

Town of Thompson's Station  
Utility Board  
Meeting Agenda  
November 18, 2020

**Call Meeting To Order**

**1. Approval To Conduct This Meeting By Electronic Means Which Is Necessary To Protect The Public Health Safety And Welfare Of Tennesseans In Light Of The COVID-19 Outbreak (Pursuant To Executive Order No. 65).**

Documents:

[INTRODUCTION STATEMENT FOR TS UB NOV 18 2020.PDF](#)

**2. Consideration Of The Minutes Of The September 30, 2020 Meeting.**

Documents:

[ITEM 2 UTILITY BOARD MINUTES 9\\_30\\_2020.PDF](#)

**3. System Operator's Update – Kenny Bond:**

**4. Barge Design Updates – Matthew Johnson:**

**5. Discussion Of Ordinance 2020-011 To Amend Title 18 To Adopt A Policy For Waste Water Tap Reversion And Assignment As To A "Floor Amount" To Be Paid To A Developer For The Reverted Taps:**

Documents:

[ITEM 5 - ORDINANCE 10-007.PDF](#)  
[ITEM 5 - ORDINANCE 2014-001.PDF](#)  
[ITEM 5 - ORDINANCE 2020-005.PDF](#)  
[ITEM 5 - ORDINANCE RED-LINED FOR WASTE WATER TAP REVERSION AND ASSIGNMENT 11.2.20.PDF](#)  
[ITEM 5 - ORDINANCE FOR WASTE WATER TAP REVERSION AND ASSIGNMENT - 11.2.20.PDF](#)

**6. Memorandum Of Understanding For Consideration As To Taps Transfer Between Developers:**

Documents:

[MOU RE TRANSFER OF TAPS - RODERICK - TRI STAR ENERGY - TOWN - DRAFT 11.17.20.PDF](#)

**7. Discussion Of Comptroller's Utility Training Requirements: (Town Attorney)**

Documents:

[ITEM 7 - STATUTE ON TRAINING AND CONTINUING EDUCATION \(5\).PDF](#)  
[ITEM 7 - STATUTE ON TRAINING AND CONTINUING EDUCATION EFFECTIVE 1.1.21 \(2\).PDF](#)  
[ITEM 7 - UB TRAINING TN COMPTROLLERS OFFICE.PDF](#)

**Adjourn**

**Finance Report**

Documents:

[BOMA OCTOBER 2020 FINANCE REPORT.PDF](#)

*This meeting will be held remotely due to the Public Health Emergency related to COVID-19 and will be live-streamed at 6:00 p.m. via the Town Website [www.thompsons-station.com](http://www.thompsons-station.com)*

STATEMENT FOR THE RECORD AT START OF MEETING  
Thompson's Station Utility Board

Hello and welcome to this the November 18th, 2020, Utility Board meeting for the Town of Thompson's Station.

Pursuant to the Guidance from the Office of the Comptroller for the State of Tennessee and in accordance with Governor Lee's Executive Order # 65 (which was previously extended by Executive Order # 16, 34, 51 and 60): due to the treatment and containment of COVID-19.

This Town of Thompson's Station Utility Board meeting, with notice, is being held virtually and being recorded to protect the public health, safety, and welfare of the Citizens of Thompson's Station in light of the coronavirus and to continue to allow the Town to function and operate.

Further, it is the desire of the Utility Board to include this determination in the minutes for this meeting.

We understand that we, the Thompson's Station Utility Board, serves the Town of Thompson's Station, which is why we are currently recording this virtual meeting, broadcasting it live for public viewing, and uploading and preserving it for future viewing.

**Town of Thompson’s Station  
Utility Board  
Virtual Meeting Minutes  
September 30, 2020 6:00 p.m.**

**Call to Order:**

The remote meeting of the Utility Board of the Town of Thompson's Station was called to order at 6:00 p.m. on September 30, 2020, with the required quorum. The following statement was read by Chairman Risden:

This meeting is being conducted pursuant to the Guidance from the Comptroller’s Office, and in accordance with Governor Lee’s Executive Order No. 60 (which was previously extended by Executive Order Nos. 16, 34 & 51): due to the treatment and containment of COVID-19.

This regular monthly meeting for September 30, 2020, is being held by video conference with the Utility Board of Thompson’s Station and live streamed, as necessary to protect the public’s health, safety, and welfare in light of the coronavirus. Further it is requested that the governing body include this determination in the minutes for this meeting.

We understand, we the members of the Utility Board serve at the pleasure of the citizens of the Town of Thompson’s Station, and due to the current situation, is why we are currently live streaming this meeting for the benefit of the public, through our website.

A recording of this meeting will be available on the Town of Thompson’s Station website at [thompsons-station.com](http://thompsons-station.com) within 24 hours of this meeting. Utility Board Members and staff virtually present were: Chairman Jeff Risden, Alderman Brian Stover, Utility Board Members Skip Beasley, Bruce Diffrancisco, Mike Roberts, Charles Starck, Town Administrator Ken McLawhon, Finance Director Steve Banks, Wastewater Coordinator Kenny Bond, IT Coordinator Tyler Rainey, Town Recorder/Clerk Regina Fowler and Town Attorney Kirk Vandivort. Brad Wilson was absent. Additional virtual attendants were Matthew Johnson of Barge Design, Whit Moloney with Piper Sandler, and Russell Truell formerly of Piper Sandler.

**Minutes:**

**1. Consideration of the August 19, 2020 regular Utility Board meeting were presented.** Brian Stover made a motion to approve the August 19, 2020, regular Utility Board meeting minutes as amended. The motion was seconded by Bruce Diffrancisco and carried unanimously.

**Roll Call Vote:**

	<u>VOTE</u>		<u>VOTE</u>		<u>VOTE</u>
Skip Beasley	Yea	Bruce Diffrancisco	Yea	Jeff Risden	Yea
Mike Roberts	Yea	Charles Starck	Yea	Brian Stover	Yea
		Brad Wilson	absent		
Yea	6	Nay	0	Absent	1

**Motion carried.**

**2. Presentation of Financing Information:** Whit Moloney of Piper Sandler & Co. & Russ Truell formerly of Piper Sandler & Co. presented financing information to the Utility Board Members for the renovation of the Regional Waste Water Plant. The topic was Public Market Borrowing vs. an SRF Loan. After much discussion and due to time constraints, the Board interjected the idea of gathering pertinent loan information and completing applications for both a USDA and SRF loan simultaneously. Matthew Johnson-Barge Design was tasked to provide the UB Board with a cost/contract amendment for completion of dual applications.

A motion was made by Jeff Risdien and seconded by Bruce Difrancisco to proceed with a dual track relative to simultaneously making application for a USDA and SRF loan and modifications to Barge Design Contract for renovations of the Regional Waste Water Plant.

**Roll Call Vote:**

	<u>VOTE</u>		<u>VOTE</u>		<u>VOTE</u>
Skip Beasley	Yea	Bruce Difrancisco	Yea	Jeff Risdien	Yea
Mike Roberts	Yea	Charles Starck	Yea	Brian Stover	Yea
		Brad Wilson	absent		
Yea	6	Nay	0	Absent	1

**Motion carried.**

**3. Updated information Re: Ordinance No. 2020-008: An Ordinance of the Town of Thompson’s Station, Tennessee to Amend Ordinance No. 10-007 and Title 18, Chapter 2 of Thompson’s Station’s Municipal Code Regarding Waste Water System User Rate.** Updated information on the above Ordinance No. 2020-008 was shared with the Utility Board.

**4. Consideration of a Waste Water Tap Transfer Policy:**

A motion was made by Brian Stover and seconded by Skip Beasley to create a Town of Thompson’s Station Waste Water Tap Transfer Policy with an amendment to item #7 (The Town shall then reimburse the existing tap holder/developer for the current existing tap fee rate).

**Roll Call Vote:**

	<u>VOTE</u>		<u>VOTE</u>		<u>VOTE</u>
Skip Beasley	Yea	Bruce Difrancisco	Yea	Jeff Risdien	Yea
Mike Roberts	Yea	Charles Starck	Yea	Brian Stover	Yea
		Brad Wilson	absent		
Yea	6	Nay	0	Absent	1

**Motion carried.**

**5. System Operators Update:**

Kenny Bond noted that 6.41 acres are on line at this time and the flow is approximately 30,000 thousand gallons. Waste water staff is pleased with the performance at this time.

**6. Barge Design Updates: Matthew Johnson-Barge Design updated the following:**

**a. Bridgmore I & I Update:** Smoke testing indicated thirty defective service line issues. Thompson's Station's Waste Water Staff will repair those thirty defects. Due to the results of the smoke testing it was recommended not to spend the \$43,000 allocated for CCTV but rather spend those funds on a flow monitoring program.

**b. Hill Property Construction Update:** The strainers have been installed and are sufficiently doing their job. Construction should be complete by approximately the first week of November minus the punch list.

**c. Alexander Property Update:** Nothing new to report. At this time, we have 36 acres of usable soil for the drip field however, that number will decrease.

**d. MBR Project Update:** The technical portion of the design is 90% complete. The design should be ready for Town review on approximately October 23<sup>rd</sup>, 2020. The design will not be fully complete due to clarification of the funding process. Once funding has been determined the design may then be completed.

**Adjourn:**

There being no further business, the meeting adjourned at 8:12 p.m.

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**Chairman, Jeff Riden**

**ORDINANCE NO. 10-007**

**AN ORDINANCE OF THE TOWN OF THOMPSON'S STATION, TENNESSEE,  
ESTABLISHING USER RATES FOR THOSE PERSONS UTILIZING THE TOWN'S  
WASTEWATER TREATMENT FACILITIES**

WHEREAS, the Town of Thompson's Station has implemented a wastewater treatment facility for treatment of sewage and waste water; and

WHEREAS, the Town's wastewater treatment facility must be self-sustaining, it is necessary to establish sewer user rates, the same being in conformity with State law and provisions of the grants and bonds to which the Town is committed; and

WHEREAS, the Board of Mayor and Aldermen have determined that it is in the best interest of the Town to separate the wastewater tap fees into separate components: system development, access/tap, and effluent disposal fees to more efficiently plan for the growth of the wastewater system.

~~NOW, THEREFORE, BE IT ORDAINED~~ by the Board of Mayor and Aldermen of the Town of Thompson's Station as follows:

**Section 1. All Prior Conflicting Ordinances Repealed.** That upon the effective date of this ordinance, all prior ordinances and resolutions in conflict herewith be repealed.

**Section 2. User rates.** That from and after the date of adoption, the following become the user rates to be charged to customers of the Town's wastewater treatment facility, to wit:

Residential & Nonresidential Uses:	107.5% of water fees
Maximum Monthly Residential Fee:	\$55.00

**Section 3. System Development, Access/Tap and Effluent Disposal Fee.**

(a) Estimated water usage is based on calculations derived from several professional water use estimation formulas and a usage calculation worksheet is included in this ordinance as exhibit A. An equivalent dwelling unit (EDU) is based on an estimated single family dwelling water usage at three hundred fifty (350) gallons per day (GPD). Water usage calculations for the purpose of calculating fees shall deem any usage less than three hundred fifty (350) GPD as one (1) EDU and any usage calculated to exceed 350 GPD (or multiplies thereof) shall be counted as an additional EDU. For example, a proposed use calculated at 700 or less GPD would be 2 EDUs, but a use calculated at 701 GPD would be 3 EDUs.

(b) From and after the date of adoption, the following shall become the system development fee, access and tap fee, and effluent disposal fees to be charged to developers and builders proposing to connect to the Town's wastewater treatment facility, to wit:

System Development Fee: (To be paid in conjunction with Preliminary Plat submittal)	\$ 2,500.00 Per EDU
Access and Tap Fee: (To be paid prior to recordation of Final Plat)	\$ 1,100.00 Per EDU
Effluent Disposal Fee (To be paid prior to issuance of Building Permit)	\$ 1,700.00 Per EDU

(c) Any developer, builder or property owner who has purchased sewer taps before the effective date of this Ordinance shall be credited with the System Development Fee and Access and Tap Fee. From and after the effective date of this Ordinance, developers, builders, and property owners seeking the issuance of building permits shall be responsible for payment of the Effluent Disposal Fee in lieu of the dedication and deeding of property for effluent disposal, unless otherwise specifically approved by the Board of Mayor and Aldermen.

**Section 4. Residential capacity letters.** That from and after the date of adoption, the following become the fee to be charged for the initial capacity reservation letter for lots proposing to connect to the Town's wastewater treatment facility, to wit:

Residential Capacity Letter:	\$ 10.00 Per Lot
Nonresidential Capacity Letter: (To be paid prior to submittal of a Site Development Plan)	\$ 20.00 Per Lot

**Section 5. Pump and Haul.** Any developer, builder or property owner who proposes to provide sewage disposal service to their development, business or residence utilizing pump and haul must submit an application for approval to the Town. A non-refundable \$900.00 deposit will be required as part of application. Pump and haul service shall only be permitted when it is determined by the Town that: (1) sewer or septic service is not available to the property, (2) sewer service will be made available within a reasonable time, (3) that an adequate bond or surety has been provided by the property owner to the Town to ensure payment of the pump and haul service contract, and (4) that said service is in the best interest of the Town. Upon approval by the Town the property owner shall agree to the terms of the pump and haul contract. The pump and haul contracts shall be administered by the Town for treatment by the Town's wastewater system and shall be approved by the Board of Mayor and Aldermen.

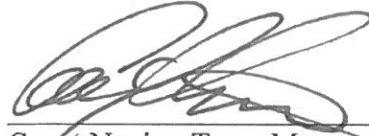
**Section 6. Violation and penalty.** In addition to any other action the Town may take against a permit holder in violation of this chapter, such violation shall be punishable by civil penalty not to exceed \$50.00. Each day a violation occurs shall constitute a separate offense. Nothing herein shall prohibit the Town from seeking other remedies, including injunctive relief or claims for damages to its rights-of-way, to enforce the purposes of this ordinance.

