

Town of Thompson's Station  
Parks Board  
Meeting Agenda  
September 3, 2019

**Meeting Called To Order**

**Consideration Of The Minutes Of The August 6, 2019 Meeting.**

Documents:

[AUGUST 6 MINUTES.PDF](#)

**Public Comment**

**Old Business:**

**1. Preservation Park – Update On Projects**

Documents:

[ITEM 1 \\_ UPDATE ON THE WATER TANK PROJECT.PDF](#)

**2. Historic Sign/Markers Bids**

- a. Bid 1
- b. Bid 2

**3. Lantern Walk - A Request To Approve A Tinkergarten Fall Lantern Walk At Sarah Benson Park On November 2, 2019 (Emily Isenbarger).**

Documents:

[ITEM 3 - FALL LANTERN WALK AT SARAH BENSON PARK.PDF](#)

**4. Update On Upcoming Events**

- a. **Christmas Tree Lighting** (Miriam Wiggins & Gia Card).
- b. **30th Anniversary** (Miriam Wiggins & Gia Card).

**New Business:**

**5. Budget Report – Update Of The Parks Board Budget.**

**Adjourn**

*This meeting will be held at 6:00 p.m. at the Community Center  
1555 Thompson's Station Road West*

**Minutes of the Special Called Meeting**  
**of the Municipal Parks and Recreation Advisory Board**  
**of the Town of Thompson 's Station, Tennessee**  
**August 6, 2019**

**Call to Order:**

The meeting of the Parks and Recreation Advisory Board of the Town of Thompson's Station was called to order at 6:00 a.m. on August 6, 2019 at the Thompson's Station Community Center with the required quorum. Members and staff in attendance were: Chairman Jim VanVleet; Board Member David Coleman; and Board Member Gia Card; Board Member Wand Engle; Alderman Brandon Bell; Town Planning Technician Jennifer Jones and Town Maintenance Supervisor Bryan King. Board Member Miriam Wiggins and Board Member Larry Simmons were unable to attend.

**New Business:**

**Approval of Minutes.** The minutes of the June 5, 2019 regular meeting and the July 19, 2019 Special Called meeting were presented.

Board Member White noted that it was Board Member Coleman that made the motion to approve the language for signs at the July 19<sup>th</sup>, 2019 Special Called meeting.

**After discussion, Alderman Bell made a motion to approve both the June 5, 2019 regular meeting and the July 19<sup>th</sup>, 2019 special called meeting as amended. The motion was seconded and carried by all present.**

**Public Comment.**

None

**Chairman VanVleet changed the order of the agenda.**

**1. Eagle Scout Project**

Ethan Barber came forward to explain his project of an observation platform and bench on bald hill overlook at Preservation Park.

**After discussion, Board Member Engle made a motion to approve the Eagle Scout project with a budget not to exceed \$1000. The motion was seconded and carried by all present.**

**2. Use of Preservation Park**

Coach Waggoner with Thompson's Station Middle School came forward to request use of Preservation Park for three (3) cross country events on 8/21/19, 9/4/19 and 9/23/19. Staff is recommending approval for the events.

**After discussion, Board Member Coleman made a motion to approve the use of Preservation Park for three (3) cross country events for Thompson's Station Middle School and Spring Station Middle school on the dates requested. The motion was seconded and carried by all present.**

**3. Preservation Park**

**a) Re-use of Outbuildings-**

Staff has obtained Land Trust approval for converting the outbuilding to a pavilion.

**After discussion, Board Member Coleman made a motion to approve the conversion of the Southern most outbuilding to a pavilion. The motion was seconded and carried by all present.**

**Minutes of the Special Called Meeting**  
**of the Municipal Parks and Recreation Advisory Board**  
**of the Town of Thompson 's Station, Tennessee**  
**August 6, 2019**

**b) Storage of antique fire truck**

The firetruck will be stored on the concrete pad behind the maintenance shop in Preservation Park.

