

Town of Thompson's Station  
Parks Board  
Meeting Agenda  
November 1, 2016

**Meeting Called To Order**

**Discussion Items:**

**1. Approval Of Minutes From October 4, 2016.**

Documents:

[OCTOBER MINUTES.PDF](#)

**2. Budget Report**

Documents:

[2016 10 PARKS BUDGET.PDF](#)

**3. Updates**

- A. Funding From The Board Of Mayor And Aldermen.
- B. Next Steps For The Parkland
- C. Benches And Trash Receptacles.
- D. Other Park Projects

**Adjourn**

*This meeting will be held at 6:00 p.m. in the Thompson's Station's Community  
Center  
1555 Thompson's Station Road West*

**Minutes of the Meeting**  
**of the Municipal Parks and Recreation Advisory Board**  
**of the Town of Thompson 's Station, Tennessee**  
**October 4, 2016**

**Call to Order:**

The meeting of the Parks and Recreation Advisory Board of the Town of Thompson's Station was called to order at 6:00 p.m. on the 4<sup>th</sup> day of October, 2016 at the Thompson's Station Town Hall with the required quorum. Members, aldermen and staff in attendance were: Chairman Jim Van Vleet; Vice Chairman David Coleman; Board Member Kreis White; Board Member Sheila Shipman; Alderman Brinton Davis, Alderwoman Sarah Benson and Town Planner Wendy Deats; Board Members Becky Clark and Layla Bell were unable to attend

**Business:**

1. **Approval of Minutes** – The minutes of the September 6, 2016 meeting were submitted.

**Board Member Davis made a motion to approve the minutes of the September 6, 2016 meeting as submitted. The motion was seconded and approved unanimously.**

2. **Budget Report** –

Mrs. Deats reviewed her report noting that there is \$38,800 in the budget, but there are \$12,500 encumbered funds, which leaves around \$26,300. Mrs. Womack, the finance director, will add the funds for the Middle TN Electric Membership improvements to next month's budget.

**Board Member Davis made a motion to approve the budget. The motion was seconded and carried unanimously.**

3. **Barre Workout in the Park** – **Request to conduct workout classes within the Thompson's Station Park on Saturday Mornings (applicant – Tiffany McKenzie).**

Mrs. Deats briefly reviewed the applicant's request to hold classes.

**Board Member Shipman made a motion to approve the Barre Workout in the Park as long as the applicant provided a Certificate of Liability Insurance policy. The motion was seconded. After discussion, the motion passed by a vote of 3 to 2 with Vice Chairman Coleman and Board Member White casting the opposing votes.**

4. **Parks Improvements** –

Mrs. Deats updated the board on the following list of improvement items:

- Sealing the asphalt drive and painting parking spaces for the Trail
- Fence repair and painting of the park fences
- Dog equipment – The Staff is meeting with MARS to discuss the best options
- order & installation of bike racks, benches and trash cans. Benches and trash cans are being ordered immediately
- ADA playground equipment – Wendy will set up a meeting and get a quote
- HFR Master Build Out

**Minutes of the Meeting**  
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**After discussion, Board Member White made a motion to request \$165,000 from the Board of Mayor and Aldermen for the Parks Board. The motion was seconded and carried by all.**

Mrs. Deats then informed the Board that the Williamson County Parks and Recreation Board wishes to partner with the Town to discuss some opportunities for upcoming projects.

**Board Member Shipman made a motion to officially name the new park "Preservation Park". The motion was seconded and carried by all.**

**Adjourn.**

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Jim Van Vleet, Chairman



**TOWN OF THOMPSON'S STATION**  
**PARKS AND RECREATION ADVISORY BOARD**  
**FY 2016 - 2017**

**SUMMARY OF REVENUE AND EXPENDITURES:**

	FY 2015 - 2016		FY 2016-17			
	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16
<b>Beginning Balance</b>	\$ 100,000	\$ 90,302	\$ 66,283	\$ 66,283	\$ 63,478	\$ 61,258
<b>Revenue</b>						
<b>Description</b>						
Federal Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
From General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165,000
<b>Total Revenues</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165,000
<b>Total Revenues &amp; Fund Balance</b>	\$ 100,000	\$ 90,302	\$ 66,283	\$ 66,283	\$ 63,478	\$ 226,258
<b>Expenditures</b>						
<b>Description</b>						
Consulting Fees	\$ 3,300	\$ 3,300	\$ -	\$ 2,805	\$ 2,221	\$ 3,300
Park Improvements	\$ 6,398	\$ 20,718	\$ -	\$ -	\$ -	\$ 4,049
<b>Total Expenditures</b>	\$ 9,698	\$ 24,018	\$ -	\$ 2,805	\$ 2,221	\$ 7,349
<b>Ending Fund Balance</b>	\$ 90,302	\$ 66,283	\$ 66,283	\$ 63,478	\$ 61,258	\$ 218,909

**Funds encumbered as of October 31, 2016:** Park improvements by Eagle Scout = \$1,000; Master Plan = \$18,150

**Unencumbered parks budget at October 31, 2016:** \$218,909 - \$18,150 = \$200,759