**Section 7. Severability.** If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

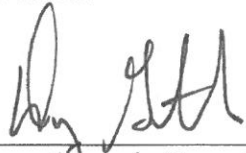


**Section 8. Effective date.** This ordinance shall take effect upon its passage on final reading by the governing body and upon publication in a newspaper of general circulation, the public welfare requiring.

Duly approved and adopted by the Board of Mayor and Aldermen of the Town of Thompson's Station, Tennessee, on the 18<sup>th</sup> day of January, 2011.

  
\_\_\_\_\_  
Corey Napier, Town Mayor

ATTEST:

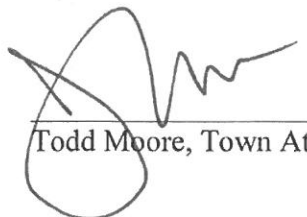
  
\_\_\_\_\_  
Doug Goetsch, Town Recorder

Passed First Reading:            November 16, 2010

Passed Second Reading:        January 18, 2011

Submitted to Public Hearing on the 18<sup>th</sup> day of January, 2011, at 7:00 p.m., after being advertised in the *Williamson AM* Newspaper on the 27<sup>th</sup> day of December, 2010.

APPROVED AS TO FORM AND LEGALITY:

  
\_\_\_\_\_  
Todd Moore, Town Attorney

## Exhibit A (Water Usage Calculation Table)

The water usage table below is for non-residential and multifamily uses only. Residential uses shall constitute one (1) EDU for each separate living unit or quarters. Accessory living quarters both attached and detached also constitute one (1) EDU.

<b>Type of Establishment</b>	<b>Design Unit</b>	<b>Design Flow Rate</b>
<b>Churches</b>		
Church	Per Seat	5 GPD
Church with kitchen facility	Per Seat	8 GPD
Church with Daycare Facilities	Per Person (Children & Adults)	20 GPD
Church with Multiple Buildings	Calculate Uses Separately	-----
<b>Commercial/Industrial Facilities</b>		
Airports, Bus & Rail Depots – No Food	Per 1,000 Square Feet	150 GPD
Barber Shop	Per Chair	5 GPD
Beauty Salon	Per Chair	100 GPD
Bowling Alley	Per Lane	75 GPD
Child Day-care Facility (Commercial)	Per Person (Children & Adults)	20 GPD
Child Day-care Facility (Home)	Per Bedroom	170 GPD
Temp. Const. Offices/Work Camp (no showers)	Per Person	40 GPD
Temp. Const. Offices/Work Camp (showers)	Per Person	80 GPD
Factory or Plant (no showers)	Per Employee	20 GPD
Factory or Plant (showers)	Per Employee	40 GPD
Grocery Store (no food service)	Per 1,000 Square Feet	80 GPD
Grocery Store (food service)	Per 1,000 Square Feet	100 GPD
Highway Rest Area/Visitor Center	Per Square Foot	10 GPD
Laundry (self service)	Per Machine	500 GPD
Marina (no bathing facilities)	Per Boat Slip	25 GPD

Marina (with bathing facilities)	Per Boat Slip	50 GPD
Office Buildings	Per Total Number of Employees	20 GPD
Individual Retail Store (not mall or shopping center)	Per Square Foot	5 GPD
Vehicle Service Station (no food/public restroom)	Per Employee	20 GPD
Shopping Center or Mall	Per 1,000 Square Feet	150 GPD
Stadium, Auditorium, Theater (any type)	Per Seat	5 GPD
Veterinary Hospital	Per 1,000 Square Feet	200 GPD
<b>Apartment Buildings</b>		
For Each – One Bedroom	Per Apartment Unit	250 GPD
For Each – Two Bedroom	Per Apartment Unit	300 GPD
For Each – Three Bedroom	Per Apartment Unit	350 GPD
Bed & Breakfast Establishment	Per Bedroom (All)	175 GPD
Boarding or Rooming House (no meals)	Per Bedroom (All)	175 GPD
Boarding or Rooming House (meals)	Per Bedroom (All)	200 GPD
Hotels or Motels (with private bathrooms)	Per Room	150 GPD
<b>Food Service/Drinking Establishments</b>		
Ordinary Restaurant (not 24 hr.)	Per Seat	40 GPD
Restaurant Operating 24 Hrs. Per Day (no interstate)	Per Seat	80 GPD
Restaurant Operating 24 Hrs. Per Day (interstate)	Per Seat	150 GPD
Drive-in or Take-out Restaurant	Per Hour Open for Business	70 GPD
Tavern, Bar, Lounge (with no food)	Per Seat	40 GPD
Tavern, Bar, Lounge (with restricted food service)	Per Seat	60 GPD
Catering Business – Banquet Facilities	Per Person	30 GPD
<b>Institutions</b>		
Assembly Halls, Public Buildings	Per Seat	5 GPD
Home for the Aged	Per Bed	125 GPD
Medical Hospital	Per Bed	300 GPD

Mental Hospital	Per Bed	180 GPD
Nursing Home	Per Bed	180 GPD
Prison or Jail	Per Bed	125 GPD
Schools (with showers & cafeterias)	Per Person	16 GPD
Schools (without showers & cafeterias)	Per Person	12 GPD
<b>Recreational Establishments</b>		
Camps (Daytime Use Only-Toilets no meals)	Per Person	15 GPD
Camps (Daytime Use Only-Toilets meals)	Per Person	25 GPD
Fairgrounds or Mass Gathering Facility	Per Person	3 GPD
Golf Course Clubhouse (on peak daily attendance)	Per Person	10 GPD
Park – Public Restroom	Per Parking Space	5 GPD
Swimming Pool & Bathhouse (on peak attendance)	Per Person	10 GPD
Travel Trailer Park (water & sewer hookups)	Per Trailer Space	100 GPD
Travel Trailer Park (no water & sewer hookups)	Per Trailer Space	75 GPD

**ORDINANCE NO. 14-001**

**AN ORDINANCE OF THE TOWN OF THOMPSON'S STATION, TENNESSEE,  
TO INCREASE THE EFFLUENT DISPOSAL USER RATES FOR THE TOWN'S  
WASTEWATER TREATMENT FACILITIES**

WHEREAS, the Town of Thompson's Station has implemented a wastewater treatment facility for treatment of sewage and waste water; and

WHEREAS, the Town's wastewater treatment facility must be self-sustaining, it is necessary to establish sewer user rates and fees, the same being in conformity with State law and provisions of the grants and bonds to which the Town is committed; and

WHEREAS, the Board of Mayor and Aldermen have determined that it is necessary to increase the effluent disposal fees from \$1,700 per EDU to \$2,500 per EDU to cover the increased costs related to the acquisition and installation of drip field systems to the standards now required by the Tennessee Department of Environment and Conservation, and to more efficiently plan for the growth of the wastewater system.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Thompson's Station as follows:

**Section 1.** That Ordinance No. 10-007 is amended by deleting Section 3(b) of said ordinance in its entirety and replacing it with the following new subsection:

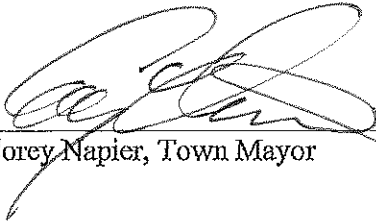
(b) From and after the date of adoption, the following shall become the system development fee, access and tap fee, and effluent disposal fees to be charged to developers and builders proposing to connect to the Town's wastewater treatment facility:

System Development Fee:	\$ 2,500.00 Per EDU
(To be paid in conjunction with Preliminary Plat submittal)	
Access and Tap Fee:	\$ 1,100.00 Per EDU
(To be paid prior to recordation of Final Plat)	
Effluent Disposal Fee	\$ 2,500.00 Per EDU
(To be paid prior to issuance of Building Permit)	


**Section 2.** That upon the effective date of this ordinance, all prior ordinances and resolutions in conflict herewith are repealed.

**Section 3.** This ordinance shall take effect upon its passage on final reading by the governing body and upon publication in a newspaper of general circulation, the public welfare requiring.

Duly approved and adopted by the Mayor and Board of Aldermen of the Town of Thompson's Station, Tennessee, on the 11<sup>th</sup> day of February, 2014.

  
Corey Napier, Town Mayor

ATTEST:

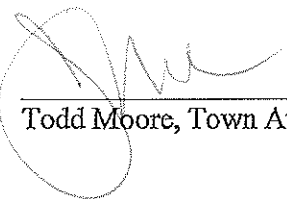
  
Leah Rainey, Town Recorder

Passed First Reading:

Passed Second Reading:

Submitted to Public Hearing on the 11<sup>th</sup> day of February 2014, at 7:00 p.m., after being advertised in the *Williamson AM* Newspaper on the 7<sup>th</sup> day of February, 2014.

APPROVED AS TO FORM AND LEGALITY:

  
Todd Moore, Town Attorney

**ORDINANCE NO. 2020-005**

**AN ORDINANCE OF THE TOWN OF THOMPSON'S STATION, TENNESSEE TO  
AMEND ORDINANCE NO. 10-007 PURSUANT TO TITLE 18, CHAPTER 1 REGARDING  
WASTEWATER RECLAMATION AND REUSE**

WHEREAS, the Utility Board and Town Staff for the Town of Thompson's Station is recommending amendments to certain provisions of the Town's Ordinance No. 10-007 as authorized under Title 18, Chapter 1, Subsection 18-114 of the Municipal Code for the Town of Thompson's Station, and specifically, in consideration of the Jackson Thornton, Certified Public Accountants and Consultants study titled *Town of Thompson's Station, TN Wastewater System Development Charge Analysis*; and

WHEREAS, the Board of Mayor and Aldermen have for their consideration the adoption of amendments to Ordinance No. 10-007 as proposed herein to increase the fees as necessitated by the demand on the Town of Thompson's Station's Wastewater System; and

WHEREAS, the Board of Mayor and Alderman understand there exist growth in the population of the Town, and further, understand the occurrence of expansion of development to accommodate that growth in population, and further recognize a greater demand for wastewater treatment needs as a result of the growth and expansion; and

WHEREAS, the Board of Mayor and Alderman further believe and understand that growth should, where possible, pay for itself as to the expansion and demands on the Town of Thompson's Station's Wastewater System infrastructure; and

WHEREAS, the Board of Mayor and Alderman have further determined that it is in the best interest of the Town to amend the language of Ordinance No. 10-007 as to the components of system development fees and access/tap fees to be known as the Waste Water Impact Fee and for there to continue to be a separate Effluent Disposal Fee and

WHEREAS, the Board of Mayor and Aldermen have reviewed Ordinance No. 10-007 as developed under Title 18, Chapter 1, Subsection 18-114 and determined, based upon the considerations of the recommendations of the Utility Board, Town Staff and the study on which the recommendations were made, it is necessary and prudent to increase the Wastewater Impact Fees to \$9,757.08 toward contributions of capital for existing or planned future plant facilities necessary to meet the service needs of new and existing customers and prudent to increase the Effluent Disposal Fee to \$5,650.05 for the necessary disposal of effluents from an increase of new and existing customers;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Thompson's Station, Tennessee, as follows:

**Section 1.** That the Town of Thompson's Station's Ordinance No. 10-007 is amended, as provided hereinafter, and that Ordinance No. 14-001 be repealed as provided under Title 18, Chapter 1, Section 18-114;

**Section 2.** That Ordinance No. 10-007 is amended to amend the EDU amount, and to strike and replace sentence 4, resulting in the following language for Section 3 (a):

- (a) Estimated water usage is based on calculations derived from several professional water use estimation formulas and a usage calculation worksheet is included in this ordinance as Exhibit A. An equivalent dwelling unit (EDU) is based on an estimated single-family dwelling water usage at 250 gallons per day (GPD). Water usage calculations for the purpose of calculating fees shall deem any usage less than 250 GPD as one (1) EDU and any usage calculated to exceed 250 GPD (or multiplies thereof) shall be counted as an additional EDU.

The components of system development fees and access/tap fees shall be known as Wastewater Impact Fees. There shall also be an Effluent Disposal Fee as provided hereinafter.

**Section 3.** That Ordinance No. 10-007 is amended by deleting Section 3 (b) of said ordinance in its entirety and replacing it with the following new subsection:

(b) This portion of the Ordinance shall take effect on July 1, 2020, unless otherwise provided herein, and the following shall become the Wastewater Impact Fee and the Effluent Disposal Fee amount(s) to be charged to developers, contractors, builders and/or property owners proposing to connect to the Town's Wastewater Treatment Facilities with the due dates provided herein:

Wastewater Impact Fee:	\$ 9,757.08 per EDU	Due Upon: Preliminary Plat
Effluent Disposal Fee:	\$ 5,650.05 per EDU	Due Upon: Building Permit

**Section 4.** That Ordinance No. 10-007 is amended by deleting Section 3 (c) of said ordinance in its entirety and replacing it with the following new subsection:

(c) There shall be a review of the Wastewater Impact Fee and the Effluent Disposal Fee in January of each odd year to start in 2023, with any prior enactments for review revised as provided herein

**Section 5.** After final passage, Town Staff is directed to incorporate these changes into an updated ordinance document and said document shall constitute the Wastewater Reclamation and Reuse ordinances of the Town.

**Section 6.** If any section or part of the Ordinance, including any amendments thereto, is determined to be invalid for any reason, such section or part shall be deemed to be a separate and independent provision. All other sections or parts shall remain in full force and effect. If any section or part of the Ordinance is invalid in one or more of its applications, that section or part shall remain in effect for all other valid applications.