**c) Parking Lot Expansion**

Staff does not recommend expansion of the parking lot in Preservation Park due to the cost. In addition, horse trailer parking is not necessary at this time and will be considered when equestrian activities are started at the Park per the master plan.

**After discussion, Board Member Coleman made a motion to have maintenance explore the option of extending the parking lot in the fall and maintenance to add a 16' gate for an additional exit. The motion was seconded and carried by all present.**

**Adjourn**

The meeting was adjourned at 6:52 p.m.

---

Jim Van Vleet, Chairman

**From:** [tpuckett hbts](#)  
**To:** [Wendy Deats](#)  
**Cc:** [Blake Roberts](#); [Chris Parchman](#); [James Hailey](#)  
**Subject:** Re: Update on the water tank project  
**Date:** Friday, August 30, 2019 10:21:02 AM

---

Aug 30 2019

Re: Hay Tank

Wendy:

Contractor CROM has completed construction of the 3.0 MG Concrete tank and plans to move out next week.

There remains construction of a concrete vault and connection piping on the tank site that will take couple of months to complete.

Also installation of underground electric in Park by MTEMC is to be completed by extension of primary electric service from Four Winds Lane direction; we still need an easement from Candace Williams property.

Contractor Parchman will soon be completing clean up and restoration of the 20" waterline trench across the Park.

We expect the tank to be commissioned and operational before Jan 2020.

Overall, the project is ahead of schedule and has gone very well.

Regards,

Tom Puckett  
General Manager

On Friday, August 30, 2019, 09:32:27 AM EST, Wendy Deats <[wdeats@thompsons-station.com](mailto:wdeats@thompsons-station.com)> wrote:

Good Morning:

Can you please provide an update on the water tank project? Thanks.

Wendy Deats, AICP

Town Planner

Town of Thompson's Station

1550 Thompson's Station Road West

Thompson's Station, TN 37179

615-794-4333

**From:** [Jim Van Vleet](#)  
**To:** [Emily Isenbarger](#)  
**Cc:** [Wendy Deats](#)  
**Subject:** Re: Fall Lantern Walk at Sarah Benson Park  
**Date:** Friday, August 30, 2019 8:04:59 AM

---

Emily,

We will follow up with you ASAP about the lantern walk in November. Sounds like a fun event!

Thanks,

Jim Van Vleet  
615-522-8224

On Aug 29, 2019, at 9:58 PM, Emily Isenbarger <[emily.isenbarger@gmail.com](mailto:emily.isenbarger@gmail.com)> wrote:

Greetings!

I am reaching out to tell you about a free community event that I would like to hold at **Sarah Benson Park**. The event is an afternoon lantern walk, and it is part of the Tinkergarten nature play program for families. I'd love to share information about this event, learn if this is allowed, and see what additional information or next steps are needed.

This will be the seventh year that educators like me will be holding our Fall Lantern Walks, and for thousands of families across the country, this event has become a magical, annual tradition.

What is the Fall Lantern Walk:

- The Tinkergarten Fall Lantern Walk is a FREE evening event open to all families (up to 40 who register). We've designed this event to help all of us appreciate the beauty in the darkness that comes with the end of Daylight Saving time (aka "Fall back").
- We will gather before dusk, sing songs, light lanterns (with safe, LED candles) and enjoy an outdoor walk in the park.
- Families who are enrolled in Fall Tinkergarten classes will make

a lantern for this event during class. Families who are not currently enrolled are welcome to bring their own lanterns.

This event is being held in parks and greenspaces all around the country on November 2, 2019. I would love to host it locally! Please let me know if hosting this event at Sarah Benson Park would be allowed, and if there is any additional information that you need.

Date: 11-02-2019

Time: 5:15pm

Meeting Location: Park walkway

You can learn more about Tinkergarten at [www.tinkergarten.com/about-us](http://www.tinkergarten.com/about-us)

Thank you,

Emily Isenbarger