

Town of Thompson's Station  
Parks Board  
Meeting Agenda  
April 7, 2015

**Meeting Called To Order**

**Discussion Items:**

**1. BWSC Presentation For Park Planning/Design**

**2. Playground Improvements**

- a. Train Selection
- b. MTEMC Grant

Documents: [SCANNED PACKET.PDF](#)

**3. Parks Grand Opening**

- a. Ribbon cutting
- b. Dog 5K
- c. Other suggestions

**4. Parks And Recreation Board**

**5. Updates On Improvements To The Community Center And Wayfinding And Park Signage**

**Adjourn**

*Meetings take place in Thompson's Station Town Hall*

**Town of Thompson's Station  
Parks Committee  
Agenda  
April 7, 2015**

Meeting Called to Order 6:00PM

**Discussion Items:**

1. **BWSC Presentation for Park Planning/Design**
2. **Playground Improvements**
  - a. **Train Selection**
  - b. **MTEMC Grant**
3. **Parks Grand Opening**
  - a. **Ribbon cutting**
  - b. **Dog 5K**
  - c. **Other suggestions**
4. **Parks and Recreation Commission/Board**
5. **Updates on Improvements to the Community Center and Wayfinding and Park Signage**

*This meeting will be held at 6:00 p.m. at Thompson's Station Town Hall  
1550 Thompson's Station Road West*

Phone: (615) 794-4333  
Fax: (615) 794-3313  
www.thompsons-station.com



1550 Thompson's Station Road W.  
P.O. Box 100  
Thompson's Station, TN 37179

## MEMO

**DATE:** April 7, 2015  
**TO:** Parks Committee  
**FROM:** Wendy Deats, AICP  
Town Planner  
**SUBJECT:** Park Improvements – Train Update

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### Background

On February 19, 2015, the Parks Committee reviewed proposals for four trains ranging from \$18,000 – \$48,000. Several of the Committee members preferred the themed design of the train proposed by US Play Company. However, Staff's concerns were that the train was designed for a 2 - 5 age range which doesn't meet the needs of older kids that frequent the park. Therefore, US Play Company revised the proposal to address the concerns incorporating additional features to include an age range of 2 – 12 years old. Staff believes that this option now not only captures the "whimsical" train theme that was preferred, but now offers more play activities to meet a broader range of children.

Furthermore, the company's proposed project cost for the purchase and installation with an offer of a 4% discount for an upfront payment bringing the overall total to \$33,222.57 for the purchase and installation of the new train.

### Funding

The Board of Mayor and Aldermen authorized a donation of \$15,000 to the Thompson's Station Community Association (TSCA) for the purchase and installation of the new train. In addition, TSCA intends to pursue the purchase of a train and has agreed match the Town's \$15,000 donation for the new train. Staff has coordinated with the TSCA on the preparation of a grant application to MTEMC Customer Cares program requesting \$10,000 for the new train. MTEMC has donated funds for past projects within the Town Park and Staff hopes that the grant application is approved as requested. Staff has also met with the Thompson's Station/Spring Hill Rotary Club regarding a donation.

### Recommendation

Staff recommends that the Parks Committee request that the Thompson's Station Community Association move forward on the purchase and installation of a new train for the Town Park.

