

Town of Thompson's Station
Parks Board
Meeting Agenda
March 1, 2016

Meeting Called To Order

Discussion Items:

Approval Of Minutes From February 3, 2016 Meeting

Documents: [FEBRUARY 2016 PARKS MINUTES \(1\).PDF](#)

Budget Report

Documents: [2016 02 PARKS BUDGET.PDF](#)

MTEMC -- Underground Electricity In Park

Documents: [MTEMC EXHIBIT.PDF](#), [MEMO FOR MTEMC UNDERGROUNDING.PDF](#)

Park Maintenance: Painting -- Pavilions And Bathrooms

Update On Parks Master Plan

Adjourn

Meetings take place in Thompson's Station's Community Center

Minutes of the Meeting
of the Municipal Parks and Recreation Advisory Board
of the Town of Thompson 's Station, Tennessee
February 2, 2016

Call to Order:

The meeting of the Parks and Recreation Advisory Board of the Town of Thompson's Station was called to order at 6:00 p.m. on the 2nd day of February, 2016 at the Thompson's Station Town Hall with the required quorum. Members, aldermen and staff in attendance were: Chairman Jim Van Vleet; Board Member Kreis White; Board Member Becky Clark; Board Member Layla Bell, Vice-Chairman David Coleman, Alderman Brinton Davis, Board Adviser, Alderwoman Sarah Benson and Town Planner Wendy Deats.

Business:

- 1. Approval of Minutes** - Approval of prior Minutes was deferred.
- 2. Budget Report**—received and approved.
- 3. Wedding request** - Marsha Daugherty appeared to request use of pavilions at Thompson's Station Park for her daughter's wedding on June 25, 2016. The event would take place after ordinary park hours and depending on approval from appropriate sanctioning authorities (Beer Board and state ABC), with alcohol being provided by licensed and insured caterers. The event will have 120-150 invitees, with the number of actual persons in attendance unknown at this time. Parking, trash disposal and requisite depositions and fees were considered. Board Member White moved to approve after hours use of the park facilities, differing use of alcohol to appropriate sanctioning authorities. The motion was seconded and carried unanimously.
- 4. Park equipment**— The commission considered playground equipment options, trail benches, bike lock stations and refuse receptacles and enhancements options for the dog agility park. Board Member Clark made a motion to accept selection of two dog agility features, a climbing wall for Thompson's Station Park, a swing set and designs for bike rack, trash receptacles and benches to be used throughout the park system going forward. The motion was seconded and carried unanimously.
- 5. Fence repair and maintenance** - Board consideration of fence repair and painting was deferred to the March meeting.
- 6. Master Park Plan** - The Board received an update from Town Planner Deats regarding finalization of the contract.
- 7. Park Signs** - The Board approved without opposition on the motion of Alderman Davis and the second of Vice Chairman Coleman a proposal to purchase park signage at a cost of \$1,212 plus tax.
- 8. 50,000 Tree Day** - The Board received a report concerning availability of free trees at the Heritage School Complex on February 27, 2016 (rain date March 12, 2016) with a commitment to participate.
- 9. Consideration of requirements of newly approved by-laws** — By unanimous consent the Board deferred action to its next meeting to the extent required in newly approved by-laws, including selection of officers.

Minutes of the Meeting
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10. Rotary event - The Board received information concerning a Rotary Club event with an anticipated 300 to 400 participants to take place on May 14, 2016.

11. Next meeting date and time—The commission's next meeting is set for March 1, 2016 at 6:00 p.m. at the Thompson's Station Community Center.

12. There being no further business, Board Member Clark made a motion to adjourn. The motion was seconded and the meeting was adjourned at 7:03 pm.

Jim Van Vleet, Chairman



TOWN OF THOMPSON'S STATION
PARKS AND RECREATION ADVISORY BOARD
FY 2015 - 2016

SUMMARY OF REVENUE AND EXPENDITURES:

	FY Period 2015 - 2016											
	Sep-15		Oct-15		Nov-15		Dec-15		Jan-16		Feb-16	
Beginning Balance	\$	100,000	\$	100,000	\$	100,000	\$	100,000	\$	100,000	\$	100,000
Revenue												
Description												
Federal Grant Funds	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
State Grant Funds	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Other Grant Funds	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
From General Fund	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Total Revenues	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Total Revenues & Fund Balance	\$	100,000	\$	100,000	\$	100,000	\$	100,000	\$	100,000	\$	100,000
Expenditures												
Description												
Consulting Fees	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Park Improvements	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Total Expenditures	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Ending Fund Balance	\$	100,000	\$	100,000	\$	100,000	\$	100,000	\$	100,000	\$	100,000

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Fax: (615) 794-3313
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1550 Thompson's Station Road W.
P.O. Box 100
Thompson's Station, TN 37179

MEMO

DATE: March 1, 2016
TO: Parks and Recreation Advisory Board
FROM: Wendy Deats, AICP
Town Planner
SUBJECT: Underground Electricity

Request

Staff requests that the Parks Board review a proposal to underground the electricity in order to eliminate electricity on two above-ground poles.

