

Town of Thompson's Station
Parks & Recreation Advisory Board
Meeting Agenda
June 2, 2020

Meeting Called To Order

Statement By Chair Relating To Conducting The Parks & Recreation Advisory Board Meeting By Electronic Means Of Due To COVID-19 State Of Emergency

Consideration Of The Minutes Of The March 3, 2020 Meeting.

Documents:

[MARCH 3 2020 MINUTES.PDF](#)

Public Comment

Any citizen desiring to make a comment can submit their written comments to the Town, which will be included in the meeting minutes for public perusal.

Email your comments to Town Hall at INFO@THOMPSONS-STATION.COM with June Parks & Recreation Board Public Comments as the Subject Line.

Contact the Town Community Development office with any questions at (615) 794-4333 ext. 12.

Old Business:

1. Update On Projects

- a. 30th Anniversary Update
- b. Farmers Market Update
- c. Greenways Phase 2 & 3 Update
- d. HB & TS Projects/Sarah Benson Park trail re-opening
- e. Various Eagle Scout Projects
- f. Trash Pick up at Park Facilities
- g. General Park Facilities Updates/Maintenance

New Business:

2. Budget Report – Update Of The Parks Board Budget Report/CIP

Documents:

[PARKS BUDGET FOR JUNE 2 2020.PDF](#)

Adjourn

This meeting will be held at 6:00 p.m. by electronic means due to the COVID-19 State of Emergency.

Minutes of the Meeting
of the Municipal Parks and Recreation Advisory Board
of the Town of Thompson 's Station, Tennessee
March 3, 2020

Call to Order:

The meeting of the Parks and Recreation Advisory Board of the Town of Thompson's Station was called to order at 6:02 p.m. on February 4th, 2020 at the Thompson's Station Community Center with the required quorum. Members and staff in attendance were: Alderman Brandon Bell; Chairman Jim VanVleet; Board Member Gia Card; Board Member Ward Engle; Interim Planner Micah Wood, Public Works Supervisor Bryan King and Planning Technician Jennifer Jones. Board Members Larry Simmons and Miriam Wiggins were unable to attend

Approval of Minutes. The minutes of the February 4, 2020 regular meeting were presented.

After discussion, Alderman Bell made a motion to approve the February 4, 2020 minutes as presented. The motion was seconded and carried by all present.

Public Comment.

None.

Unfinished Business

1. Recommendation for Parks Board Member to BOMA

- a. Millie Halvorson
- b. Matthew Barker
- c. Clayton Blunt
- d. Allie Olson

After discussion, the Board chose to appoint Matthew Barker to take Board Member Coleman's place on the Parks Board. Alderman Bell made a motion to nominate Mr. Barker to the Parks Board. The motion was seconded and carried by all present.

2. Update on Projects

- a. **Historic Sign Markers** – Mr. Wood updated the Board that there are corrections being made to the language of the Markers and everything is making progress.
- b. **TAP – Phase 3 greenway** – Mr. Wood stated that a subcommittee met and recommended Kimley Horne as the consultant on the TAP grant.

After a brief discussion, Alderman Bell made a motion to recommend that Kimley Horne be accepted as the consultant on the TAP grant. Them motion was seconded and carried by all present.

- c. **30th Anniversary Update** – Staff and Board Member Card are in the process of pursuing an event planner for the 30th anniversary.
- d. **Farmers Market** – Staff updated the Board about the upcoming Farmers Market. The start date will be in mid-May and take place in Sarah Benson Park.

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- e. **Community Garden Update** - Board Member Card updated the Board on the progress of the Community Garden. Currently, it has been cleaned up, but she suggested that Staff look into an alternative water solution for next year.

New Business

- 3. **Budget Report** – Reviewed and looked at various capital improvement projects.

Adjourn

The meeting was adjourned at 6:51 p.m.

Jim Van Vleet, Chairman



*Town of Thompson's Station
Parks and Recreation Advisory Board
FY2019-2020*

Summary of Parks Revenue and Expenditures

	Approved Budget	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	Total YTD	Budget Remaining
Revenues													
Rental		\$ 550	\$ 400	\$ 600	\$ 150	\$ 800	\$ 50	\$ 150	\$ 1,450	\$ 447	\$ (100)	\$ 4,497	
Merchandise			\$ 287		\$ 148	\$ 95	\$ 250					\$ 780	
Other		\$ 150										\$ 150	
TOTAL REVENUES	\$ 30,000	\$ 700	\$ 687	\$ 600	\$ 298	\$ 895	\$ 300	\$ 150	\$ 1,450	\$ 447	\$ (100)	\$ 5,427	\$ 24,573
Expenditures													
Cleaning		\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 5,000	
Utilities		\$ 241	\$ 211	\$ 249	\$ 250	\$ 281	\$ 347	\$ 305	\$ 221	\$ 206	\$ 167	\$ 2,478	
Repairs												\$ -	
Other				\$ 773	\$ 695	\$ 3,400	\$ 336	\$ 953	\$ 330	\$ 436		\$ 6,923	
				Tire									
				Swing									
TOTAL EXPENDITURES	\$ 20,150	\$ 741	\$ 711	\$ 1,522	\$ 1,445	\$ 4,181	\$ 1,183	\$ 1,758	\$ 1,051	\$ 1,142	\$ 667	\$ 14,401	\$ 5,749
Park Improvements													
Park Improvements	\$ 250,000					\$ 7,058						\$ 7,058	\$ 242,942
Signage	\$ 15,000											\$ -	\$ 15,000
						Concrete for Pres. Park							
						Steel Doors @ Pres. Park							