

Town of Thompson's Station  
**Parks Board**  
**Meeting Agenda**  
January 4, 2022

**Meeting Called To Order - Confirm Quorum**

**Parks Board Annual Meeting**

- a. **Introduction of new Board Member**
- b. **Election of Officers-**
  - i. **Chair**
  - ii. **Vice Chair**

**Consideration Of The Minutes Of The Nov. 2, 2021 Meeting**

Documents:

[NOVEMBER 2 2021 MINUTES.PDF](#)

**Parks Board Member Forum**

**Regular Agenda –**

**1. Update On Projects:**

- a. Tri-star Structure in Preservation Park/Tobacco Barn wood removal/reuse
- b. Tree City Application

Documents:

[ITEM 1B ARBOR DAY PROCLAMATION.PDF](#)

**2. Parks Event Permits:**

- a. Spring Hill Youth Football- Preservation Park. Request an on-going event Mondays, Tuesdays, and Thursdays from 6-8pm from July through November.

**3. Community Garden Rules Update**

- a. Bee City Annual Event Planning

Documents:

[ITEM 3 GARDEN GUIDELINES.PDF](#)

**4. Budget & CIP Report**

- a. 20-21 FY CIP Project Updates
- b. 21-22 FY CIP Project Discussion

Documents:

[ITEM 4 PARKS 5 YEAR CIP LIST.PDF](#)  
[ITEM 4 PARKS CIP 2021-2025.PDF](#)

**Adjourn**

*This meeting will be held at 6:00 p.m. at the Community Center  
1555 Thompson's Station Road West*

**Minutes of the Meeting**  
**of the Municipal Parks and Recreation Advisory Board**  
**of the Town of Thompson 's Station, Tennessee**  
**November 2, 2021**

**Call to Order:**

Members and staff present were: Chairman Larry Simmons; Alderman Brandon Bell; Board Member Matthew Barker; Board Member Ward Engle; Board Member Millie Halvorson; Board Member Zina Harris; Town Planner Micah Wood; Maintenance Supervisor Bryan King and Planning Technician Jennifer Banaszak. Board Member Clayton Blunt was unable to attend.

**Approval of Minutes.** The minutes of the October 5, 2021 regular meeting were presented.

**After discussion, Board Member Ward Engle made a motion to approve the October 5, 2021 minutes as presented. The motion was seconded and carried by all present.**

**Parks Board Open Forum**

**Public Comment:**

None

**Regular Agenda**

**1. Update on Projects:**

**a. Tri-star Structure in Preservation Park/Tobacco Barnwood reuse –**

**After discussion, Board Member Barker made a motion to move the Tri -Star structure build to BOMA to review. The motion was seconded and carried by all present.**

**b. Tree Removal along Phase 1 Greenway – Mr. King stated that he had the trees removed in Preservation Park**

**c. TAP Submission for Phase 4 Greenway – Mr. Wood stated that this ha been submitted to TDOT.**

**d. Alexander Trail maintenance jurisdiction – Williamson County will maintain the trail at the top of the split.**

**e. Park Decoration for the Holidays – There will not be a tree lighting this year, however, Board Member Harris will help put together a team for park decorations.**

**2. Thompson's Station Community Association**

Please forward TSCA email addresses to Millie Halvorson.

**3. Areas of Focus for Board Members**

**a. Grants – Millie Halvorson**

**b. Preservation Park – Ward Engle**

**c. Sarah Benson Park & Facebook – Clayton Blunt**

**d. Community Garden – Zina Harris**

**e. Soccer Fields plus Alexander and Stephens Way Trails – Matt Barker**

**4. Budget & CIP Report**

**Minutes of the Meeting**  
**of the Municipal Parks and Recreation Advisory Board**  
**of the Town of Thompson 's Station, Tennessee**  
**November 2, 2021**

Mr. Wood reviewed the budget report and CIP stating that we would focus on benches and also branding for the parks.

Board Member Simmons announced his retirement.

**Adjourn**

The meeting was adjourned at 6:44 p.m.