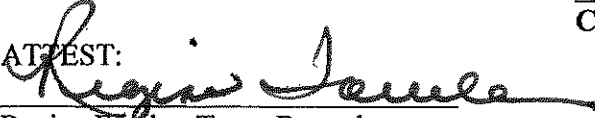
**Section 7.** This ordinance shall take effect on July 1, 2020 upon the publication of its caption in a newspaper of general circulation after final reading by the Board of Mayor and Aldermen, the public welfare requiring it.



Duly approved and adopted by the Board of Mayor and Aldermen of the Town of Thompson's Station, Tennessee, on the 12<sup>th</sup> day of May, 2020.

  
Corey Napier, Mayor

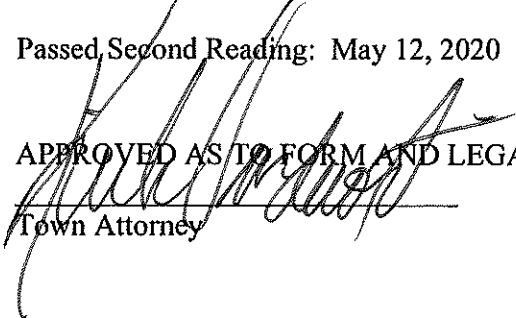
ATTEST:

  
Regina Fowler, Town Recorder

Passed First Reading: March 10, 2020

Passed, Second Reading: May 12, 2020

APPROVED AS TO FORM AND LEGALITY:

  
Town Attorney

**Exhibit A**  
(Water Usage Calculation Table)

The water usage table below is for non-residential and multifamily uses only. Residential uses shall constitute one (1) EDU for each separate living unit or quarters. Accessory living quarters both attached and detached also constitute one (1) EDU.

<b>Type of Establishment</b>	<b>Design Unit</b>	<b>Design Flow Rate</b>
<b>Churches</b>		
Church	Per Seat	5 GPD
Church with kitchen facility	Per Seat	8 GPD
Church with Daycare Facilities	Per Person (Children & Adults)	20 GPD
Church with Multiple Buildings	Calculate Uses Separately	-----
<b>Commercial/Industrial Facilities</b>		
Airports, Bus & Rail Depots – No Food	Per 1,000 Square Feet	150 GPD
Barber Shop	Per Chair	5 GPD
Beauty Salon	Per Chair	100 GPD
Bowling Alley	Per Lane	75 GPD
Child Day-care Facility (Commercial)	Per Person (Children & Adults)	20 GPD
Child Day-care Facility (Home)	Per Bedroom	170 GPD
Temp. Const. Offices/Work Camp (no showers)	Per Person	40 GPD
Temp. Const. Offices/Work Camp (showers)	Per Person	80 GPD
Factory or Plant (no showers)	Per Employee	20 GPD
Factory or Plant (showers)	Per Employee	40 GPD
Grocery Store (no food service)	Per 1,000 Square Feet	80 GPD
Grocery Store (food service)	Per 1,000 Square Feet	100 GPD
Highway Rest Area/Visitor Center	Per Square Foot	10 GPD
Laundry (self service)	Per Machine	500 GPD
Marina (no bathing facilities)	Per Boat Slip	25 GPD

Marina (with bathing facilities)	Per Boat Slip	50 GPD
Office Buildings	Per Total Number of Employees	20 GPD
Individual Retail Store (not mall or shopping center)	Per Square Foot	5 GPD
Vehicle Service Station (no food/public restroom)	Per Employee	20 GPD
Shopping Center or Mall	Per 1,000 Square Feet	150 GPD
Stadium, Auditorium, Theater (any type)	Per Seat	5 GPD
Veterinary Hospital	Per 1,000 Square Feet	200 GPD
<b>Apartment Buildings</b>		
For Each - One Bedroom	Per Apartment Unit	250 GPD
For Each - Two Bedroom	Per Apartment Unit	300 GPD
For Each - Three Bedroom	Per Apartment Unit	350 GPD
Bed & Breakfast Establishment	Per Bedroom (All)	175 GPD
Boarding or Rooming House (no meals)	Per Bedroom (All)	175 GPD
Boarding or Rooming House (meals)	Per Bedroom (All)	200 GPD
Hotels or Motels (with private bathrooms)	Per Room	150 GPD
<b>Food Service/Drinking Establishments</b>		
Ordinary Restaurant (not 24 hr.)	Per Seat	40 GPD
Restaurant Operating 24 Hrs. Per Day (no interstate)	Per Seat	80 GPD
Restaurant Operating 24 Hrs. Per Day (interstate)	Per Seat	150 GPD
Drive-in or Take-out Restaurant	Per Hour Open for Business	70 GPD
Tavern, Bar, Lounge (with no food)	Per Seat	40 GPD
Tavern, Bar, Lounge (with restricted food service)	Per Seat	60 GPD
Catering Business - Banquet Facilities	Per Person	30 GPD
<b>Institutions</b>		
Assembly Halls, Public Buildings	Per Seat	5 GPD
Home for the Aged	Per Bed	125 GPD
Medical Hospital	Per Bed	300 GPD

Mental Hospital	Per Bed	180 GPD
Nursing Home	Per Bed	180 GPD
Prison or Jail	Per Bed	125 GPD
Schools (with showers & cafeterias)	Per Person	16 GPD
Schools (without showers & cafeterias)	Per Person	12 GPD
<b>Recreational Establishments</b>		
Camps (Daytime Use Only-Toilets no meals)	Per Person	15 GPD
Camps (Daytime Use Only-Toilets meals)	Per Person	25 GPD
Fairgrounds or Mass Gathering Facility	Per Person	3 GPD
Golf Course Clubhouse (on peak daily attendance)	Per Person	10 GPD
Park - Public Restroom	Per Parking Space	5 GPD
Swimming Pool & Bathhouse (on peak attendance)	Per Person	10 GPD
Travel Trailer Park (water & sewer hookups)	Per Trailer Space	100 GPD
Travel Trailer Park (no water & sewer hookups)	Per Trailer Space	75 GPD

ORDINANCE NO. 2020-011

**AN ORDINANCE OF THE TOWN OF THOMPSON'S STATION, TENNESSEE TO  
AMEND TITLE 18 TO ADOPT A POLICY FOR WASTE WATER TAP REVERSION AND  
ASSIGNMENT~~TRANSFER~~**

WHEREAS, the Utility Board and Town Staff for the Town of Thompson's Station is recommending to amend provisions under Title 18 of the Municipal Code for the Town of Thompson's Station by adopting certain policy and procedures for the purpose of the reversion transfer of waste water taps to the Town and assignment to requesting developers; and

WHEREAS, the Board of Mayor and Aldermen, based on recommendations and considerations, ~~has~~ have determined that the reversion transfer of waste water taps to the Town may be permitted and desire to have a policy for that purpose, and

WHEREAS, the Board of Mayor and Alderman understand there does not presently exist a policy for the reversion transfer of waste water taps between developers and the Town, and there exists a need for such policy as there exist developers who currently have assigned taps for which they may not use;

WHEREAS, the Board of Mayor and Alderman has determined adopting a waste water tap reversion policy and procedure in order to ensure the public health and promote effective growth and proper development for assignment for those developers in need of waste water taps is in the best interest ~~of~~ the Town, and

WHEREAS, the Board of Mayor and Alderman by adopting and implementing the aforementioned policy and procedures for waste water tap reversion to the Town and assignment by the Town of waste water taps transfer would amend and modify by adding Chapter 4 as provided hereinafter to Title 18, and

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Thompson's Station, Tennessee, as follows:

**Section 1.** That the Town of Thompson's Station's adopts as the policy and procedures for the reversion and assignment transfer of waste water taps to and by the Town by adding to Title 18, Chapter 4 as follows:

**18-401 INTRODUCTION**

- (1) The Town of Thompson's Station in connection with efforts to improve the process for the management and oversight of the infrastructure of the Town, namely the waste water taps allocated to existing Developers and the need of future and requesting Developers, and in conjunction with the newly created Capacity Reservation Ordinance (CRO), the Town of Thompson's Station does

create, authorize and approve this ~~w~~Waste ~~w~~-Water ~~t~~Tap reversion and assignment Transfer Policy as provided hereinafter as follows:

#### 18-402 CREATION OF DATABASE

- (1) The Town shall create a database that shall be maintained by the Office of Planning and Zoning for the Town, for the purpose of tracking and maintaining the inventory of waste water taps that are currently assigned to existing Developers, along with a database of those requesting Developers in need of tap allocation.

#### 18-403 NOTIFICATION BY DEVELOPER OF UNUSED TAPS AND REPAYMENT

- (1) Those Developers, who hold existing waste water tap commitments and will not be utilizing all of the assigned taps in their development, shall notify the ~~T~~town of their desire to make those taps available for other developments and for reversion to the Town. Should such assigned, unused taps be determined to be available for reversion~~transfer to the Town, the Town shall repay to that Developer the amount paid by the Developer to the Town for those waste water taps submitted for reversion to the Town. will notify the requesting developer of the availability of those taps and the requesting developer shall pay the current existing tap fees to the Town for those taps. Thereafter, t~~The Town will, through the below referenced capacity review process, determine the transferability use of those ~~reverted unused, assigned~~ waste water taps and facilitate a possible assignment transfer of those taps.

#### 18-404 RESERVATION APPLICATION

- ~~(1)~~(1) Those developers in need of capacity for waste water taps (requesting developer) shall submit to the Town, pursuant to the Capacity Reservation Ordinance (CRO), a capacity reservation application, along with the applicable fees, ~~for determination by the Town of the availability of capacity or the possibility of a transfer of assigned taps.~~

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#### 18-405 CAPACITY REVIEW

- (1) The Town shall process the application pursuant to the Capacity Reservation Ordinance, to include the capacity review by the engineer, along with all considerations of the Land Development Ordinance or other applicable

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considerations, such as determined by the Town the availability of capacity and the compatibility of available taps based on the reversion of taps to the Town.  
(1)

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#### 18-406 NOTIFICATION AS TO CAPACITY

- (1) If the Town is able to certify that capacity is available for the project, the applicant will be notified or if the determination is that such capacity does not exist, then such notification will be provided to the applicant or the requesting developer may be issued a conditional approval.

#### 18-407 NOTIFICATION OF ASSIGNMENT TRANSFER OF TAPS

- (1) ~~Alternatively,~~ if the Town, based on a review of the abovementioned database and considerations, as contained herein, determines there exists available unused waste water taps from taps that have reverted to the Town or otherwise an existing tap holder that are available for transfer, the requesting developer shall be notified and those taps, at the discretion of the Town, will be utilized to satisfy the request of the applicant ~~by the transfer of such taps from the holder~~ of the taps to the requesting developer.

#### 18-408 ~~PAYMENT AND REIMBURSEMENT FOR TAP FEES~~

- (1) ~~Should such assigned, unused taps be determined to be available for transfer, the Town will notify the requesting developer of the availability of those taps and the requesting developer shall pay the current existing tap fees to the Town for those taps. The Town shall then reimburse the existing tap holder/developer for the transferred waste water taps at the current existing tap fee rate upon and after the receipt of payment from the requesting developer for the transferred wastewater taps.~~ The requesting developer shall have (30) days, from the date the Town provides written notification of the available taps available for transfer, to make payment to the Town ~~for the transferred taps in the amount of the current existing tap fee rate.~~ Should the requesting developer fail to make such payment within the allotted (30) days, the availability of the taps for assignment transfer will be considered lapsed as to that requesting developer, and those taps identified for assignment transfer shall be made available for consideration for other prospective requesting developers.

#### 18-409 MISCELLANEOUS

(1) All reversion and assignment transfer of waste water taps shall be subject to approval by the Town Staff for which the Town shall maintain records by and through the above referenced database of such reversion and assignment transfer of taps ~~from an existing developer to a requesting developer~~.

(2) This policy and procedure for the reversion and assignment of waste water taps is not intended to and shall not impact any current, existing developer agreements between the Town and a Developer.

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**Section 2.** If any section or part of the Ordinance, including any amendments thereto, is determined to be invalid for any reason, such section or part shall be deemed to be a separate and independent provision. All other sections or parts shall remain in full force and effect. If any section or part of the Ordinance is invalid in one or more of its applications, that section or part shall remain in effect for all other valid applications.

**Section 3.** This ordinance shall take effect immediately after final reading by the Board of Mayor and Aldermen, the public welfare requiring it.

