

Town of Thompson's Station
Parks Board
Meeting Agenda
October 1 2019

Meeting Called To Order

Consideration Of The Minutes Of The September 3, 2019 Meeting.

Documents:

[SEPTEMBER 3 MINUTES.PDF](#)

Public Comment

Old Business:

1. Preservation Park – Update On Projects.

2. Historic Sign/Markers Bids

3. Update On Upcoming Events

A. Christmas Tree Lighting (Miriam Wiggins & Gia Card).

B. 30th Anniversary (Miriam Wiggins & Gia Card).

New Business:

4. Town Waiver For Volunteers

Documents:

[VOLUNTEER CONSENT FORM.PDF](#)

[VOLUNTEER CONSENT FORM - PARENTAL.PDF](#)

5. Budget Report – Update Of The Parks Board Budget.

Documents:

[PARKS BOARD BUDGET 10 2019.PDF](#)

Adjourn

*This meeting will be held at 6:00 p.m. at the Community Center
1555 Thompson's Station Road West*

Minutes of the Meeting
of the Municipal Parks and Recreation Advisory Board
of the Town of Thompson 's Station, Tennessee
September 3, 2019

Call to Order:

The meeting of the Parks and Recreation Advisory Board of the Town of Thompson's Station was called to order at 6:01 p.m. on September 3, 2019 at the Thompson's Station Community Center with the required quorum. Members and staff in attendance were: Chairman Jim VanVleet; Alderman Brandon Bell; Board Member David Coleman; and; Board Member Ward Engle; Board Member Miriam Wiggins; Board Member Larry Simmons; Town Planner Wendy Deats and Public Works Supervisor Bryan King: Board Member Gia Card arrived at 6:06 p.m.

New Business:

Approval of Minutes. The minutes of the August 6th, 2019 regular meeting and the amended July 19th Special Called meeting were presented.

After discussion, Board Member Coleman made a motion to approve both the August 6, 2019 regular meeting with corrections and the July 19th, 2019 special called meeting as amended. The motion was seconded and carried by all present.

Public Comment.

None

Unfinished Business

1. Preservation Park – Update on Projects

Mrs. Deats updated the Board about the HB&TS construction in Preservation Park.

2. Historic Sign/Markers Bids

Mrs. Deats updated the Board regarding the Historic Marker bid. She stated that no bids had been received and if the Parks Board would like to repost the ad a 3rd time, then Staff would submit it.

After discussion, the Parks Board directed Mrs. Deats to run the RFP again.

3. Lantern Walk

Mrs. Isenbarger with Tinkergarten came forward to give a brief summary of the event that would take place in Sarah Benson Park.

After discussion, Board Member Coleman moved to approve the Tinkergarten Fall Lantern Walk in Sarah Benson Park. The motion was seconded and carried by all.

4. Update on Upcoming events

a. Christmas Tree Lighting

Board Member Wiggins updated the Board on the event. The Christmas Tree Lighting will take place on 12/01/2019 from 3 – 6 p.m. All vendors & sponsors from last year are returning. Staff will handle staffing officers from the Sheriff's Department.

b. 30th Anniversary

Board Member Miriam Wiggins and Board Member Gia Card discussed the theme and will provide updates as the event progresses. The event is scheduled for August 22, 2020.

Minutes of the Meeting
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New Business

5. Budget Report

Mrs. Deats stated the budget report would be available next month.

Adjourn

The meeting was adjourned at 6:42 p.m.

Jim Van Vleet, Chairman



VOLUNTEER PROGRAM
Release of Liability

In consideration of being allowed to participate in the Volunteer Program by the city (or town) of Town of Thompson's Station, TN, I acknowledge that working on municipal projects can be a hazardous activity, and I assume all the risks associated with this work. I waive all claims for damages against the city and against its officers and employees for injury to my person or property, including death and destruction, that may arise from this activity, and I release the city and its officers and employees and agree to hold them harmless from any such liability.

This agreement shall remain in force until I revoke it in writing.

Signature of Participant

Print Name

Date

Volunteers aged 12 through 17 must have parental consent.

Do NOT use this form for Minors. Parents or Guardians should be required to sign the Parental Consent and Release of Liability form.





VOLUNTEER PROGRAM
Parental Consent and Release of Liability

In consideration of our child, _____, being allowed to participate in the Volunteer Program by the city (or town) Town of Thompson's Station, TN, we acknowledge that working on municipal projects can be a hazardous activity. Nevertheless, we grant permission for our child to participate in this activity and assume all the risks associated with this work. We waive all claims for damages against the city and against its officers and employees for injury to our child's person or property, including death and destruction, and resulting injuries and damages to us, that may arise from this activity. We release the city and its officers and employees and agree to hold them harmless from any such liability.

This agreement shall remain in force until we revoke it in writing.

Parent or Guardian

Print Name

Parent or Guardian

Print Name

Date

Volunteers aged 12 - 17 must have parental consent. **BOTH** parents or guardians must sign this form.





Summary of Parks Revenue and Expenditures

	Approved Budget	Jul-19	Aug-19	Sep-19	Total YTD	Budget Remaining
Revenues						
Rental		\$ 550	\$ 400	\$ 450	\$ 1,400	
Merchandise			\$ 287		\$ 287	
Other		\$ 150			\$ 150	
TOTAL REVENUES	\$ 30,000	\$ 700	\$ 687	\$ 450	\$ 1,837	\$ 28,163
Expenditures						
Cleaning		\$ 500	\$ 500	\$ 500	\$ 1,500	
Utilities		\$ 241	\$ 236	\$ 249	\$ 726	
Repairs					\$ -	
Other				\$ 773	\$ 773	
				Tire Swing		
TOTAL EXPENDITURES	\$ 20,150	\$ 741	\$ 736	\$ 1,522	\$ 2,999	\$ 17,151
Park Improvements						
	Budget	Jul-19	Aug-19	Sep-19		
Park Improvements	\$ 250,000					\$ 250,000
Signage	\$ 15,000					\$ 15,000