

Town of Thompson's Station
Parks Board
Meeting Agenda
April 5, 2022

Note: The Parks Board Will Meet At 5:30 Pm For Training. Regular Meeting To Commence At The Conclusion Of The Training.

Meeting Called To Order - Confirm Quorum

Consideration Of The Minutes Of The March 1, 2022, Meeting.

Documents:

[MARCH 1 2022 MINUTES.PDF](#)

Parks Board Member Forum

Regular Agenda –

1. Parks Event Permits:

- a. 3 Build Global Soccer Clinic- Sarah Benson Park. Soccer clinic for 6-12 year olds, April 6, 2022, 5-6:30 pm. Under 75 people.

Documents:

[ITEM 1- SOCCER CLINIC- SARAH BENSON PARK- APRIL 6 2022.PDF](#)

2. Eagle Scout Project:

- a. Laina Scott proposes to build a pollinator garden at the Community Garden. This project will be included as part of the Town's Bee City designation.

Documents:

[ITEM 2- LAINASCOTTPOLLINATORGARDENSKETCH.PDF](#)
[ITEM 2- EAGLE SCOUT PARK APPLICATION REVISION.PDF](#)

Adjourn

*This meeting will be held at 6:00 p.m. at the Community Center
1555 Thompson's Station Road West*

Minutes of the Meeting
of the Municipal Parks and Recreation Advisory Board
of the Town of Thompson 's Station, Tennessee
March 1, 2022

Call to Order:

The Municipal Parks and Recreation Advisory Board was called to order at 6:04 on Tuesday, March 1st, 2022. Members and staff present were: Board Member Matthew Barker; Board Member Tim Bert; Board Member Ward Engle; Board Member Jamie Ewald; Board Member Millie Halverson; Board Member Zina Harris; Town Planner Micah Wood; Maintenance Supervisor Bryan King and Planning Technician Jennifer Banaszak.

Alderman Brandon Bell arrived at 6:10 pm, after the meeting had been called to order.

Parks Board Annual Meeting

Annual Meeting

- a. **Introduction of New Members:** Mr. Wood introduced Tim Bert and Jamie Ewald as the new Parks Board Members.
- b. **Election of Officers:**
 - i. **Board Member Engle nominated Board Member Barker to Serve as Chairman. The motion was seconded and carried by all present.**
 - ii. **Board Member Harris volunteered to serve as Vice Chair. Chairman Barker nominated Board Member Harris to serve as Vice Chair. The motion was seconded and carried by all present.**

Approval of Minutes. The minutes of the February 1, 2022, regular meeting were presented.

After discussion, Board Member Tim Bert made a motion to approve the February 1, 2022, minutes as presented. The motion was seconded and carried by all present.

Parks Board Open Forum: none

Public Comment: none

Regular Agenda

1. Update on Projects:

- a. **Community Garden Guidelines** - Mrs. Banaszak reviewed the garden guidelines with the Board, noting the changes for 2022.

After discussion, Board Member Engle made a motion to approve the guidelines for the 2022 gardening season. The motion was seconded and carried by all present.

- b. **Greenways** – Mr. Wood reviewed updates for Phases II and III of the greenway trail grants noting that the archeological report and NEPA review has been done for Phase II and some portions need to be redesigned and Phase III is 6-7 months behind schedule because TDOT is behind.
- c. **Park Security Upgrades** – Mr. Wood went over some of the security measures that were submitted to BOMA for approval in Sarah Benson Park due to repeated vandalism.

2. Park Event Permits

- a. **Depot Dash 5K Trail Race and 1K Kids Fun Run – Preservation Park fundraiser for TSCA – April 2, 2022, 7am – 10 am.**

Minutes of the Meeting
of the Municipal Parks and Recreation Advisory Board
of the Town of Thompson 's Station, Tennessee
March 1, 2022

Mr. Bryan Pullin, president of the Thompson's Station Community Association, came forward to present details of the race/event.

