

Town of Thompson's Station  
Parks and Recreation Advisory Board  
Meeting Agenda  
February 5, 2019

**Meeting Called To Order**

**Consideration Of The Minutes Of The November 13, 2018 Meeting**

Documents:

[NOVEMBER 13 2018 MINUTES.PDF](#)

**Public Comment**

**Election Of Officers**

**New Business:**

**1. Preservation Park Improvements - Update On The Under Grounding Of Electricity And Bathroom Construction**

**2. Update On Grants**

ATP - Awarded/Training

TAP - In Process

Partnership Project Funding Grant - Submitted

**3. Calendar Of Events - Set Dates For 2019 Events**

**4. Budget Report**

Documents:

[PARKS BUDGET JAN2019.PDF](#)

**Adjourn**

*This meeting will be held at 6:00 p.m. at the Community Center*

*1555 Thompson's Station Road West*

**Minutes of the Meeting**  
**of the Municipal Parks and Recreation Advisory Board**  
**of the Town of Thompson 's Station, Tennessee**  
**November 13, 2018**

**Call to Order:**

The meeting of the Parks and Recreation Advisory Board of the Town of Thompson's Station was called to order at 6:00 p.m. on the November 13, 2018 at the Thompson's Station Community Center with the required quorum. Members, aldermen and staff in attendance were: Chairman Jim VanVleet; Vice Chairman David Coleman; Board Member Sheila Shipman; Board Member Layla Bell, Board Member Miriam Wiggins and Alderman Brian Stover. Board Member Kreis White arrived at 6:03 p.m.

**New Business:**

**1. Approval of Minutes.** The minutes of the October 2, 2018 meeting were presented.

**After discussion, Commissioner Coleman moved to accept the minutes as presented. The motion was seconded and carried by all.**

**2. Preservation Park Improvements.**

Mrs. Deats updated the Board on the under grounding of the electricity and the bathroom construction, stating that the restroom should be complete by March 2019.

**3. Preservation Park Signage.**

Mrs. Deats updated the Board on the Heritage Foundation grant for signage through the Park. The Board then took a break at 6:14 to look at an example of the signage, then resumed at 6:17 pm.

**After discussion, Alderman Stover made a motion to defer the Preservation Park signage to the January 2019 meeting. The motion was seconded and carried by all.**

**4. TAP Grant**

Mrs. Deats updated the Board regarding the application that was submitted for an east-west greenway/trail through Canterbury.

**5. Budget Report**

Mrs. Deats reviewed the budget report.

**6. Calendar of Events**

Mrs. Deats encouraged everyone to start thinking about a calendar/schedule of events for 2019.

**Adjourn.**

The meeting was adjourned at 6:40 p.m.

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Jim Van Vleet, Chairman



*Town of Thompson's Station  
Parks and Recreation Advisory Board  
FY2018-2019*

**Summary of Parks Revenue and Expenditures**

		FY 2018-19		
		Nov-18	Dec-18	Jan-19
<b>Beginning Balance</b>		\$ 92,332	\$ 92,132	\$ 91,019
<b>Revenue</b>				
<b>Description</b>				
Federal Grant Funds		\$ -	\$ -	\$ -
State Grant Funds		\$ -	\$ -	\$ -
Donations		\$ -	\$ -	\$ -
Events		\$ -	\$ -	\$ -
Rentals		\$ 300	\$ 659	\$ 200
From General Fund		\$ -	\$ -	\$ -
<b>Total Revenues</b>		<b>\$ 300</b>	<b>\$ 659</b>	<b>\$ 200</b>
<b>Expenditures</b>				
<b>Description</b>				
Consulting Fees		\$ -	\$ -	\$ -
Park Improvements - Benson Park:				
* Trees		\$ -	\$ -	\$ -
* Sign		\$ -	\$ -	\$ -
Park Improvements - Preservation Park:				
* Sign		\$ -	\$ -	\$ -
* Tables, Benches, etc.		\$ -	\$ -	\$ -
* Bathrooms		\$ -	\$ -	\$ 5,093
* Trees		\$ -	\$ 1,100	\$ -
Cleaning/Maintenance		\$ 500	\$ 672	\$ 500
Event Expense		\$ -	\$ -	\$ -
<b>Total Expenditures</b>		<b>\$ 500</b>	<b>\$ 1,772</b>	<b>\$ 5,593</b>
<b>Ending Fund Balance</b>		<b>\$ 92,132</b>	<b>\$ 91,019</b>	<b>\$ 85,626</b>

<b>Funds encumber as of January 31, 2019</b>	<b>Approved</b>	<b>Remaining</b>
Preservation Park		
Tables, Benches, etc.	\$ 8,000	\$ 7,727
Bathroom	\$ 13,768	\$ 8,675
Electrical - MTEMC	\$ 29,932	\$ 29,932
Amphitheater	\$ 47,300	\$ 47,300
Equestrian Loop (moved to Electrical)		
<b>Totals</b>	<b>\$ 99,000</b>	<b>\$ 93,634</b>
<b>Unencumbered funds at January 31, 2019</b>		<b>\$ (8,008)</b>