Duly approved and adopted by the Board of Mayor and Aldermen of the Town of Thompson's Station, Tennessee, on the \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Corey Napier, Mayor

ATTEST:

\_\_\_\_\_  
Regina Fowler, Town Recorder

Passed First Reading: \_\_\_\_\_

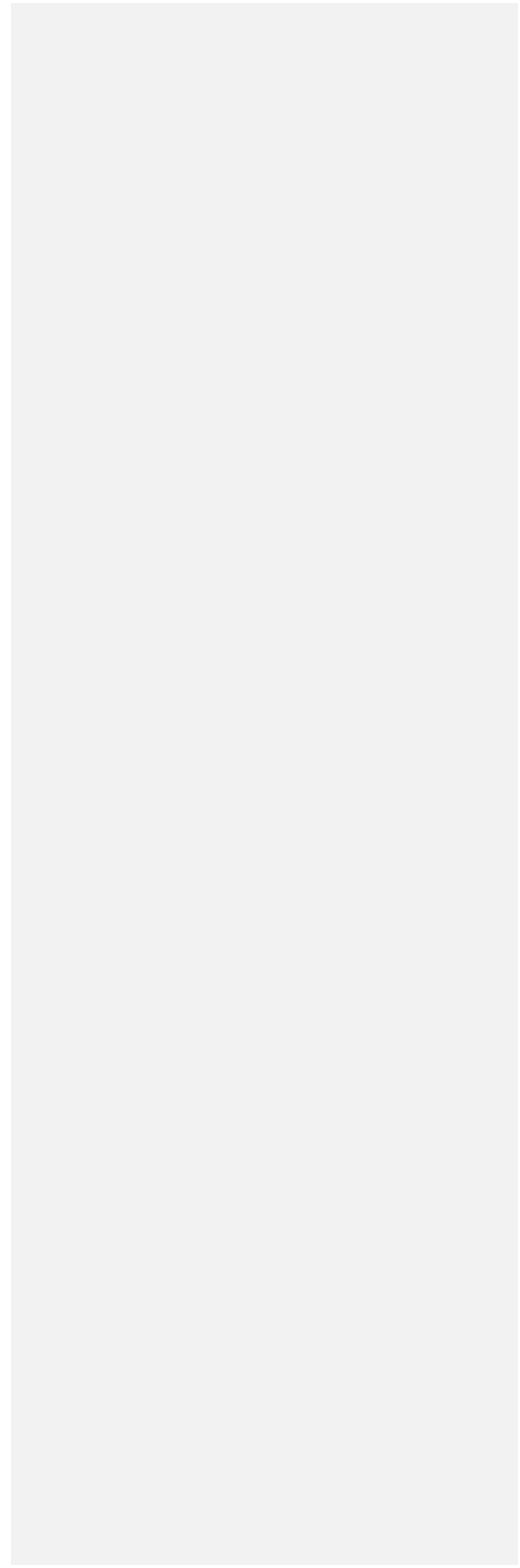
Passed Second Reading: \_\_\_\_\_

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Town Attorney



|



ORDINANCE NO. 2020-011

**AN ORDINANCE OF THE TOWN OF THOMPSON'S STATION, TENNESSEE TO  
AMEND TITLE 18 TO ADOPT A POLICY FOR WASTE WATER TAP REVERSION AND  
ASSIGNMENT**

WHEREAS, the Utility Board and Town Staff for the Town of Thompson's Station is recommending to amend provisions under Title 18 of the Municipal Code for the Town of Thompson's Station by adopting certain policy and procedures for the purpose of the reversion of waste water taps to the Town and assignment to requesting developers; and

WHEREAS, the Board of Mayor and Aldermen, based on recommendations and considerations, has determined that the reversion of waste water taps to the Town may be permitted and desire to have a policy for that purpose, and

WHEREAS, the Board of Mayor and Alderman understand there does not presently exist a policy for the reversion of waste water taps between developers and the Town, and there exists a need for such policy as there exist developers who currently have assigned taps for which they may not use;

WHEREAS, the Board of Mayor and Alderman has determined adopting a waste water tap reversion policy and procedure in order to ensure the public health and promote effective growth and proper development for assignment for those developers in need of waste water taps is in the best interest of the Town, and

WHEREAS, the Board of Mayor and Alderman by adopting and implementing the aforementioned policy and procedures for waste water tap reversion to the Town and assignment by the Town of waste water taps would amend and modify by adding Chapter 4 as provided hereinafter to Title 18, and

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Thompson's Station, Tennessee, as follows:

**Section 1.** That the Town of Thompson's Station's adopts as the policy and procedures for the reversion and assignment of waste water taps to and by the Town by adding to Title 18, Chapter 4 as follows:

**18-401 INTRODUCTION**

- (1) The Town of Thompson's Station in connection with efforts to improve the process for the management and oversight of the infrastructure of the Town, namely the waste water taps allocated to existing Developers and the need of future and requesting Developers, and in conjunction with the newly created Capacity Reservation Ordinance (CRO), the Town of Thompson's Station does

create, authorize and approve this waste water tap reversion and assignment policy as provided hereinafter as follows:

#### **18-402 CREATION OF DATABASE**

- (1) The Town shall create a database that shall be maintained by the Office of Planning and Zoning for the Town, for the purpose of tracking and maintaining the inventory of waste water taps that are currently assigned to existing Developers, along with a database of those requesting Developers in need of tap allocation.

#### **18-403 NOTIFICATION BY DEVELOPER OF UNUSED TAPS AND REPAYMENT**

- (1) Those Developers, who hold existing waste water tap commitments and will not be utilizing all of the assigned taps in their development, shall notify the Town of their desire to make those taps available for other developments and for reversion to the Town. Should such assigned, unused taps be determined to be available for reversion to the Town, the Town shall repay to that Developer the amount paid by the Developer to the Town for those waste water taps submitted for reversion to the Town. Thereafter, the Town will, through the below referenced capacity review process, determine the use of those reverted waste water taps and facilitate a possible assignment of those taps.

#### **18-404 RESERVATION APPLICATION**

- (1) Those developers in need of capacity for waste water taps (requesting developer) shall submit to the Town, pursuant to the Capacity Reservation Ordinance (CRO), a capacity reservation application, along with the applicable fees.

#### **18-405 CAPACITY REVIEW**

- (1) The Town shall process the application pursuant to the Capacity Reservation Ordinance, to include the capacity review by the engineer, along with all considerations of the Land Development Ordinance or other applicable considerations, such as the availability of capacity and the compatibility of available taps based on the reversion of taps to the Town.

#### **18-406 NOTIFICATION AS TO CAPACITY**

- (1) If the Town is able to certify that capacity is available for the project, the applicant will be notified or if the determination is that such capacity does not exist, then such notification will be provided to the applicant or the requesting developer may be issued a conditional approval.

#### **18-407 NOTIFICATION OF ASSIGNMENT OF TAPS**

- (1) If the Town, based on a review of the abovementioned database and considerations, as contained herein, determines there exists available unused waste water taps from taps that have reverted to the Town or otherwise , the requesting developer shall be notified and those taps, at the discretion of the Town, will be utilized to satisfy the request of the applicant of the taps to the requesting developer.

#### **18-408 PAYMENT FOR TAP FEES**

- (1) The requesting developer shall have (30) days from the date the Town provides written notification of the available taps to make payment to the Town in the amount of the current existing tap fee rate. Should the requesting developer fail to make such payment within the allotted (30) days, the availability of the taps for assignment will be considered lapsed as to that requesting developer, and those taps identified for assignment shall be made available for consideration for other prospective requesting developers.

#### **18-409 MISCELLANEOUS**

- (1) All reversion and assignment of waste water taps shall be subject to approval by the Town Staff for which the Town shall maintain records by and through the above referenced database of such reversion and assignment of taps.
- (2) This policy and procedure for the reversion and assignment of waste water taps is not intended to and shall not impact any current, existing developer agreements between the Town and a Developer.

**Section 2.** If any section or part of the Ordinance, including any amendments thereto, is determined to be invalid for any reason, such section or part shall be deemed to be a separate and independent provision. All other sections or parts shall remain in full force and effect. If any section or part of the Ordinance is invalid in one or more of its applications, that section or part shall remain in effect for all other valid applications.

**Section 3.** This ordinance shall take effect immediately after final reading by the Board of Mayor and Aldermen, the public welfare requiring it.

Duly approved and adopted by the Board of Mayor and Aldermen of the Town of Thompson's Station, Tennessee, on the \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
**Corey Napier, Mayor**

ATTEST:

\_\_\_\_\_  
Regina Fowler, Town Recorder

Passed First Reading: \_\_\_\_\_

Passed Second Reading: \_\_\_\_\_

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Town Attorney

## **MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (this “Memorandum” or “Agreement”) is entered into and made effective as of the date of the last signature as indicated on the signature page hereto (the “Effective Date”), by and between the following developments, Roderick Place Development- Sampson Investment, LLC, a Tennessee limited liability company (“Roderick”), Twice Daily a/k/a Tri Star Energy, LLC (Tri Star), and the Town of Thompson’s Station, Tennessee, with an address of 1550 Thompson’s Station Road West, Thompson’s Station, Tennessee 37179 (the “Town”) (Developments and the Town are sometimes referred to hereinafter individually as a “Party” and collectively as the “Parties”).

### **WITNESSETH:**

**WHEREAS**, Roderick Place Development- Sampson Investment, LLC and Tri Star Energy, LLC are owners and/or developers of certain real property located in Thompson’s Station, Williamson County, Tennessee, (the “Property”);

**WHEREAS**, the Town has taken previous action to prohibit the transfer of taps by Roderick Place, absent approval by the Town;

**WHEREAS**, the Town has been approached by the owner of Roderick Place Development-Sampson Investment, LLC and Tri Star Energy, LLC for approval of the transfer of (4) four taps between the parties as Tri Star Energy, LLC is in need of taps and Roderick Place has taps available that will not be used as part of their development;

**WHEREAS**, the transfer, if approved, would require Tri Star Energy to make payment to Roderick Place in the amount of \$9,757,08 for each tap as part of the current tap fee portion of the sewer impact fee adopted by the Town, with Tri Star Energy being responsible to the Town for the disposal fee portion of the current sewer impact fee in the amount of \$5,650.05, pursuant to the ordinance adopted, as to contribute toward the waste water infrastructure costs;

**WHEREAS**, if approved, Tri Star Energy acknowledges and commits to the Town to proceed to comply with and obtain all necessary submissions to and approvals by the Town toward their proposed development;

**WHEREAS**, in the consideration and approval by the Town of the transfer of taps to Tri Star Energy, LLC from the Roderick Place Development, and the Town agreeing to remove the expiration of all remaining taps in the Roderick Place Development agreement, the owners of Roderick Place- Sampson Investments, LLC, has offered to the Town, to transfer (4) four taps from Roderick Place- Sampson Investment, LLC development to the Town of Thompson’s Station. The transfer of these taps by Roderick Place- Sampson Investment, LLC to the Town would be at no cost to the Town, except as provided herein.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants set forth below, and other good and valuable consideration, the receipt and sufficiency of which hereby is

acknowledged, and intending to be legally bound, the Parties hereby agree as follows:

1. The Town of Thompson's Station does approve the transfer of (4) four waste water taps from Roderick Place – Sampson Investment, LLC to Tri Star Energy, LLC for which Tri Star Energy, LLC shall pay to Roderick Place – Sampson Investment, LLC the amount of \$9,757.08 for each waste water tap transferred and Tri Star Energy, LLC shall pay to the Town of Thompson's Station the disposal fee in the amount of \$5,650.05 for each waste water tap transferred pursuant to the ordinance adopted by the Town;

2. Tri Star Energy, LLC acknowledges and commits to the Town, they shall proceed to comply with and obtain all necessary submissions to and approvals by the Town toward their proposed development;

3. The Town of Thompson's Station does hereby waive and remove the expiration of the remaining taps held by Roderick Place Development – Sampson Investment, LLC that was placed on the taps as part of the original developer agreement and thereby vesting Roderick Place Development- Sampson Investment, LLC with those remaining taps.

4. Roderick Place-Sampson Investment, LLC, as part of the consideration and approval by the Town of the transfer of taps to Tri Star Energy, LLC, and the Town removing the expiration of the remaining taps held by Roderick Place Development, shall immediately transfer to the Town of Thompson's Station (4) four taps from the Roderick Place-Sampson Investment, LLC development. The transfer of the (4) four taps by Roderick Place-Sampson Investment, LLC to the Town shall be at no cost to the Town of Thompson's Station.

5. All parties and their heirs and assigns shall be subject to this Memorandum of Understanding. Further, should a transfer or assignment occur by any Development herein, the Town shall be provided simultaneous notice of such transfer or assignment by the Development, and such transfer or assignment shall contain affirmative language that such assignment or transfer is subject to this Memorandum.

6. Individuals executing this Agreement, and each of them, warrant they have full authority to sign on behalf of, and thereby to bind, the entity(ies) on whose behalf they sign. The representative of the Town expressly represents that this Agreement has been approved by the Town's Board of Mayor and Aldermen ("BOMA") and that the representative has been authorized by BOMA to execute this Agreement.

7. This Memorandum may be delivered by facsimile or other electronic transmission, and may be executed in multiple counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall constitute one and the same agreement. Time is of the essence of this Memorandum. The recitals set forth above are hereby incorporated as true and correct. This Memorandum shall be governed by and construed in accordance with the laws of the State of Tennessee. In the event of any litigation arising out of this Memorandum, the prevailing Party shall be entitled to recover its reasonable attorneys' fees and court costs from the non-prevailing Party. Should any term or provision be properly determined to be invalid, illegal or unenforceable, it shall not affect the validity, legality or enforceability of the remaining

terms and provisions, which shall remain valid, legal and enforceable. The Parties all agree that should any litigation arise as a result of this Memorandum, the appropriate jurisdiction and judicial entity before whom such litigation should be filed is the Williamson County Chancery Court. All notices under this Memorandum shall be in writing and shall be delivered to each Party at the address set forth above by certified U.S. Mail or reputable overnight carrier (e.g., Federal Express).