# Thompson Station Train Theme

SRP Recycled Playgrounds



# Thompson Station Train Theme

**SRP** Recycled Playgrounds



Steamer and Caboose

**SUPERIOR**  
RECYCLED PLAYGROUNDS

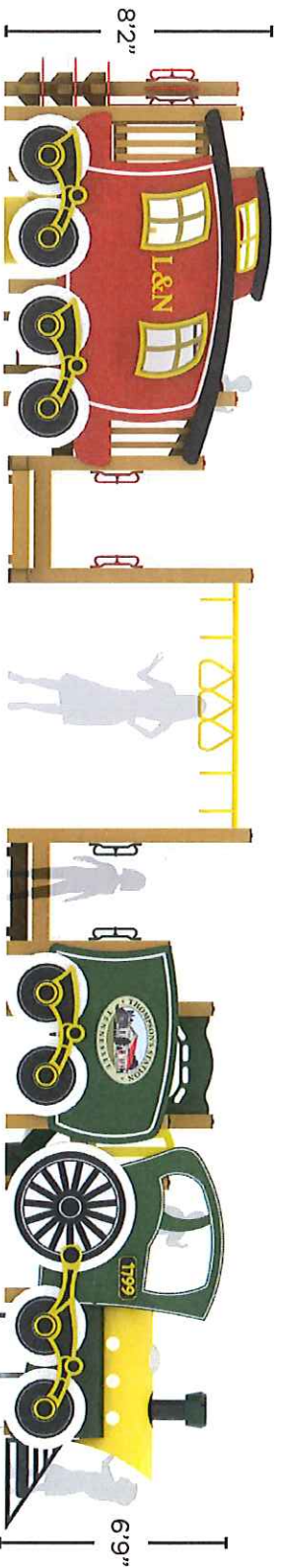
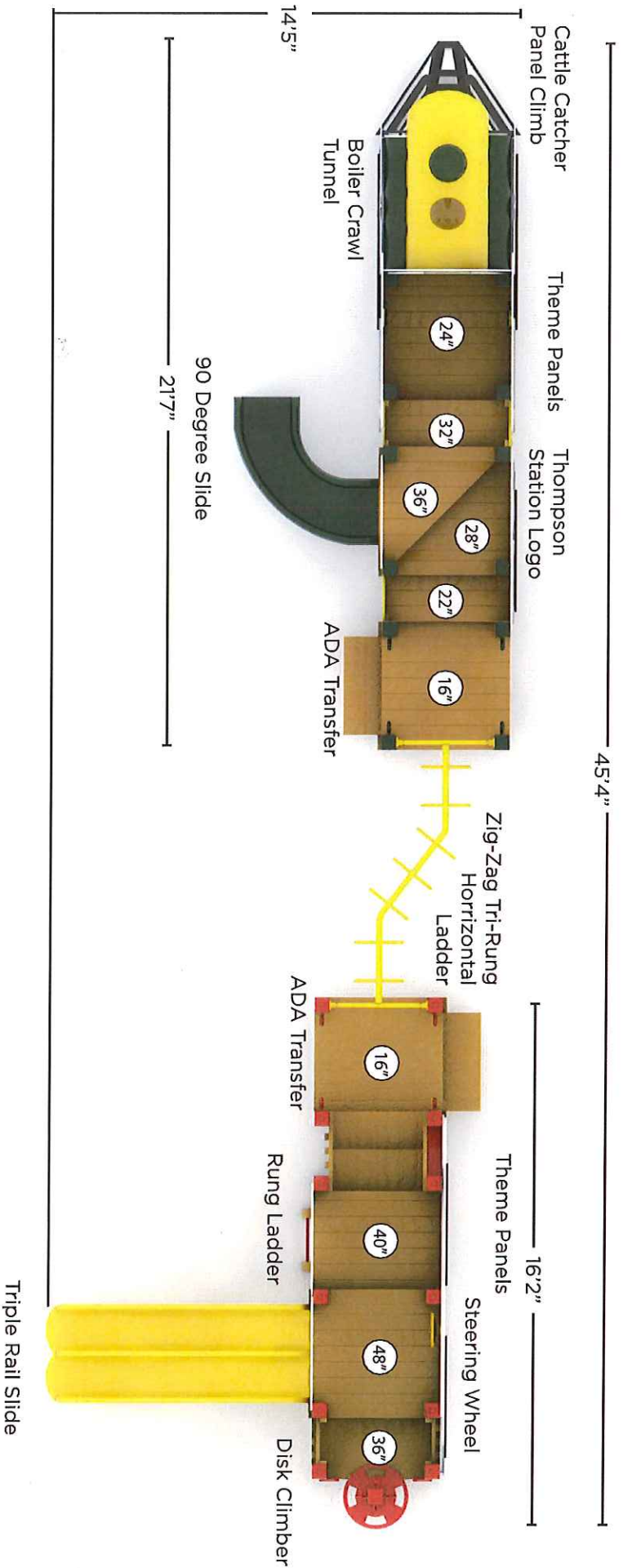
# Thompson Station Train Theme

SRP Recycled Playgrounds



# Thompson Station Train Theme

SRP Recycled Playgrounds



Steamer and Caboose



# Thompson Station Train Theme

SRP Recycled Playgrounds





# Thompson Station Train Theme

SRP Recycled Playgrounds





**Purchase Agreement**  
100303136

THIS AGREEMENT is entered into by and between US Play Company, LLC., a Tennessee corporation, having its principal place of business at 230 Franklin Rd. #811, Franklin TN 37064, U.S.A., (the "Seller"), and Thompson Station \_\_\_\_\_ (the Buyer) identified on the signature page hereof.