---

Larry Simmons, Chairman



**TREE CITY USA®**  
An Arbor Day Foundation Program

\*\*\*

## OFFICIAL PROCLAMATION

\*\*\*

**WHEREAS** in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

**WHEREAS** this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

**WHEREAS** Arbor Day is now observed throughout the nation and the world, *and*

**WHEREAS** trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

**WHEREAS** trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

**WHEREAS** trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

**WHEREAS** trees — wherever they are planted — are a source of joy and spiritual renewal.

**NOW, THEREFORE,** I, Corey Napier, Mayor of the City of Thompson's Station, do hereby proclaim April 20, 2022 as **ARBOR DAY** In the City of Thompson's Station, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

**FURTHER,** I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

**DATED THIS** \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Mayor \_\_\_\_\_

Phone: (615) 794-4333  
Fax: (615) 794-3313  
www.thompsons-station.com



1550 Thompson's Station Road W.  
P.O. Box 100  
Thompson's Station, TN 37179

## GARDENER GUIDELINES

The following guidelines have been established by Town Staff in order to maintain an enjoyable, safe, and productive experience by all. Please read the following and direct any questions to Staff or someone identified by Staff as the garden leader.

1. All gardeners are to complete application form.
2. TSCG utilizes **organic gardening practices** for growing, fertilizing, plant disease management and pest control.
3. All gardeners must participate in at least one volunteer event.
4. **Keep your plot and areas around your plot clean!**
5. Please keep your pets away from the garden plots. We love them, but we don't want them chewing on one another's produce!
6. Planting illegal plants is prohibited.
7. At the end of the gardening season, all dead plants and non-plant materials must be removed and disposed of properly. All gardens must be left neat and tidy. If your plot is not cleaned, you could lose your privileges for the next season.
8. Pick up your trash! We do not have garbage cans on site, so please don't litter.
9. Do not pick anything from your neighbor's plot without their approval.
10. Please do not leave the water on unattended. We utilize potable water (don't drink it), and the tank will dry up if the water is not turned off.
11. Smoking and chewing tobacco is not allowed. Tobacco can transmit a lethal virus to tomatoes and cigarette butts are loaded with toxins.
12. Drugs, alcohol, radios & fires are not allowed.
13. Please supervise your children.
14. For your safety, please only garden during the daylight hours.
15. Report theft, vandalism, and unusual activities to the Town at 615-794-4333.
16. Use common courtesy and please be considerate of your gardening neighbors and ENJOY yourself.

**\*\*\*If any of the guidelines are in violations, you will be contacted by phone or email and will have one week to remedy the situation. After one week, you will lose your garden privileges and your plot will be reassigned.\*\*\***

## **Parks 5 Year Capital Improvements Plan**

### **1. Parkland and Greenway Signage and Branding FY2021-22**

The project will work to create a unified brand for the Town's parkland and to install signage that conveys that brand throughout each park and greenway trail.

### **2. Parkland Maintenance and Facilities Upgrades FY2021-22**

This project is an on-going budget item that includes generally upkeep and upgrades that are needed for the Town's parkland.

### **3. Park Benches and other Furniture FY2021-22 & FY2022-23**

This project will provide replacements for benches and furniture throughout the Town's parkland. This project is projected to cover two fiscal years.

### **4. Dog Agility Equipment FY2021-22**

This project will provide for the construction and installation of new dog agility equipment at the Mars Dog Park.

### **5. Town Parks Master Plan FY2022-23 & FY2023-24**

This project will create a Townwide Master Plan for the Town's Parkland current and future needs.

### **6. Preservation Park Horse Trail & Parking Upgrades FY2022-23**

This project will provide for the designation, construction, and installation of the horse trails in Preservation Park, according to the Preservation Park Master Plan. In conjunction, the parking lot areas will be upgraded to accommodate the horse trailers and to provide to additional parking for Preservation park

## **Parks 5 Year Capital Improvements Plan**

### **7. Preservation Park Amphitheater FY2023-24**

This project will provide for the construction and installation of an amphitheater in Preservation Park, per the Preservation Park Master Plan.

### **8. Sarah Benson Park Playground ADA Upgrades FY2024-25**

This project will provide for an assessment and any recommended upgrades necessary to ensure compliance with the Americans with Disabilities Act. This project may be grant funded.