*[Signature page follows]*

DRAFT



**IN WITNESS WHEREOF**, the Parties have set their signatures hereto effective as of the Effective Date.

**DEVELOPMENT:**

RODERICK PLACE -  
SAMPSON INVESTMENT, LLC

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**THE TOWN:**

THE TOWN OF THOMPSON'S  
STATION, TENNESSEE

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**DEVELOPMENT:**

TRI STAR ENERGY, LLC

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

KeyCite Yellow Flag - Negative Treatment  
Proposed Legislation

West's Tennessee Code Annotated  
Title 7. Consolidated Governments and Local Governmental Functions and Entities  
Municipal Functions  
Chapter 34. Revenue Bond Law

T. C. A. § 7-34-115

§ 7-34-115. Operation of municipal utility systems; permitted uses of revenues;  
use of excess receipts for charitable purposes; training and continuing education

Effective: June 3, 2019

Currentness

(a)(1) Notwithstanding any other law to the contrary, as a matter of public policy, municipal utility systems shall be operated on sound business principles as self-sufficient entities. User charges, rates and fees shall reflect the actual cost of providing the services rendered. No public works shall operate for gain or profit or as a source of revenue to a governmental entity, but shall operate for the use and benefit of the consumers served by such public works and for the improvement of the health and safety of the inhabitants of the area served. Nothing in this section shall preclude a municipal utility system from operating water and sewer systems as individual or combined entities. Nothing in this section shall preclude a municipal utility system from operating a public works system as a special revenue fund when the governing body of the municipality determines that it is in the best interest of the customers of the public works system and the citizens of the municipality. All water systems and wastewater facilities must utilize an enterprise fund for accounting and reporting its operations. Any water system or wastewater facility currently not operating as an enterprise fund must be doing so by July 1, 2016. To the extent of any conflict between this section and the Wastewater Facilities Act of 1987, compiled in title 68, chapter 221, part 10, the latter statute shall control. Any municipality shall devote all revenues derived from a public works to or for:

- (A) The payment of all operating expenses;
- (B) Bond interest and retirement or sinking fund payments, or both;
- (C) The acquisition and improvement of public works;
- (D) Contingencies;
- (E) The payment of other obligations incurred in the operation and maintenance of the public works and the furnishing of services;
- (F) The redemption and purchase of bonds, in which case such bonds shall be cancelled;
- (G) The creation and maintenance of a cash working fund;

(H) The payment of an amount to the general fund of the municipality not to exceed a cumulative return of six percent (6%) per annum of any equity invested from the general fund, if any, of the municipality. Equity investment includes any contributions or purchases made by the municipality from the general fund, including, but not limited to, cash contributions, retirement of debt service and purchases of equipment, so long as these contributions are reflected in the utility's financial statement; provided, that such definition of equity investment shall not change the status under this section of any payments made pursuant to any city charter in existence on or before July 1, 1993; and

(I) If the governing body of the municipality by resolution so requests, payments to the municipality in lieu of ad valorem tax on the property of the public works within the corporate limits of the municipality not to exceed the amount of taxes payable on privately owned property of similar nature.

(2) Notwithstanding subdivision (a)(1) or any other law to the contrary, if the municipal utility system is a natural gas utility system, the municipal utility board with management responsibility for the municipal utility system or, if there is no such board, the municipal governing body, may also devote revenues derived from the system to funding chambers of commerce and economic and community organizations in accordance with an ordinance or resolution adopted by the governing body of the municipality. A municipal utility system whose revenues are devoted pursuant to this subdivision (a)(2) shall not raise rates on customers to cover contributions targeted for economic development efforts. The authorization provided in this subdivision (a)(2) shall only apply to municipal natural gas utility systems that are located in counties having a population of less than three hundred thirty-six thousand four hundred (336,400) according to the 2010 federal census, and the authorization provided in this subdivision (a)(2) is in addition to such authorization as may be provided to municipal utility systems under otherwise applicable law.

(b) Any surplus remaining, after establishment of proper reserves, if any, shall be devoted solely to the reduction of rates.

(c) In the event a municipality establishes a pension plan for employees of public works, expenditures incident to inaugurating and maintaining such plan shall be deemed an operating expense for purposes of this section.

(d) In computing the equity investment of the municipality, the value of the public works shall be taken as its historical cost. The payment of bonds or the acquisition or improvement of property from the receipts derived from a public works or any other operation of the public works as such shall not be considered to increase the equity investment of the municipality.

(e) Nothing in this section shall be construed to limit the power of the municipality to make contracts with the purchasers of bonds:

(1) As to the use and disposition of the revenues otherwise than as set forth in subsection (a);

(2) As to the order of application of such revenues; or

(3) As to limitations on the amount of payments to the municipality either as a return on the equity investment of the municipality, if any, or as a payment in lieu of taxes.

(f) If a municipality violates this section, it must repay any funds illegally transferred. If the municipality does not have sufficient funds to repay any funds illegally transferred, the municipality is required to submit a plan covering a period not to exceed five (5) years in which to repay the funds. The plan shall be submitted to and approved by the comptroller of the treasury or the comptroller's designee. Upon discovery of such violation through an audit, any city official in violation of this section is subject to ouster under title 8, chapter 47.

(g) Nothing in this section shall preclude a local government from being entitled to receive from a utility the amount of direct and properly allocated and disclosed indirect operating expenses incurred by the municipality on behalf of the utility.

(h) To the extent of any conflict between this section and § 7-39-404, or chapter 52, part 3 of this title, § 7-39-404, or chapter 52, part 3 of this title shall control.

(i)(1) In addition to the authority granted under otherwise applicable law, a municipality operating a municipal utility system may, acting through the authorization of the board or supervisory body having responsibility for the municipal utility system, accept and distribute excess receipts for bona fide charitable purposes pursuant to programs approved by the board or supervisory body, which programs may include, but are not limited to, programs in which utility bills are rounded up to the next dollar when the amount of any excess receipt due to rounding is shown as a separate line on the utility bill.

(2) Excess receipts accepted by a municipal utility system pursuant to programs authorized by subdivision (i)(1) are not considered revenue to the municipal utility system, and the municipality may only use the excess receipts for charitable purposes.

(3) For purposes of this subsection (i):

(A) "Charitable purpose" means a purpose that provides relief to the poor or underprivileged, advances education or science, addresses community deterioration, provides community assistance, assists in economic development, provides for the erection of public buildings, monuments, or works, assists in historic preservation, or promotes social welfare through nonprofit or governmental organizations designed to accomplish any of the purposes listed in this subdivision (i)(3); and

(B) "Opt-out basis" means automatically enrolling customers in a program and requiring notice from the customer of a desire to be removed from the program in order to cease participation in the program.

(4)(A) A municipal utility system that establishes a program authorized by subdivision (i)(1) on or after January 1, 2021, shall not enroll any customer into the program without the express consent of the customer.

(B) A customer who is enrolled in a program authorized by subdivision (i)(1) may opt out of the program by providing notice to the utility of the customer's desire to cease participation in the program.

(C) Upon receiving an opt-out notice from a customer, the utility shall remove the customer from enrollment in the program no later than the first day of the customer's next regular billing cycle that begins no fewer than thirty (30) days after the date of the customer's opt-out notice.

(5)(A) Any municipal utility system that on June 3, 2019, utilizes a program authorized by subdivision (i)(1) and operates the program on an opt-out basis shall send a written notice to each municipal utility system customer no later than November 1, 2020, that contains, but is not limited to, the following information:

(i) A statement that the municipal utility system utilizes a program authorized by subdivision (i)(1), the program is operated on an opt-out basis, and a description of the program;

(ii) Notification that a customer whose bill is currently rounded up by the utility has the right to opt out of participation in the program; and

(iii) Contact information for the utility and instructions on how the customer may contact the utility to opt out of participation in the program.

(B) The written notice required by this subdivision (i)(5) may be provided to the customer by electronic means and may accompany a regular billing statement, at the discretion of the municipal utility system.

(C) A municipal utility system that on June 3, 2019, utilizes a program authorized by subdivision (i)(1) and operates the program on an opt-out basis that fails to send the notice required by this subdivision (i)(5) shall, on and after January 1, 2021, cease operating the program on an opt-out basis and shall not operate a program unless operated in compliance with subdivision (i)(4).

(6) Any municipal utility system that utilizes a program authorized by subdivision (i)(1) and that maintains a website that is accessible by the general public shall publish in a conspicuous location on the website by November 1, 2020, and throughout the duration of the municipal utility system's utilization of the program, the following information:

(A) A statement that the municipal utility system utilizes a program authorized by subdivision (i)(1) and a description of the program;

(B) Notification that a customer whose bill is currently rounded up by the utility has the right to opt out of participation in the program; and

(C) Contact information for the utility and instructions on how the customer may contact the utility to opt into or out of participation in the program.

(j)(1) The governing body of a municipal utility system subject to this section that supervises, controls, or operates a public water or public sewer system, including, but not limited to, those systems using a separate utility board pursuant to any public or private act, must meet the training and continuing education requirements in this subsection (j).

(2) All members of the municipal utility board of commissioners shall, within one (1) year of initial appointment or election to the board of commissioners or within one (1) year of reappointment or reelection to the board of commissioners, attend a minimum of twelve (12) hours of training and continuing education in one (1) or more of the subjects listed in subdivision (j)(4).

(3)(A) In each continuing education period after the initial training and continuing education required by subdivision (j)(2), a municipal utility board commissioner shall attend a minimum of twelve (12) hours of training and continuing education in one (1) or more of the subjects listed in subdivision (j)(4).

(B) For the purposes of this subsection (j) and subsection (k), "continuing education period" means a period of three (3) years beginning January 1 after the calendar year in which a municipal utility board commissioner completes the training and continuing education requirements set forth in subdivision (j)(2) and each succeeding three-year period thereafter.

(4) The subjects for the training and continuing education required by this subsection (j) shall include, but not be limited to, board governance, financial oversight, policy-making responsibilities, and other topics reasonably related to the duties of the members of the board of commissioners of a municipal utility.

(5) Any association or organization with appropriate knowledge and experience may prepare a training and continuing education curriculum for municipal utility board commissioners covering the subjects set forth in subdivision (j)(4) to be submitted to the comptroller of the treasury for review and approval prior to use. The comptroller shall file a copy of approved training and continuing education curriculum with the water and wastewater financing board. Changes and updates to the curriculum must be submitted to the comptroller for approval prior to use. Any training and continuing education curriculum approved by the comptroller must be updated every three (3) years and resubmitted to the comptroller for review and approval.

(6) For purposes of this subsection (j), a municipal utility board commissioner may request a training and continuing education extension of up to six (6) months from the comptroller of the treasury or the comptroller's designee. The request shall only be granted upon a reasonable showing of substantial compliance with this subsection (j). If the extension is granted, the municipal utility board commissioner must complete any additional required training hours necessary to achieve full compliance for only the relevant continuing education period within the extension period. The municipal utility board commissioner shall file copies of any extension request letters and corresponding comptroller of the treasury determination letters with the water and wastewater financing board.

(7)(A) Beginning no later than March 1, 2019, the comptroller of the treasury shall offer online training and continuing education courses for purposes of compliance with this subsection (j).

(B) Any association or organization with appropriate knowledge and experience may prepare an online training and continuing education curriculum for municipal utility board commissioners covering the subjects set forth in subdivision (j) (4) to be submitted to the comptroller of the treasury for review and approval prior to use.

(C) The comptroller of the treasury shall file a copy of approved online training and continuing education curriculum with the water and wastewater financing board. Changes and updates to the curriculum must be submitted to the comptroller of the treasury for approval prior to use. Any online training and continuing education curriculum approved by the comptroller of the treasury must be updated every three (3) years and resubmitted to the comptroller of the treasury for review and approval.

(D) Any person required to complete training and continuing education under this subsection (j) may take one (1) or more of such online courses in lieu of attending training and continuing education courses in person.

(E) The online training and continuing education provider shall provide a certificate of completion or attendance that shall be submitted by the municipal utility board commissioner to the municipality. Each municipality shall keep the certificate of completion or attendance for six (6) years after the calendar year in which the certificate of completion or attendance is submitted.

(k) If any member of a municipal utility board of commissioners fails to meet the training and continuing education requirements set forth in subsection (j) before the end of the continuing education period or before the end of any extension approved by the comptroller of the treasury or the comptroller's designee, then the water and wastewater financing board shall have full discretion to order reasonable sanctions against the municipality, including, but not limited to, the municipality being ineligible to receive assistance from the Tennessee local development authority under § 68-221-1206(a)(3).

(l) Notwithstanding any other law to the contrary, a municipal utility system providing water, sewer, or natural gas service has the power to enter into agreements with companies to provide water, sewer, or natural gas leak protection bill coverage, insurance, or service agreements for customers and to offer their customers water line, sewer line, or natural gas line damage protection coverage, insurance, or service agreements for customer-owned water, sewer, or natural gas lines. The municipal utility system may include the costs for the coverage, insurance, or service agreements on the monthly utility bills of their customers.


#### **Credits**

1935 Pub.Acts (Ex. Sess.), c. 33, § 11; 1949 Pub.Acts, c. 43, § 1; 1969 Pub.Acts, c. 335, § 2; 1986 Pub.Acts, c. 533, § 1; 1993 Pub.Acts, c. 509, § 1, eff. July 1, 1993; 1998 Pub.Acts, c. 763, § 1, eff. April 16, 1998; 2003 Pub.Acts, c. 181, § 1, eff. May 22, 2003; 2010 Pub.Acts, c. 868, § 18, eff. April 30, 2010; 2014 Pub.Acts, c. 628, §§ 1 to 4, eff. April 4, 2014; 2017 Pub.Acts, c. 118, § 1, eff. April 12, 2017; 2018 Pub.Acts, c. 956, § 1, eff. May 15, 2018; 2018 Pub.Acts, c. 1003, § 1, eff. May 21, 2018; 2019 Pub.Acts, c. 41, § 1, eff. March 22, 2019; 2019 Pub.Acts, c. 228, § 1, eff. April 30, 2019; 2019 Pub.Acts, c. 508, § 1, eff. June 3, 2019.

**Formerly** 1950 Code Supp., § 4406.52; Williams' Code, § 4406.44; § 6-1315.

T. C. A. § 7-34-115, TN ST § 7-34-115

Current through end of the 2019 First Extraordinary Session of the 111th Tennessee General Assembly.