Analysis

MTEMC has requested that the Town provide an easement for the existing MTEMC line that runs through the center of the lower field of the Town's parkland. After evaluating the location of the electricity, the Town requested that MTEMC provide us with an option to underground the utilities. Therefore, MTEMC put together a design plan underground the line and install a new transformer that would provide electricity to all the building within the vicinity.

Funding

MTEMC has provided the Town with a quote for the removal of the overhead line and the installation of the underground wire along with the transformer in amount of \$12,538.28. The Town would be responsible for the ditch work and the conduit. The funding for this request would be available through the Parks capital budget.

Recommendation

Staff recommends that the Parks Board approve the capital expenditure for the undergrounding of the electricity within the Town's parkland.

Attachments

MTEMC Exhibit

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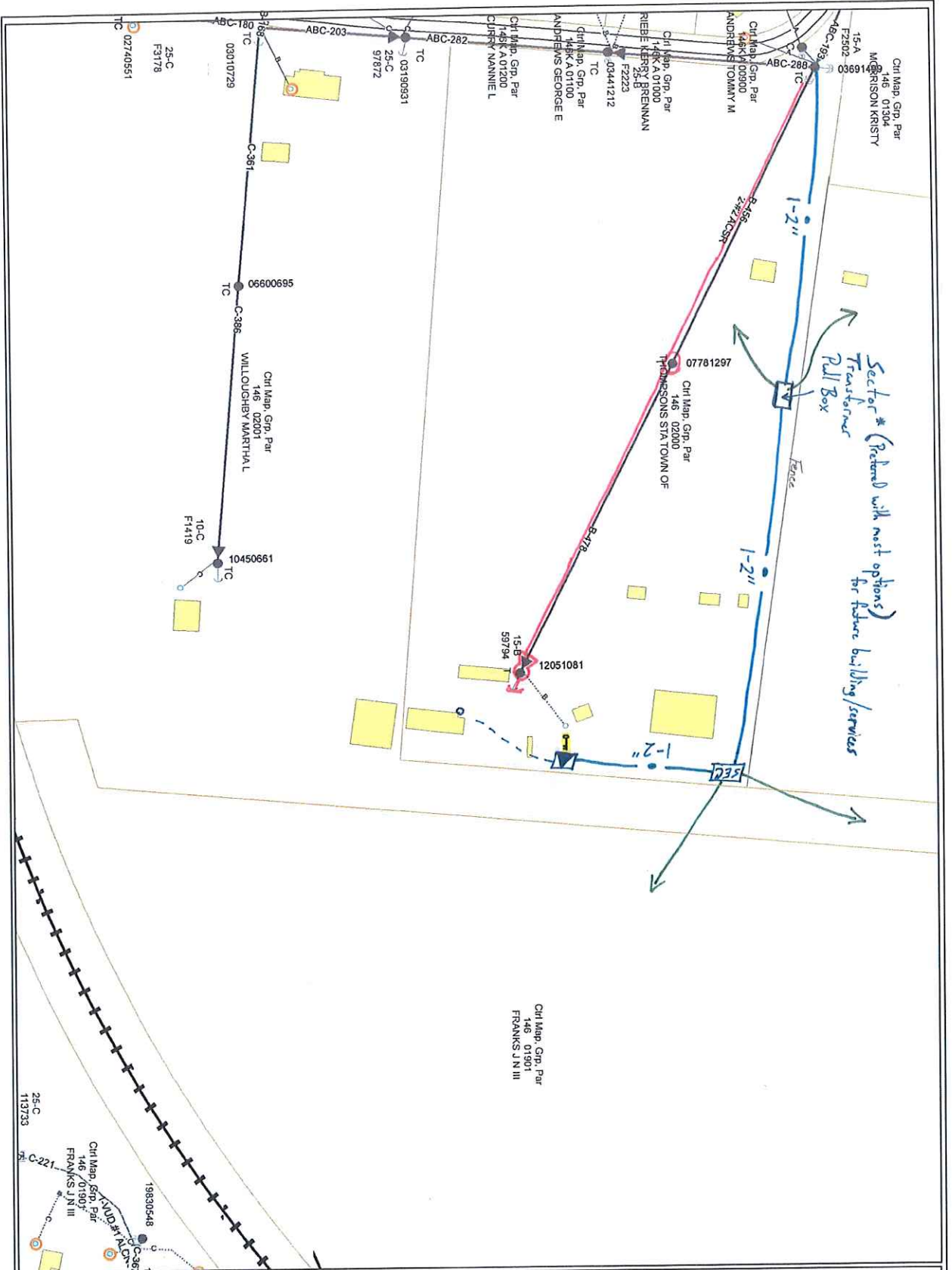
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MTEMC Exhibit



CHI Map, Grp, Par
146, 01901
FRANKS J N III

Middle Tennessee Electric Membership Corporation
 Disclaimer:
 Middle Tennessee Electric Membership Corporation makes no representation or warranty as to map accuracy, and in particular, its boundaries, right-of-ways, or placement and location of any map feature or data. Independent verification of all information should be obtained. OK CERTIFIED DOCUMENT™
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Job Number: _____
 SAP ENG WON: _____
 Location: _____
 Description: _____
 Map Reference: 4147-L
 Circuit: _____
 Protective Device: _____
 Switch Number: _____
 Scale: 1 inch = 125 feet
 Print Date: 9/16/2015