**AGREEMENT TO PURCHASE**

Agreement to Purchase: The Seller agrees to sell to the Buyer and the Buyer agrees to buy from the Seller the custom Outdoor play structure per drawings attached.

Delivery and Installation: Allow 8 weeks minimum for production of the Products following the seller's receipt of the signed Purchase Agreement and a down payment of the total amount of products and services to begin production. (Target completion date in the month of MAY 2015)

Custom Unit Locomotive (ADA accessible)	\$ 13,899.00
Custom Unit Caboose (ADA accessible)	\$ 12,788.00
Connecting overhead Ladder	\$ 900.00
Installation (Train and Caboose)	\$ 5,813.00
<b>SUBTOTAL</b> .....	<b>\$ 33,400.00</b>
Freight (Train and Caboose)	\$ 890.00
<b>TOTAL</b> .....	<b>\$ 34,290.00**</b> (see all. terms)

Modification of Orders: Orders for the Products shall not be modified or canceled except upon the written agreement of both Parties. The agreed-to changes to the orders for the Products shall be subject to the provisions of this Agreement whether or not the written agreement of modification so states.

**Payment Terms:**

Initial Payment should be paid on the execution of this Agreement

50% Payment of (\$17,145.00) due now

40% Payment of (\$13,716.00) due prior to shipment

10% Payment of (\$ 3,429.00) due upon completion and acceptance of product onsite.

**\*\*OR 4% EQUIPMENT DISCOUNT FOR PAYMENT IN FULL NOW - \$33,222.52 delivered and installed**

**Delivery Terms:**

Seller understands installation to be as close to completion in MAY as possible .

Onsite installation will be approximately 5-8 days for equipment and surfacing.

Scheduling will be coordinated with Owner.

IN WITNESS WHERE OF, this 18th day of MARCH 2015

**"The Seller"**

US Play Company LLC.  
230 Franklin Rd. #811  
Franklin TN 37064  
Phone: (615) 628-8670

Bruce Barker

Signature: \_\_\_\_\_

**Bruce  
Barker**

Digitally signed by Bruce Barker  
DN: cn=Bruce Barker, o=US Play  
Company LLC, ou,  
email=bruce@usplayco.com,  
c=US  
Date: 2015.03.20 11:54:35 -05'00'

**"The Buyer"**

Thompson Station

Phone: \_\_\_\_\_

Signature 1 \_\_\_\_\_

Signature 2 \_\_\_\_\_

**230 Franklin Rd. #811**

**Franklin TN 37064**

**615-628-8670**

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Thompson's Station, TN 37179

## MEMO

**DATE:** April 7, 2015  
**TO:** Parks Committee  
**FROM:** Wendy Deats, AICP  
Town Planner  
**SUBJECT:** Establishment of a Parks and Recreation Advisory Board

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### Request

Staff requests that the Parks Committee review the information presented and discuss the opportunities for a Parks and Recreation Board.

### Analysis

The Tennessee Statute provides the opportunity for municipalities to establish a parks and recreation advisory board. The Board can potentially have the authorities granted by the Board of Mayor and Aldermen which could include decision making regarding parks and recreation.

The goal of the Parks Board would be to have certain authority over improvements to the parks and recreational needs of the Town. Staff proposes that the Parks Board would annually prepare and present a list of projects and operational needs for the Town's parkland and recreational resources during the fiscal year and request funding from the Board of Mayor and Aldermen (BOMA). BOMA would then review the proposed project list and make a determination on the funding available for the Parks Board. Once established, the Board would meet monthly to discuss items presented for review.

### Recommendation

Staff recommends that the Parks Committee request that the Board of Mayor and Aldermen adopt the proposed ordinance for the establishment of a Parks and Recreation Advisory Board and budget for the Parks Board.

**ORDINANCE NO. 15-**

**AN ORDINANCE OF THE TOWN OF THOMPSON'S STATION, TENNESSEE, TO  
AMEND TITLE 2 OF THE MUNICIPAL CODE TO CREATE A PARKS AND  
RECREATION ADVISORY BOARD.**

WHEREAS, the Board of Mayor and Aldermen has determined that it is in the best interest of the Town to create a Parks and Recreation Advisory Board to help manage, operate and maintain the Town's Parks and Parks & Recreation Programs.