 KeyCite Yellow Flag - Negative Treatment  
Proposed Legislation

West's Tennessee Code Annotated  
Title 7. Consolidated Governments and Local Governmental Functions and Entities  
Municipal Functions  
Chapter 34. Revenue Bond Law

T. C. A. § 7-34-115

§ 7-34-115. Operation of municipal utility systems; permitted uses of revenues;  
use of excess receipts for charitable purposes; training and continuing education

Effective: January 1, 2021

Currentness

<Text of section effective Jan. 1, 2021. See, also, § 7-34-114 effective until Jan. 1, 2021.>

(a)(1) Notwithstanding any other law to the contrary, as a matter of public policy, municipal utility systems shall be operated on sound business principles as self-sufficient entities. User charges, rates and fees shall reflect the actual cost of providing the services rendered. No public works shall operate for gain or profit or as a source of revenue to a governmental entity, but shall operate for the use and benefit of the consumers served by such public works and for the improvement of the health and safety of the inhabitants of the area served. Nothing in this section shall preclude a municipal utility system from operating water and sewer systems as individual or combined entities. Nothing in this section shall preclude a municipal utility system from operating a public works system as a special revenue fund when the governing body of the municipality determines that it is in the best interest of the customers of the public works system and the citizens of the municipality. All water systems and wastewater facilities must utilize an enterprise fund for accounting and reporting its operations. Any water system or wastewater facility currently not operating as an enterprise fund must be doing so by July 1, 2016. To the extent of any conflict between this section and the Wastewater Facilities Act of 1987, compiled in title 68, chapter 221, part 10, the latter statute shall control. Any municipality shall devote all revenues derived from a public works to or for:

- (A) The payment of all operating expenses;
- (B) Bond interest and retirement or sinking fund payments, or both;
- (C) The acquisition and improvement of public works;
- (D) Contingencies;
- (E) The payment of other obligations incurred in the operation and maintenance of the public works and the furnishing of services;



(F) The redemption and purchase of bonds, in which case such bonds shall be cancelled;

(G) The creation and maintenance of a cash working fund;

(H) The payment of an amount to the general fund of the municipality not to exceed a cumulative return of six percent (6%) per annum of any equity invested from the general fund, if any, of the municipality. Equity investment includes any contributions or purchases made by the municipality from the general fund, including, but not limited to, cash contributions, retirement of debt service and purchases of equipment, so long as these contributions are reflected in the utility's financial statement; provided, that such definition of equity investment shall not change the status under this section of any payments made pursuant to any city charter in existence on or before July 1, 1993; and

(I) If the governing body of the municipality by resolution so requests, payments to the municipality in lieu of ad valorem tax on the property of the public works within the corporate limits of the municipality not to exceed the amount of taxes payable on privately owned property of similar nature.

(2)(A) Notwithstanding subdivision (a)(1) or any other law to the contrary, if the municipal utility system is a natural gas utility system, then the municipal utility board with management responsibility for the municipal utility system or, if there is no such board, the municipal governing body, may also devote revenues derived from the system to funding chambers of commerce and economic and community organizations in accordance with an ordinance or resolution adopted by the governing body of the municipality.

(B) The comptroller of the treasury shall devise standard procedures to assist a municipal utility system whose revenues are devoted pursuant to this subdivision (a)(2) in the disposition of those funds. The municipal utility board with management responsibility for the municipal utility system or, if there is no such board, the municipal governing body, shall devise guidelines directing for what purpose the appropriated money may be spent. These guidelines must provide generally that any funds appropriated must be used to benefit the customers of the municipal utility system. Any funds appropriated under this subdivision (a)(2) must be used and expended under the direction and control of the governing body of a municipality in conjunction with the guidelines and procedures set forth in this subdivision (a)(2)(B).

(C) A municipal utility system, whose revenues are devoted pursuant to this subdivision (a)(2), shall not raise rates on customers to cover contributions targeted for economic development efforts. The authorization in this subdivision (a)(2) only applies to municipal natural gas utility systems that are located in counties having a population of less than three hundred thirty-six thousand four hundred (336,400), according to the 2010 federal census and any subsequent federal census, and the authorization in this subdivision (a)(2) is in addition to any authorization as may be provided to municipal utility systems under otherwise applicable law.

(3) Any chamber of commerce, or economic and community organization, that seeks financial assistance from a municipal utility system pursuant to subdivision (a)(2) shall file with the city clerk a copy of an annual report of its business affairs and transactions that includes, but is not limited to:

(A) Either a copy of the entity's most recently completed annual audit or an annual report detailing all receipts and expenditures relative to the use of funds received from the municipal natural gas utility system in a form prescribed by the comptroller

of the treasury and prepared and certified by the chief financial officer of the chamber of commerce or the economic and community organization;

(B) A description of how the financial assistance serves the municipal utility system and its customers; and

(C) The proposed use of the municipal utility system's contributions.

(4) The annual report filed pursuant to subdivision (a)(3) must be open for public inspection during regular business hours at the city clerk's office.

(5) Financial reports must be available to fiscal officers of the municipality and are subject to audit under § 6-56-105.

(6) Appropriations to chambers of commerce, or economic and community organizations, may be made only after notices have been published either on the website of the municipality, if possible, or in a newspaper of general circulation of the intent to make an appropriation to a chamber of commerce, or economic and community organization, specifying the intended amount of the appropriation and the purposes for which the appropriation will be spent.

(b) Any surplus remaining, after establishment of proper reserves, if any, shall be devoted solely to the reduction of rates.

(c) In the event a municipality establishes a pension plan for employees of public works, expenditures incident to inaugurating and maintaining such plan shall be deemed an operating expense for purposes of this section.

(d) In computing the equity investment of the municipality, the value of the public works shall be taken as its historical cost. The payment of bonds or the acquisition or improvement of property from the receipts derived from a public works or any other operation of the public works as such shall not be considered to increase the equity investment of the municipality.

(e) Nothing in this section shall be construed to limit the power of the municipality to make contracts with the purchasers of bonds:

(1) As to the use and disposition of the revenues otherwise than as set forth in subsection (a);

(2) As to the order of application of such revenues; or

(3) As to limitations on the amount of payments to the municipality either as a return on the equity investment of the municipality, if any, or as a payment in lieu of taxes.

(f) If a municipality violates this section, it must repay any funds illegally transferred. If the municipality does not have sufficient funds to repay any funds illegally transferred, the municipality is required to submit a plan covering a period not to exceed five (5) years in which to repay the funds. The plan shall be submitted to and approved by the comptroller of the treasury or

the comptroller's designee. Upon discovery of such violation through an audit, any city official in violation of this section is subject to ouster under title 8, chapter 47.

(g) Nothing in this section shall preclude a local government from being entitled to receive from a utility the amount of direct and properly allocated and disclosed indirect operating expenses incurred by the municipality on behalf of the utility.

(h) To the extent of any conflict between this section and § 7-39-404, or chapter 52, part 3 of this title, § 7-39-404, or chapter 52, part 3 of this title shall control.

(i)(1) In addition to the authority granted under otherwise applicable law, a municipality operating a municipal utility system may, acting through the authorization of the board or supervisory body having responsibility for the municipal utility system, accept and distribute excess receipts for bona fide charitable purposes pursuant to programs approved by the board or supervisory body, which programs may include, but are not limited to, programs in which utility bills are rounded up to the next dollar when the amount of any excess receipt due to rounding is shown as a separate line on the utility bill.

(2) Excess receipts accepted by a municipal utility system pursuant to programs authorized by subdivision (i)(1) are not considered revenue to the municipal utility system, and the municipality may only use the excess receipts for charitable purposes.

(3) For purposes of this subsection (i):

(A) "Charitable purpose" means a purpose that provides relief to the poor or underprivileged, advances education or science, addresses community deterioration, provides community assistance, assists in economic development, provides for the erection of public buildings, monuments, or works, assists in historic preservation, or promotes social welfare through nonprofit or governmental organizations designed to accomplish any of the purposes listed in this subdivision (i)(3); and

(B) "Opt-out basis" means automatically enrolling customers in a program and requiring notice from the customer of a desire to be removed from the program in order to cease participation in the program.

(4)(A) A municipal utility system that establishes a program authorized by subdivision (i)(1) on or after January 1, 2021, shall not enroll any customer into the program without the express consent of the customer.

(B) A customer who is enrolled in a program authorized by subdivision (i)(1) may opt out of the program by providing notice to the utility of the customer's desire to cease participation in the program.

(C) Upon receiving an opt-out notice from a customer, the utility shall remove the customer from enrollment in the program no later than the first day of the customer's next regular billing cycle that begins no fewer than thirty (30) days after the date of the customer's opt-out notice.

(5)(A) Any municipal utility system that on June 3, 2019, utilizes a program authorized by subdivision (i)(1) and operates the program on an opt-out basis shall send a written notice to each municipal utility system customer no later than November 1, 2020, that contains, but is not limited to, the following information:

(i) A statement that the municipal utility system utilizes a program authorized by subdivision (i)(1), the program is operated on an opt-out basis, and a description of the program;

(ii) Notification that a customer whose bill is currently rounded up by the utility has the right to opt out of participation in the program; and

(iii) Contact information for the utility and instructions on how the customer may contact the utility to opt out of participation in the program.

(B) The written notice required by this subdivision (i)(5) may be provided to the customer by electronic means and may accompany a regular billing statement, at the discretion of the municipal utility system.

(C) A municipal utility system that on June 3, 2019, utilizes a program authorized by subdivision (i)(1) and operates the program on an opt-out basis that fails to send the notice required by this subdivision (i)(5) shall, on and after January 1, 2021, cease operating the program on an opt-out basis and shall not operate a program unless operated in compliance with subdivision (i)(4).

(6) Any municipal utility system that utilizes a program authorized by subdivision (i)(1) and that maintains a website that is accessible by the general public shall publish in a conspicuous location on the website by November 1, 2020, and throughout the duration of the municipal utility system's utilization of the program, the following information:

(A) A statement that the municipal utility system utilizes a program authorized by subdivision (i)(1) and a description of the program;

(B) Notification that a customer whose bill is currently rounded up by the utility has the right to opt out of participation in the program; and

(C) Contact information for the utility and instructions on how the customer may contact the utility to opt into or out of participation in the program.

(j)(1) The governing body of a municipal utility system subject to this section that supervises, controls, or operates a public water or public sewer system, including, but not limited to, those systems using a separate utility board pursuant to any public or private act, must meet the training and continuing education requirements in this subsection (j).

(2) All members of the municipal utility board of commissioners shall, within one (1) year of initial appointment or election to the board of commissioners or within one (1) year of reappointment or reelection to the board of commissioners, attend a minimum of twelve (12) hours of training and continuing education in one (1) or more of the subjects listed in subdivision (j)(4).

(3)(A) In each continuing education period after the initial training and continuing education required by subdivision (j)(2), a municipal utility board commissioner shall attend a minimum of twelve (12) hours of training and continuing education in one (1) or more of the subjects listed in subdivision (j)(4).

(B) For the purposes of this subsection (j) and subsection (k), "continuing education period" means a period of three (3) years beginning January 1 after the calendar year in which a municipal utility board commissioner completes the training and continuing education requirements set forth in subdivision (j)(2) and each succeeding three-year period thereafter.

(4) The subjects for the training and continuing education required by this subsection (j) shall include, but not be limited to, board governance, financial oversight, policy-making responsibilities, and other topics reasonably related to the duties of the members of the board of commissioners of a municipal utility.

(5) Any association or organization with appropriate knowledge and experience may prepare a training and continuing education curriculum for municipal utility board commissioners covering the subjects set forth in subdivision (j)(4) to be submitted to the comptroller of the treasury for review and approval prior to use. The comptroller shall file a copy of approved training and continuing education curriculum with the water and wastewater financing board. Changes and updates to the curriculum must be submitted to the comptroller for approval prior to use. Any training and continuing education curriculum approved by the comptroller must be updated every three (3) years and resubmitted to the comptroller for review and approval.

(6) For purposes of this subsection (j), a municipal utility board commissioner may request a training and continuing education extension of up to six (6) months from the comptroller of the treasury or the comptroller's designee. The request shall only be granted upon a reasonable showing of substantial compliance with this subsection (j). If the extension is granted, the municipal utility board commissioner must complete any additional required training hours necessary to achieve full compliance for only the relevant continuing education period within the extension period. The municipal utility board commissioner shall file copies of any extension request letters and corresponding comptroller of the treasury determination letters with the water and wastewater financing board.

(7)(A) Beginning no later than March 1, 2019, the comptroller of the treasury shall offer online training and continuing education courses for purposes of compliance with this subsection (j).

(B) Any association or organization with appropriate knowledge and experience may prepare an online training and continuing education curriculum for municipal utility board commissioners covering the subjects set forth in subdivision (j) (4) to be submitted to the comptroller of the treasury for review and approval prior to use.

(C) The comptroller of the treasury shall file a copy of approved online training and continuing education curriculum with the water and wastewater financing board. Changes and updates to the curriculum must be submitted to the comptroller of the treasury for approval prior to use. Any online training and continuing education curriculum approved by the comptroller of the treasury must be updated every three (3) years and resubmitted to the comptroller of the treasury for review and approval.

(D) Any person required to complete training and continuing education under this subsection (j) may take one (1) or more of such online courses in lieu of attending training and continuing education courses in person.

(E) The online training and continuing education provider shall provide a certificate of completion or attendance that shall be submitted by the municipal utility board commissioner to the municipality. Each municipality shall keep the certificate of completion or attendance for six (6) years after the calendar year in which the certificate of completion or attendance is submitted.

(k) If any member of a municipal utility board of commissioners fails to meet the training and continuing education requirements set forth in subsection (j) before the end of the continuing education period or before the end of any extension approved by the comptroller of the treasury or the comptroller's designee, then the water and wastewater financing board shall have full discretion to order reasonable sanctions against the municipality, including, but not limited to, the municipality being ineligible to receive assistance from the Tennessee local development authority under § 68-221-1206(a)(3).

(l) Notwithstanding any other law to the contrary, a municipal utility system providing water, sewer, or natural gas service has the power to enter into agreements with companies to provide water, sewer, or natural gas leak protection bill coverage, insurance, or service agreements for customers and to offer their customers water line, sewer line, or natural gas line damage protection coverage, insurance, or service agreements for customer-owned water, sewer, or natural gas lines. The municipal utility system may include the costs for the coverage, insurance, or service agreements on the monthly utility bills of their customers.

