

Town of Thompson's Station
Parks and Recreation Advisory Board
Meeting Agenda
January 9, 2017

Meeting Called To Order

Discussion Items:

1. Consideration Of The Minutes From November 1, 2016

Documents:

[NOVEMBER MINUTES MINUTES.PDF](#)

2. Budget Report

Documents:

[2017 01 PARKS BUDGET.PDF](#)

3. Updates

- a. Land Trust Determination on Conservation Easement Amendment
- b. RFP
- c. Gate
- d. Firetruck

Documents:

[LAND TRUST APPROVAL LETTER.PDF](#)

4. Request To Ride ATVs Within A Designated Area At Preservation Park (Chuck Bistline)

- a. Email attached

Documents:

[BISTLINE REQUEST FOR ATVS.PDF](#)

5. Approval Of Parks Master Plan

Documents:

[PRESERVATION PARK MASTER PLAN.PDF](#)

Adjourn

Meetings take place in Thompson's Station's Community Center

Minutes of the Meeting
of the Municipal Parks and Recreation Advisory Board
of the Town of Thompson 's Station, Tennessee
November 1, 2016

Call to Order:

The meeting of the Parks and Recreation Advisory Board of the Town of Thompson's Station was called to order at 6:00 p.m. on the 1st day of November, 2016 at the Thompson's Station Town Hall with the required quorum. Members, aldermen and staff in attendance were: Chairman Jim Van Vleet; Board Member Kreis White; Board Member Sheila Shipman; Board Member Becky Clark; Board Member Layla Bell; Alderman Brinton Davis, Alderwoman Sarah Benson and Town Planner Wendy Deats. Vice Chairman David Coleman was unable to attend.

Business:

1. **Approval of Minutes** – The minutes of the October 4, 2016 meeting were submitted.

Board Member White made a motion to approve the minutes of the September 6, 2016 meeting as submitted. The motion was seconded and approved unanimously.

2. **Budget Report** –

Mrs. Deats reviewed her report, noting that \$31,688 are encumbered with the Middle TN Electric project, the Park Master Plan, and the Eagle Scout's work in Thompson's Station Park, leaving \$187,221 in the budget which includes the \$165,000 that the Board of Mayor and Aldermen approved for the Parks Board.

Board Member Davis made a motion to approve the budget. The motion was seconded and carried unanimously.

3. **Updates** –

- The Board of Mayor and Aldermen

Mrs. Deats then informed the Board that the Williamson County Parks and Recreation Board wishes to partner with the Town to discuss some opportunities for upcoming projects.

4. Board Member White made a motion to add a non-agenda item to the agenda to further discuss the purchase of a firetruck. The Board discussed the purchase and made a motion to approve the purchase of the firetruck not to exceed \$18,000.

The motion passed 6 – 1 with Board Member Shipman casting the opposing vote

5. **Board Member Shipman made a motion to officially name the new park “Preservation Park.” The motion was seconded and carried by all.**

Public Comment –

Larry Simmons – 3116 Hazelton Dr. – Requested a follow up regarding the opening of Preservation Park gates.

Adjourn.

Jim Van Vleet, Chairman



TOWN OF THOMPSON'S STATION
PARKS AND RECREATION ADVISORY BOARD
FY 2016 - 2017

SUMMARY OF REVENUE AND EXPENDITURES:

	FY 2016-17					
	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16
Beginning Balance	\$ 66,283	\$ 66,283	\$ 63,478	\$ 61,258	\$ 218,909	\$ 218,909
Revenue						
Description						
Federal Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
From General Fund	\$ -	\$ -	\$ -	\$ 165,000	\$ -	\$ -
Total Revenues	\$ -	\$ -	\$ -	\$ 165,000	\$ -	\$ -
Total Revenues & Fund Balance	\$ 66,283	\$ 66,283	\$ 63,478	\$ 226,258	\$ 218,909	\$ 218,909
Expenditures						
Description						
Consulting Fees	\$ -	\$ 2,805	\$ 2,221	\$ 3,300	\$ 3,300	\$ 3,300
Park Improvements	\$ -	\$ -	\$ -	\$ 4,049	\$ -	\$ 989
Vintage Firetruck	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ 16,000
Total Expenditures	\$ -	\$ 2,805	\$ 2,221	\$ 7,349	\$ 19,300	\$ 20,289
Ending Fund Balance	\$ 66,283	\$ 63,478	\$ 61,258	\$ 218,909	\$ 199,609	\$ 198,620

Funds encumbered as of December 31, 2016: Master Plan = \$14,850; MTEMC = \$12,538; Land Trust = \$5,000
 Preservation Park: Amphitheater = \$47,300; Unpaved Pedestrian Trail = \$48,875; Equestrian Loop = \$18,000; Tables, benches, etc. = \$34,100
Unencumbered parks budget at December 31, 2016: \$198,620 - \$180,663 = \$17,957



501 East 16th Street
Suite 113
Chattanooga, TN 37408
423.305.1783
landtrusttn.org

December 28, 2016

Wendy Deats
Town of Thompson's Station
P.O. Box 100
Thompson's Station, TN 37179

Re: Request to amend the Heron Farm / Thompson's Station Conservation Easement

Dear Wendy,

On December 1st, our Board of Directors approved an amendment to the Heron Farm Conservation Easement (recorded on December 27, 2007 in Williamson County) which covers approximately 104 acres of the Preservation Park at Thompson's Station property. The amendment as approved will allow the following changes to the conservation easement:

- Education center – relocation of the building envelope from Thompson's Station Road West into the interior of the property approximately 500'
- New entrance drive and paved parking – approximately 22' wide asphalt drive to access the education center and equestrian area and paved parking area at the education center
- Paved greenway trail – 10' wide asphalt multi-use trail
- Amphitheater – approximately 70 seat open air amphitheater with stone benches and grass

In addition, the amendment will clarify language in the conservation easement related to trails and add "public recreation" as a conservation value. The other requested uses/improvements are otherwise permitted in the existing conservation easement.

