

**Town of Thompson's Station
Parks Board
Meeting Agenda
February 6, 2108**

Meeting Called To Order

New Business:

1. Approval Of Minutes

Documents:

[JANUARY 2018 MINUTES.PDF](#)

2. Budget Report

Documents:

[2018 01 PARKS BUDGET.PDF](#)

3. Preservation Park Updates

- a. Amphitheater
- b. Trail Signs

4. Fundraiser (Brian Stover)

Request to consider fundraising efforts for local schools

5. Parks Board Letter To BOMA (Jim Van Vleet)

Request for formal action on prohibiting use of parkland for drip fields

Documents:

[BOARD LETTER TO BOMA.PDF](#)

Adjourn

*This meeting will be held at 6:00 p.m. at the Thompson's Station's Community
Center
1555 Thompson's Station Road West*

Minutes of the Meeting
of the Municipal Parks and Recreation Advisory Board
of the Town of Thompson 's Station, Tennessee
January 3, 2018

Call to Order:

The meeting of the Parks and Recreation Advisory Board of the Town of Thompson's Station was called to order at 6:01 p.m. on the 3rd day of January 2018 at the Thompson's Station Community Center with the required quorum. Members, aldermen and staff in attendance were: Board Member Sheila Shipman; Board Member Layla Bell; Board Member Becky Clark; Board Member Kris White and Town Planner Wendy Deats. Chairman Jim VanVleet, Vice Chairman David Coleman and Alderman Stover were unable to attend.

Business:

1. Approval of Kris White as acting Chairman.

Board Member Shipman made a motion to approve Board Member White as acting Chairman in the absence of Chairman VanVleet and Vice-Chairman Coleman. The motion was seconded and carried unanimously.

2. Election of Officers.

Board Member Shipman made a motion to amend agenda to elect Officers for the Parks and Recreation Advisory Board. The motion was seconded and carried unanimously.

Board Member White made a motion to elect Jim VanVleet as Chairman of the Parks and Recreation Advisory Board. The motion was seconded and carried by all.

Board Member White made a motion to elect Sheila Shipman as Vice Chairman of the Parks and Recreation Advisory Board. The motion was seconded and carried by all.

3. Approval of Minutes – The minutes of the November 7, 2017 regular meeting were submitted.

Board Member Clark made a motion to approve the minutes of the November 7, 2017 meeting with the correction that Board Member Clark was not in attendance of the November 7, 2017 meeting. The motion was seconded and carried unanimously.

4. Budget Report –

Town Planner Wendy Deats reviewed her report. Staff recommends moving \$13,925 to the sign budget and an additional \$2000 from the Benches to the Sign Budget.

After discussion, Commissioner White made a motion to amend the budget and move \$13, 925 from the Unpaved Pedestrian Trail budget and \$2000 from the Tables and Benches budget over to the Sign Budget and then approve the final budget as presented. The motion was seconded and carried by all.

5. Preservation Park Updates –

Minutes of the Meeting
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- Amphitheater** - Mrs. Deats went over her report and the Hodgson Douglas design for the amphitheater.
- b. Trail Signs** – Mrs. Deats went over her report and reviewed the design of the map kiosk and Park Marker posts.

6. Sign Bids -

Town Planner Wendy Deats reviewed the bids from Palladium Signs and Jarvis Signs and Staff recommends the proposal from Jarvis signs.

After discussion, Board Member Shipman made a motion to accept the Jarvis Sign Contract with the contingencies added to the contract that there be a completed date stipulated and a 10% charge added for completion after specified date. The motion was seconded and carried by all.

Adjourn.

The meeting was adjourned at 6:35 p.m.

Jim Van Vleet, Chairman



TOWN OF THOMPSON'S STATION
PARKS AND RECREATION ADVISORY BOARD
FY 2017 - 2018

SUMMARY OF PARKS CAPITAL REVENUE AND EXPENDITURES:

	FY 2017-18			
	Oct-17	Nov-17	Dec-17	Jan-18
Beginning Balance	\$ 153,675	\$ 132,725	\$ 132,725	\$ 132,725
Revenue				
Description				
From General Fund	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ -	\$ -	\$ -	\$ -
Total Revenues & Fund Balance	\$ 153,675	\$ 132,725	\$ 132,725	\$ 132,725
Expenditures				
Description				
Consulting Fees	\$ -	\$ -	\$ -	\$ -
Park Improvements - Benson Park:				
* Trees	\$ -	\$ -	\$ -	\$ -
* Sign	\$ -	\$ -	\$ -	\$ -
Park Improvements - Preservation Park:				
* Unpaved Pedestrian Trail	\$ 20,950	\$ -	\$ -	\$ -
* Tables, Benches, etc.	\$ -	\$ -	\$ -	\$ -
* Amphitheater Design	\$ -	\$ -	\$ -	\$ 13,802
Total Expenditures	\$ 20,950	\$ -	\$ -	\$ 13,802
Ending Fund Balance	\$ 132,725	\$ 132,725	\$ 132,725	\$ 118,923

Funds encumbered as of January 31, 2018:

Preservation Park

In Progress: Tables, benches, etc. = \$8,000; Unpaved Pedestrian Trail = \$0;

Amphitheater & Outbuilding (Design) = \$13,198

Not yet started: Amphitheater = \$47,300; Equestrian Loop = \$18,000; MTEMC = \$12,538;

Entry Sign = \$15,925

Unencumbered funds at January 31, 2018: \$118,923 = \$114,961 = \$3,962



February 6, 2018

Dear Thompson's Station Board of Mayor and Alderman:

The Thompson's Station Parks and Recreation Advisory Board would formally like to request that the Thompson's Station Board of Mayor and Alderman make the permanent decision to not use any of the land in Preservation Park, or any of the town's park lands, for waste water drip fields.

Using land in Preservation Park for waste water drip fields eliminates both the vision and the plan for Preservation Park. The master plan for Preservation Park is complete, has been approved by the TN Land Trust and does not include drip fields anywhere in the master plan. The proposed drip field location in Preservation Park that was shown in the recent public meetings shows the drip fields located where a natural surface trail will be constructed along with an equestrian trail and other paved greenway trails. The proposed drip fields would eliminate access of approximately 10% of the land at Preservation Park to our citizens. We, as the Parks Board, believe that all of the land at Preservation Park should be used for passive outdoor recreation, and that none of it should be closed to the public.

Furthermore, we believe that the green spaces and history of the land at Preservation Park must be preserved for our current and future citizens. The park was named Preservation Park for that very reason. It would completely go against the concept of preserving the land if the town were to decide to use this land for waste water drip fields.

Sincerely,

Thompson's Station Parks and Advisory Board

Jim Van Vleet, Chairman
Sheila Shipman, Vice Chair
Brian Stover, BOMA Representative
Layla Bell
Becky Clark
David Coleman
Kreis White