#### **Credits**

1935 Pub.Acts (Ex. Sess.), c. 33, § 11; 1949 Pub.Acts, c. 43, § 1; 1969 Pub.Acts, c. 335, § 2; 1986 Pub.Acts, c. 533, § 1; 1993 Pub.Acts, c. 509, § 1, eff. July 1, 1993; 1998 Pub.Acts, c. 763, § 1, eff. April 16, 1998; 2003 Pub.Acts, c. 181, § 1, eff. May 22, 2003; 2010 Pub.Acts, c. 868, § 18, eff. April 30, 2010; 2014 Pub.Acts, c. 628, §§ 1 to 4, eff. April 4, 2014; 2017 Pub.Acts, c. 118, § 1, eff. April 12, 2017; 2018 Pub.Acts, c. 956, § 1, eff. May 15, 2018; 2018 Pub.Acts, c. 1003, § 1, eff. May 21, 2018; 2019 Pub.Acts, c. 41, § 1, eff. March 22, 2019; 2019 Pub.Acts, c. 228, § 1, eff. April 30, 2019; 2019 Pub.Acts, c. 508, § 1, eff. June 3, 2019; 2020 Pub.Acts, c. 791, §§ 1, 2, eff. Jan. 1, 2021.

**Formerly** 1950 Code Supp., § 4406.52; Williams' Code, § 4406.44; § 6-1315.

T. C. A. § 7-34-115, TN ST § 7-34-115

Current through the end of the 2020 Second Extraordinary Session of the 111th Tennessee General Assembly. Pursuant to §§ 1-1-110, 1-1-111, and 1-2-114, the Tennessee Code Commission certifies the final, official version of the Tennessee Code and, until then, may make editorial changes to the statutes. References to the updates made by the most recent legislative session should be to the Public Chapter and not to the T.C.A. until final revisions have been made to the text, numbering, and hierarchical headings on Westlaw to conform to the official text.



Regina Fowler &lt;rfowler@thompsons-station.com&gt;

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**Update on UB Annual Training**

1 message

Regina Fowler &lt;rfowler@thompsons-station.com&gt;

Mon, Nov 16, 2020 at 11:49

To: Utility Board &lt;UtilityBoard@thompsons-station.com&gt;, Kirk Vandivort &lt;kvandivort@rprvlaw.com&gt;, Kenneth McLawhon &lt;kmclawhon@thompsons-station.com&gt;, Andrew Mills &lt;amills@rprvlaw.com&gt;

Dear UB Members,

I reached out to the State of TN Comptroller's Office trying to obtain the status of each individual member. Please see the following email from the Comptroller's office pertaining to your UB training program.

Please contact Mr. Greer should you have any questions.

[Utilities@cot.tn.gov](mailto:Utilities@cot.tn.gov)

10:34 AM (47 minutes ago)

Each member must have 12 hours within one year of appointment. Then the following January 1 after that initial 12 hours is completed, their 3 year continuing education period begins.

We only keep track of hours for training on our website?

If they have used another provider, they should have those certificates.

Please have them contact me should they have any questions.

**John Greer***Assistant Director*

Comptroller of the Treasury

Division of Local Government Finance

425 Fifth Avenue North | Nashville, TN 37243

[John.Greer@cot.tn.gov](mailto:John.Greer@cot.tn.gov) | Direct Line 615.401.7879 | Main Line 615.747.5260[Utilities@cot.tn.gov](mailto:Utilities@cot.tn.gov)**Mission: To Make Government Work Better**

REMINDER:

As a reminder, each board member is required to attend and complete annual training.

Attached please find the current statutory requirements and a new statute that takes effect January 1, 2021, but doesn't impact the training requirements. The revised statute modifies how revenues are to be devoted related to a natural gas utility systems.

Specific reference to **Section (j) of the TENN. CODE ANN. § 7-34-115.**

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**2 attachments** **Statute on Training and Continuing Education (5).pdf**

2082K

**Statute on Training and Continuing Education effective 1.1.21 (2).pdf**

4268K

# Monthly Finance Report

Town of Thompson's Station

For the period ended October 31, 2020



Prepared by

**Steve Banks, Finance Director**

Prepared on

**November 3, 2020**



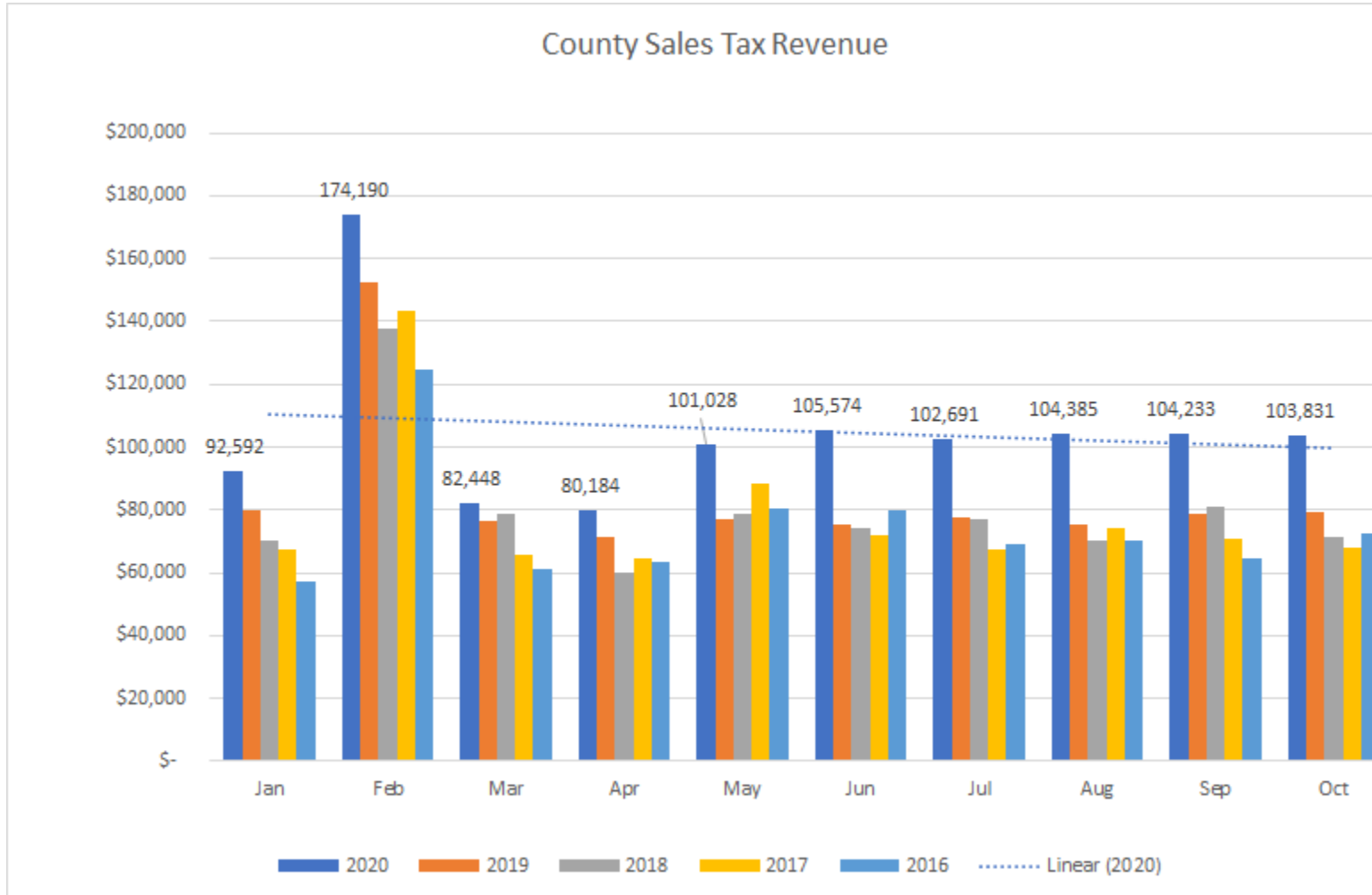
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# Financial Summary - Notes

County Sales Tax Revenue is received at the end of each month and typically lags by 2 months.



# New Residential Permits Issued

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## New Residential Permits Issued 2016 -2020

### Monthly Comparison

	2016	2017	2018	2019	2020
January	17	11	12	19	12
February	16	29	24	6	13
March	23	21	17	16	11
April	19	6	24	33	20
May	23	18	15	23	14
June	24	13	10	14	22
July	10	21	17	13	12
August	19	17	31	25	5
September	4	26	21	15	20
October	17	9	17	8	8
November	13	43	12	15	
December	13	8	5	16	
TOTAL FOR YEAR:	198	222	205	203	137
SFR:	153	181	173	160	108
TWN:	39	33	22	26	28
OTHER:	6	8	10	17	1

# Current Debt Obligations

	10/31/2020				
	<b>Current Debt as of this report</b>				
Debt Limit	\$	5,000,000			
Current Debt Balances					
Gen Fund Notes	\$	1,635,900			
Wastewater Note	\$	287,037			
Debt Limit Avail.	\$	3,077,063			
<b>Capital Improvement Projects (Totals as presented at July 22, 2020 BOMA Workshop)</b>					
		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>
					<u>FY2025</u>
General Fund	\$	2,904,000	\$ 4,825,800	\$ 9,063,600	\$ 5,163,600
					\$ 4,447,900
Wastewater Fund	\$	3,505,000	\$ 11,350,000	\$ -	\$ 670,000
					\$ 9,000,000
<b>Total CIP</b>	\$	<b>6,409,000</b>	<b>\$ 16,175,800</b>	<b>\$ 9,063,600</b>	<b>\$ 5,833,600</b>
					<b>\$ 13,447,900</b>

# General Fund: Budget VS Actuals

July 2020 - June 2021

	General Fund				Total			
	Actual	Budget	Remaining	% of Budget	Actual	Budget	Remaining	% of Budget
<b>INCOME</b>								
34100 Total Property Tax Revenues	1,271	290,000	288,729	0.00 %	1,271	290,000	288,729	0.00 %
34200 Total Sales Tax Revenues	654,243	1,650,000	995,757	40.00 %	654,243	1,650,000	995,757	40.00 %
34300 Total Gas Tax Revenues	59,582	175,000	115,418	34.00 %	59,582	175,000	115,418	34.00 %
34400 Total Building/Impact Fees	415,928	702,000	286,072	59.00 %	415,928	702,000	286,072	59.00 %
34500 Total Alcohol Tax Revenues	56,245	134,600	78,355	42.00 %	56,245	134,600	78,355	42.00 %
34600 Total Grants	164,926	164,000	-926	101.00 %	164,926	164,000	-926	101.00 %
34700 Total All Other Revenues	33,004	137,200	104,196	24.00 %	33,004	137,200	104,196	24.00 %
<b>Total Income</b>	<b>1,385,199</b>	<b>3,252,800</b>	<b>1,867,601</b>	<b>43.00 %</b>	<b>1,385,199</b>	<b>3,252,800</b>	<b>1,867,601</b>	<b>43.00 %</b>
<b>GROSS PROFIT</b>	<b>1,385,199</b>	<b>3,252,800</b>	<b>1,867,601</b>	<b>43.00 %</b>	<b>1,385,199</b>	<b>3,252,800</b>	<b>1,867,601</b>	<b>43.00 %</b>
<b>EXPENSES</b>								
43100 Total Payroll Costs	267,080	858,634	591,554	31.00 %	267,080	858,634	591,554	31.00 %
43200 Total Streets and Roads	41,973	236,000	194,027	18.00 %	41,973	236,000	194,027	18.00 %
43300 Total Professional Fees	108,249	413,000	304,751	26.00 %	108,249	413,000	304,751	26.00 %
43400 Total Operating Costs	111,027	243,650	132,623	46.00 %	111,027	243,650	132,623	46.00 %
43500 Total County Services	108,122	133,000	24,878	81.00 %	108,122	133,000	24,878	81.00 %
49030 Debt Service	140,903	294,211	153,308	48.00 %	140,903	294,211	153,308	48.00 %
49900 Total Capital Improvement Costs	199,646	2,904,000	2,704,354	7.00 %	199,646	2,904,000	2,704,354	7.00 %
<b>Total Expenses</b>	<b>976,998</b>	<b>5,082,495</b>	<b>4,105,497</b>	<b>19.00 %</b>	<b>976,998</b>	<b>5,082,495</b>	<b>4,105,497</b>	<b>19.00 %</b>
<b>NET OPERATING INCOME</b>	<b>408,201</b>	<b>-1,829,695</b>	<b>-2,237,896</b>	<b>-22.00 %</b>	<b>408,201</b>	<b>-1,829,695</b>	<b>-2,237,896</b>	<b>-22.00 %</b>
<b>NET INCOME</b>	<b>\$408,201</b>	<b>\$ -1,829,695</b>	<b>\$ -2,237,896</b>	<b>-22.00 %</b>	<b>\$408,201</b>	<b>\$ -1,829,695</b>	<b>\$ -2,237,896</b>	<b>-22.00 %</b>

