at this time and the flow is approximately 30,000 thousand gallons. Waste water staff is pleased with the performance at this time.

6. **Barge Design Updates: Matthew Johnson-Barge Design updated the following:**
- a. **Bridgemore I & I Update:** Smoke testing indicated thirty defective service line issues. Thompson's Station's Waste Water Staff will repair those thirty defects. Due to the results of the smoke testing it was recommended not to spend the \$43,000 allocated for CCTV but rather spend those funds on a flow monitoring program.
 - b. **Hill Property Construction Update:** The strainers have been installed and are sufficiently doing their job. Construction should be complete by approximately the first week of November minus the punch list.
 - c. **Alexander Property Update:** Nothing new to report. At this time, we have 36 acres of usable soil for the drip field however, that number will decrease.
 - d. **MBR Project Update:** The technical portion of the design is 90% complete. The design should be ready for Town review on approximately October 23rd, 2020. The design will not be fully complete due to clarification of the funding process. Once funding has been determined the design may then be completed.

Adjourn:

There being no further business, the meeting adjourned at 8:12 p.m.



Chairman, Jeff Risdan