The Land Trust for Tennessee will draft the amendment document and send to the Town for review. Once approved, the amendment will need to be executed by both parties and recorded at the Williamson County register of deeds. We will see that it is recorded and will send you a copy of the recorded document.

In order to cover our staff time to complete the amendment, as well as manage the increased stewardship needs due to the property being developed into a public park, our Board is requiring a \$5,000 stewardship fee for the amendment. We know from our work with other public



properties that we will have a greater stewardship obligation due to more requests and activity on the property. After staff time is covered, the remainder of the funds will go into our Stewardship Fund which is a restricted fund used only for the long-term maintenance and enforcement of our conservation easements.

We greatly appreciate the opportunity to work with you. Please contact me if you have any questions about this request or the conservation easement in general.

Sincerely,

A handwritten signature in cursive script that reads "Sarah O'Rear".

Sarah O'Rear
Stewardship Director

cc: Chris Mantle, Hodgson Douglas, via email

Wendy Deats

From: Chuck Bistline <crb149@tollgatevillagetn.com>
Sent: Tuesday, December 20, 2016 12:09 PM
To: Wendy Deats
Cc: Graham Shepard; Corey Napier; Brandon Bell
Subject: Fwd: Kids size ATVs in Town Parks

Hi Wendy---

Regarding my request below, I'd like to slightly revise it to apply only to kids 12 yrs. and younger (rather than my original 13-15 yrs.). I'd also like it to include SMALL dirt bikes, trikes and GO-Karts in addition to Small 4-wheelers.

The whole idea is to give the younger, beginner riders a nice, big and safe place to ride and learn. Having "experienced" teens would tend to possibly create an unsafe condition for the small kids, even good, responsible teens (which I'm sure is all we have here:). And, as per my original request, limit the size of the motorized vehicles to small, beginner ones.

There are commercial parks available in the area for higher level riders all the way to adults. They contain the curves and ramps, etc. that the experienced riders want. I've observed these and would not want to see the little guys and girls on the track with them---too dangerous for the young AND the older riders!

My idea doesn't even include a track of any kind---just some designated space without the "no motors" rule.

Thanks---see you Jan. 9th. Merry Christmas and Happy New Year!

Chuck Bistline
615-636-3221
crb149@tollgatevillagetn.com

From: Chuck Bistline <crb149@tollgatevillagetn.com>
To: wdeats@thompsons-station.com
CC: Brandon Bell <bbell5@bellsouth.net>, Graham Shepard <graham.shepard@aol.com>, Corey Napier <cnapier@thompsons-station.com>

Hi Wendy---

Chuck Bistline here. I stopped by a couple days ago to ask if kids could ride their small 4-wheelers in Preservation Park. You told me they could not at present, but suggested I send you a request that you could consider at a Jan. 2017 meeting. Please consider this note as such a request.

I'm hoping you will open up a small section of either Preservation Park or Thompson's Station Park for young kids to be able to ride without concern for traffic or having to "know somebody" i.e. a private owner of

acreage. I am NOT suggesting a full scale MX/ATV Park by any means, as that would involve construction of course/ramps etc.---just a small area of land that would remove the "no motors" restriction. It could even be flat land approximately the size of a football field, give or take.

I'd suggest limiting the age of riders and size of the 4-Wheeler engines to, say, age 13 or 15 and 150cc engines--I'm not a planner, but you are, so whatever you think appropriate would be fine. We are a rural community, (or trying to remain one!) and it would be nice to use a little space to provide a safe and sporting activity for some "rural kids"!

I'm really hoping this is not shot down with legal babbling about liability, blah blah. I understand in today's litigious society, it has to be considered, but I'd like to think folks around here are a little better than that. Just prominently post some legalese about operation at your own risk...the Town is free of any liability...blah blah and let the kids have a little good, clean , country fun!

Thanks for suggesting I write you, and for considering my request. Call or email with any questions and to update me, please.

Thanks again---

Chuck Bistline
615-636-3221
crb149@tollgatevillagetn.com

TRAIL LENGTHS:
 PAVED GREENWAY - 6,700 LF (1.27 MI)
 EQUESTRIAN - 13,115 (2.48 MI)
 PEDESTRIAN - 20,262 (3.84 MI)

- 1 - EDUCATION CENTER - NEW
- 2 - ENTRANCE DRIVE - NEW
- 3 - BLUE LINE STREAM - EXISTING
- 4 - COMMUNITY GARDENS - NEW
- 5 - EQUESTRIAN CAMPUS - EXISTING
- 6 - STORAGE BUILDING - EXISTING
- 7 - EQUESTRIAN ARENA - NEW
- 8 - PAVED GREENWAY TRAIL - NEW
- 9 - AMPHITHEATER - NEW
- 10 - CROSS COUNTRY SCHOOLING AREA - NEW
- 11 - RIDGELINE TRAIL - NEW
- 12 - PICNIC AREA - NEW
- 13 - BALD HILL TOP - EXISTING
- 14 - GRAVEL ROAD - EXISTING
- 15 - MOWED TRAIL - NEW
- 16 - EQUESTRIAN LOOP - NEW
- 17 - OAK GLADE PICNIC AREA - NEW
- 18 - LOOKOUT TOWER - NEW
- 19 - CANOPY WALK - NEW
- 20 - IMPROVED POND - NEW
- 21 - EXISTING BARN - EXISTING
- 22 - CATTLE CROSSING - EXISTING