After discussion, Alderman Bell made a motion to approve the Depot Dash 5K event in Preservation Park with the condition that a parking plan be made available if there were over 75 people signed up for the event. The motion was seconded and carried by all.

3. Budget & CIP Report

Mr. Wood reviewed the draft 2022-2023 CIP that will be submitted to the Board of Mayor and Aldermen. The funds from the 2021-2022 CIP will roll over into the new plan. A parks Master Plan will be included in the new fiscal year CIP.

After discussion, Board Member Harris made a motion to move the draft forward to the Board of Mayor and Aldermen for approval. The motion was seconded and carried by all.

Adjourn

The meeting was adjourned at 6:45 p.m.

Matthew Barker, Chair

TOWN OF THOMPSON'S STATION PARKS EVENT PERMIT

Phone: (615) 794-4333
 Fax: (615) 794-3313
 www.thompsons-station.com



1550 Thompson's Station Road W.
 P.O. Box 100
 Thompson's Station, TN 37179

Applicant Information:

Name:	Robbie Handy
Signature:	<i>Robbie Handy</i>
Organization:	3 Build Global (501c3)
Phone:	(530) 635-1793
Email:	robhandy5@gmail.com
Park:	<input checked="" type="checkbox"/> Sarah Benson Park <input type="checkbox"/> Preservation Park

Project Information:

Description of Event:	Teach boys & girls ages 6-12 yrs old soccer skills such as dribbling, passing, shooting and also play games.
Event Date with specific Times:	Wednesday, April 6th 2022 5:00-6:30 p.m.
Estimated Participants:	<input checked="" type="checkbox"/> Under 75 Individual Participants <input type="checkbox"/> 75 + Individual Participants (Parking and Traffic Control Plan is required with this application)
Description of all Event Equipment:	cones, 9 portable goals, soccer balls I have all the equipment

EVENT POLICIES <ul style="list-style-type: none"> No permanent changes to the Park allowed. The Park shall be fully cleaned after the Event by the Event organizers. The Town reserves the right to bill the applicant if additional cleaning is necessary. 	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">TOWN APPROVALS</td> <td style="text-align: right;">FEE PAID: <input type="checkbox"/></td> </tr> <tr> <td>1. Insurance _____</td> <td></td> </tr> <tr> <td>2. Town Staff Review _____</td> <td></td> </tr> <tr> <td>3. Parks Board Approval _____</td> <td></td> </tr> </table>	TOWN APPROVALS	FEE PAID: <input type="checkbox"/>	1. Insurance _____		2. Town Staff Review _____		3. Parks Board Approval _____	
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1. Insurance _____									
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CONDITIONS/NOTES:	I am not charging for this event; its free.
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- Wildflower mix
- Poppy
- Cosmos
- Black-eyed Susans
- Daisy

- Beebalm
- Cone Flower

- Eagle Project
- Laina Scott
- Pollinator Garden



36'

Phone: (615) 794-4333
 Fax: (615) 794-3313
 www.thompsons-station.com



1550 Thompson's Station Road W.
 P.O. Box 100
 Thompson's Station, TN 37179

Applicant Information:

Name:	Laina Scott
Organization:	Scout Troop 15
Phone:	615-651-0806
Email:	laina119105@gmail.com

Project Information:

Description of Proposed Project:	Building a garden bed for the pollinator garden adjacent to Thompson's Station Community Gardens, as part of the Bee City designation. This garden bed will have many different types of flowers to attract pollinators to the Community garden. Estimated cost is \$900-\$1200. I plan to contact businesses to request donations of topsoil and plants/seeds etc.
Schedule & Completion Date:	Should be completed by the end of June.
Location of Project:	Thompson's Station Community Gardens

Project Sketch & Dimensions (use additional sheet, if necessary):

30' by 8'

SCOUT PROJECT POLICIES

- Projects made with wood are discouraged.
- Must include both location of project and full scope of project.
- Must be requested at least 10 days in advance of monthly Parks Board Meeting or will roll until next the next month.

TOWN APPROVALS

1. Insurance _____
2. Town Staff Review _____
3. Parks Board Approval _____