NOW, THEREFORE, BE IT ORDAINED by the Town of Thompson's Station as follows:

**Section 1.** That Title 2 of the Municipal Code, Boards and Commissions, is hereby amended by added a new Section 2, as set forth below:

**PARKS AND RECREATION ADVISORY BOARD**

**SECTION**

- 2-201. Creation authority, purpose, and title.
- 2-202. Membership and terms.
- 2-203. Officers.
- 2-204. Function.
- 2-205. Administration.
- 2-206. Compensation and funding.

**2-201. Creation authority, purpose, and title.** Pursuant to Town of Thompson's Station Charter and Tennessee Code Annotated, § 11-24-102(b)(1), there is hereby created an advisory body, the Town of Thompson's Station Parks and Recreation Advisory Board (hereinafter as the "Parks Board"), for the purpose of providing the Board of Mayor and Aldermen with planning assistance and guidance as to the effective creation, operation, and maintenance of parks and recreation facilities and/or recreation programs of the Town. Except as specifically delegated in this chapter, the authority to fund, create, operate, and maintain parks and recreation facilities and to conduct recreation programs shall be retained by the Board of Mayor and Aldermen.

**2-202. Membership and terms.** The membership of the Parks Board shall consist of ten (10) members appointed by and serving at the will and pleasure of the Board of Mayor and Aldermen. One of the members of the Parks Board shall be an alderman of the Town. The Parks Board members shall serve a term of three (3) years before re-appointment consideration, except that the alderman appointment shall be re-considered after each municipal election. The mayor shall serve as an ex-officio member of the Parks Board during his or her respective term.

**2-203. Officers.** The members of the Parks Board shall elect a chairman and vice-chairman and such officers shall be appointed for the same term as their membership terms. Any vacancy in these offices shall be filled by the Parks Board for the remainder of such term.

**2-204. Function.** The Parks Board may provide guidance and/or advise the Board of Mayor and Aldermen and Town Staff on any matters related to the creation, operation, and maintenance of parks and recreation facilities and/or recreation programs of the Town. The Parks Board may adopt rules and regulations governing the use of parks and recreation facilities or programs. Town Staff shall be solely responsible for the enforcement of any such rules. In addition, subject to funds budgeted by the Board of Mayor and Aldermen and the Town's purchasing policies, the Parks Board may authorize expenditures for improvements to the Town's parks and recreation facilities and/or as may be necessary to attract and host events or programs at or in such facilities. The Parks Board shall not be responsible for the supervision of Town staff, the hiring, dismissal or discipline of employees, or the expenditure of public funds.

**2-205. Administration.** The Parks Board shall adopt by-laws as needed to conduct its business and shall adopt a regular meeting schedule in coordination with Town Staff. All Parks Board meetings shall be advertised and open to the public in accordance with the Tennessee Open Meetings law. Minutes shall be recorded for each meeting.

**2-206. Compensation and funding.** All members of the Parks Board shall serve without pay. Incidental funding for operations of the Parks Board may be provided by the Board of Mayor and Aldermen in the Town's annual Budget.

**Section 2. All Prior Conflicting Ordinances Repealed; Interpretation.** That upon the effective date of this ordinance, all prior ordinances and resolutions in conflict herewith be repealed. In case of conflict between this ordinance or any part hereof, and the whole or part of any existing ordinance of the City, the provision that establishes the higher standard shall be controlling.

**Section 3. Severability.** If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

**Section 4. Effective date.** This ordinance shall take effect upon publication in a newspaper of general circulation within the Town after final reading, the public welfare requiring.

Duly approved and adopted by the Board of Mayor and Aldermen of the Town of Thompson's Station, Tennessee.

\_\_\_\_\_  
Corey Napier, Mayor

ATTEST:

\_\_\_\_\_  
Chandra Broughton, Town Recorder

Passed First Reading: \_\_\_\_\_

Passed Second Reading: \_\_\_\_\_

Submitted to Public Hearing on the \_\_\_\_ day of \_\_\_\_\_, 2015, at 7:00 p.m., after being advertised in the *Williamson AM* Newspaper on the \_\_\_\_ day of \_\_\_\_\_, 2015.

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Todd Moore, Town Attorney