# General Fund - Statement of Activities

July - October, 2020

	Jul - Sep, 2020				Oct 2020				Total			
	Current	Jul - Sep, 2019 (PY)	Change	% Change	Current	Oct 2019 (PY)	Change	% Change	Current	Jul - Oct, 2019 (PY)	Change	% Change
<b>INCOME</b>												
34100 Total Property Tax Revenues	1,111	2,888	-1,777	-62.00 %	160	4	155	3,584.00 %	1,271	2,892	-1,622	-56.00 %
34200 Total Sales Tax Revenues	505,962	374,680	131,282	35.00 %	148,281	124,475	23,806	19.00 %	654,243	499,155	155,088	31.00 %
34300 Total Gas Tax Revenues	44,417	46,710	-2,293	-5.00 %	15,165	16,173	-1,009	-6.00 %	59,582	62,883	-3,302	-5.00 %
34400 Total Building/Impact Fees	346,022	259,659	86,363	33.00 %	69,906	25,343	44,564	176.00 %	415,928	285,001	130,927	46.00 %
34500 Total Alcohol Tax Revenues	42,595	34,299	8,297	24.00 %	13,650	11,549	2,101	18.00 %	56,245	45,847	10,398	23.00 %
34600 Total Grants	164,926		164,926						164,926	0	164,926	0%
34700 Total All Other Revenues	21,244	21,461	-217	-1.00 %	11,510	3,650	7,861	215.00 %	32,754	25,111	7,643	30.00 %
<b>Total Income</b>	<b>1,126,278</b>	<b>739,697</b>	<b>386,581</b>	<b>52.00 %</b>	<b>258,671</b>	<b>181,193</b>	<b>77,478</b>	<b>43.00 %</b>	<b>1,384,949</b>	<b>920,890</b>	<b>464,059</b>	<b>50.00 %</b>
<b>GROSS PROFIT</b>	<b>1,126,278</b>	<b>739,697</b>	<b>386,581</b>	<b>52.00 %</b>	<b>258,671</b>	<b>181,193</b>	<b>77,478</b>	<b>43.00 %</b>	<b>1,384,949</b>	<b>920,890</b>	<b>464,059</b>	<b>50.00 %</b>
<b>EXPENSES</b>												
43100 Total Payroll Costs	194,157	194,923	-766	-0.00 %	68,989	86,389	-17,399	-20.00 %	263,146	281,312	-18,165	-6.00 %
43200 Total Streets and Roads	33,675	19,327	14,348	74.00 %	3,098	7,298	-4,201	-58.00 %	36,773	26,626	10,147	38.00 %
43300 Total Professional Fees	60,045	87,114	-27,069	-31.00 %	48,204	70,700	-22,496	-32.00 %	108,249	157,814	-49,565	-31.00 %
43400 Total Operating Costs	92,414	103,092	-10,678	-10.00 %	18,572	16,614	1,959	12.00 %	110,987	119,706	-8,719	-7.00 %
43500 Total County Services	108,122	26,978	81,145	301.00 %		8,993	-8,993	-100.00 %	108,122	35,970	72,152	201.00 %
49030 Debt Service	140,903	144,105	-3,202	-2.00 %					140,903	144,105	-3,202	-2.00 %
49900 Total Capital Improvement Costs	126,596	6,166	120,430	1,953.00 %	73,050	79,502	-6,453	-8.00 %	199,646	85,669	113,977	133.00 %
<b>Total Expenses</b>	<b>755,912</b>	<b>581,705</b>	<b>174,207</b>	<b>30.00 %</b>	<b>211,913</b>	<b>269,496</b>	<b>-57,583</b>	<b>-21.00 %</b>	<b>967,825</b>	<b>851,201</b>	<b>116,625</b>	<b>14.00 %</b>
<b>NET OPERATING INCOME</b>	<b>370,365</b>	<b>157,992</b>	<b>212,373</b>	<b>134.00 %</b>	<b>46,758</b>	<b>-88,303</b>	<b>135,061</b>	<b>153.00 %</b>	<b>417,124</b>	<b>69,689</b>	<b>347,435</b>	<b>499.00 %</b>
<b>NET INCOME</b>	<b>\$370,365</b>	<b>\$157,992</b>	<b>\$212,373</b>	<b>134.00 %</b>	<b>\$46,758</b>	<b>\$ -88,303</b>	<b>\$135,061</b>	<b>153.00 %</b>	<b>\$417,124</b>	<b>\$69,689</b>	<b>\$347,435</b>	<b>499.00 %</b>

# General Fund - EXPANDED Activities

July - October, 2020

	Jul 2020		Aug 2020		Sep 2020		Oct 2020		Total		
	Current	Jul 2019 (PY)	Current	Aug 2019 (PY)	Current	Sep 2019 (PY)	Current	Oct 2019 (PY)	Current	Jul - Oct, 2019 (PY)	
<b>INCOME</b>											
34100 Total Property Tax Revenues										0	0
31111 Real Property Tax Revenue	676	717	101	2,135	334	36	160	4	1,271		2,892
<b>Total 34100 Total Property Tax Revenues</b>	<b>676</b>	<b>717</b>	<b>101</b>	<b>2,135</b>	<b>334</b>	<b>36</b>	<b>160</b>	<b>4</b>	<b>1,271</b>		<b>2,892</b>
34200 Total Sales Tax Revenues										0	0
31610 Local Sales Tax - Trustee	102,691	77,907	104,385	75,536	104,233	78,839	103,831	79,335	415,139		311,617
31810 Adequate School Facilities Tax	5,009	4,854	5,070	5,072	4,777	5,842	5,021	3,814	19,878		19,582
32260 Business Tax Revenue	58,066	4,258	2,658	8,505	8,840	4,019	2,031	303	71,596		17,085
33510 Local Sales Tax - State	36,731	36,953	39,706	41,942	33,797	30,952	37,397	41,022	147,630		150,870
<b>Total 34200 Total Sales Tax Revenues</b>	<b>202,497</b>	<b>123,972</b>	<b>151,818</b>	<b>131,055</b>	<b>151,647</b>	<b>119,653</b>	<b>148,281</b>	<b>124,475</b>	<b>654,243</b>		<b>499,155</b>
34300 Total Gas Tax Revenues										0	0
33552 State Streets & Trans. Revenue	782	782	782	782	782	782	782	782	3,128		3,128
33553 SSA - Motor Fuel Tax	6,700	7,897	7,609	7,627	7,259	7,954	7,382	7,871	28,950		31,349
33554 SSA - 1989 Gas Tax	3,001	1,256	1,174	1,183	1,165	1,321	1,153	1,253	6,492		5,013
33555 SSA - 3 Cent Gas Tax		2,327	2,175	2,192	2,158	2,447	2,136	2,322	6,469		9,288
33556 SSA - 2017 Gas Tax	3,366	3,156	3,833	3,051	3,632	3,953	3,712	3,945	14,543		14,106
<b>Total 34300 Total Gas Tax Revenues</b>	<b>13,849</b>	<b>15,418</b>	<b>15,573</b>	<b>14,835</b>	<b>14,996</b>	<b>16,457</b>	<b>15,165</b>	<b>16,173</b>	<b>59,582</b>		<b>62,883</b>
34400 Total Building/Impact Fees										0	0
32200 Building Permits	25,079	26,220	210,864	44,271	21,520	33,391	24,590	10,540	282,054		114,422
32230 Submittal & Review Fees	10,963	425	225	800	2,125	275	2,200	3,013	15,513		4,513
32300 Impact Fees	35,057	38,628	15,037	69,275	25,151	46,374	43,116	11,790	118,361		166,067
<b>Total 34400 Total Building/Impact Fees</b>	<b>71,099</b>	<b>65,273</b>	<b>226,126</b>	<b>114,346</b>	<b>48,796</b>	<b>80,040</b>	<b>69,906</b>	<b>25,343</b>	<b>415,928</b>		<b>285,001</b>
34500 Total Alcohol Tax Revenues										0	0
31710 Wholesale Beer Tax	12,285	9,430	11,820	9,856	10,098	10,137	12,318	9,179	46,521		38,603
31720 Wholesale Liquor Tax	1,877	187	2,454	1,354	1,836	992	682	1,802	6,849		4,336
33535 Mixed Drink Tax	850	620	669	1,155	706	568	650	567	2,875		2,909
<b>Total 34500 Total Alcohol Tax Revenues</b>	<b>15,013</b>	<b>10,237</b>	<b>14,943</b>	<b>12,365</b>	<b>12,640</b>	<b>11,697</b>	<b>13,650</b>	<b>11,549</b>	<b>56,245</b>		<b>45,847</b>
34600 Total Grants										0	0
33730 St of TN Grants					164,926				164,926		0
<b>Total 34600 Total Grants</b>					<b>164,926</b>				<b>164,926</b>		<b>0</b>
34700 Total All Other Revenues										0	0
31900 CATV Franchise Fee Income		4,799	6,361	2,948			3,106		9,466		7,747
32245 Miscellaneous Fees							250	392	250		392
36120 Interest Earned - Invest. Accts	891	3,189	1,378	3,328	1,050	3,036	1,184	2,561	4,502		12,115
37746 Parks Revenue	56	1,050	5,748	2,087	3,461	899	5,871	1,322	15,136		5,358
37747 Parks Deposit Return		-200		-1,400				-1,200	0		-2,800
<b>Total 37746 Parks Revenue</b>	<b>56</b>	<b>850</b>	<b>5,748</b>	<b>687</b>	<b>3,461</b>	<b>899</b>	<b>5,871</b>	<b>122</b>	<b>15,136</b>		<b>2,558</b>
37990 Other Revenue	850	575	850	575	600	575	1,100	575	3,400		2,300
<b>Total 34700 Total All Other Revenues</b>	<b>1,797</b>	<b>9,413</b>	<b>14,336</b>	<b>7,538</b>	<b>5,111</b>	<b>4,510</b>	<b>11,510</b>	<b>3,650</b>	<b>32,754</b>		<b>25,111</b>
<b>Total Income</b>	<b>304,931</b>	<b>225,030</b>	<b>422,896</b>	<b>282,274</b>	<b>398,450</b>	<b>232,393</b>	<b>258,671</b>	<b>181,193</b>	<b>1,384,949</b>		<b>920,890</b>
<b>GROSS PROFIT</b>	<b>304,931</b>	<b>225,030</b>	<b>422,896</b>	<b>282,274</b>	<b>398,450</b>	<b>232,393</b>	<b>258,671</b>	<b>181,193</b>	<b>1,384,949</b>		<b>920,890</b>
<b>EXPENSES</b>											
43100 Total Payroll Costs										0	0
41110 Payroll Expense	54,966	44,300	47,224	52,810	47,167	55,663	55,147	63,228	204,505		216,001

	Jul 2020		Aug 2020		Sep 2020		Oct 2020		Total	
	Current	Jul 2019 (PY)	Current	Aug 2019 (PY)	Current	Sep 2019 (PY)	Current	Oct 2019 (PY)	Current	Jul - Oct, 2019 (PY)
41141 Payroll Taxes - FICA	3,397	2,850	2,917	3,274	2,910	3,451	3,404	3,914	12,629	13,489
41142 Payroll Taxes - Medicare	795	667	682	766	681	807	796	917	2,954	3,156
41147 Payroll Taxes - SUTA	137	110	-128	58		86	53	143	62	397
41289 Employee Retirement Expense	2,647	5,465	2,204	2,164	2,201	2,221	2,663	2,669	9,715	12,518
41514 Insurance - Employee Medical	10,536	6,876	8,227	4,895	7,593	8,461	6,926	15,518	33,282	35,750
<b>Total 43100 Total Payroll Costs</b>	<b>72,479</b>	<b>60,267</b>	<b>61,127</b>	<b>63,967</b>	<b>60,552</b>	<b>70,689</b>	<b>68,989</b>	<b>86,389</b>	<b>263,146</b>	<b>281,312</b>
43200 Total Streets and Roads									0	0
41264 Repairs & Maint - Vehicles		160		2,300		1,198		259	0	3,917
41268 Repairs & Maint-Roads, Drainage	3,073	1,820	-11	2,188	3,818	1,792	1,660	2,078	8,541	7,879
41269 SSA - Street Repair Expense	337	630	10,122	2,092	12,670	838	498	3,211	23,627	6,771
41270 Vehicle Fuel & Oil Expense	2,603	2,441		1,603	1,062	2,266	939	1,750	4,605	8,059
<b>Total 43200 Total Streets and Roads</b>	<b>6,014</b>	<b>5,051</b>	<b>10,111</b>	<b>8,183</b>	<b>17,551</b>	<b>6,093</b>	<b>3,098</b>	<b>7,298</b>	<b>36,773</b>	<b>26,626</b>
43300 Total Professional Fees									0	0
41252 Prof. Fees - Legal Fees		20,680	16,100		19,883	21,810	18,120	18,339	54,103	60,829
41253 Prof. Fees - Auditor				1,500		2,500	6,600		6,600	4,000
41254 Prof. Fees-Consulting Engineers	8,582	1,815		9,878	12,490	13,751	20,984	52,362	42,056	77,805
41259 Prof. Fees - Other		15,180	2,990				2,500		5,490	15,180
<b>Total 43300 Total Professional Fees</b>	<b>8,582</b>	<b>37,675</b>	<b>19,090</b>	<b>11,378</b>	<b>32,373</b>	<b>38,061</b>	<b>48,204</b>	<b>70,700</b>	<b>108,249</b>	<b>157,814</b>
43400 Total Operating Costs									0	0
41211 Postage, Freight & Express Chgs		156			289		15		304	156
41221 Printing, Forms & Photocopy Exp		467							0	467
41231 Publication of Legal Notices		95	236	208	47	52	86	307	369	663
41235 Memberships & Subscriptions	1,785	1,750			452		861	840	3,098	2,590
41241 Utilities - Electricity	940	938	1,129	1,223	1,030	1,168	697	1,080	3,796	4,410
41242 Utilities - Water	191	257	172	210	163	271	212	283	739	1,021
41244 Utilities - Gas	79	78	79	82	79	82	79	78	314	320
41245 Telecommunications Expense	450	405	450	425	450	440	4,607	440	5,957	1,710
41265 Parks & Rec. Expense	500	500	500	500	519	1,817	2,189	563	3,708	3,380
41280 Travel Expense		774							0	774
41285 Continuing Education Expense		1,493	319		219	165	319	200	857	1,858
41300 Economic Development Expense	399	500				599	200	200	599	1,299
41311 Office Expense	7,935	6,692	5,980	19,736	6,234	7,004	8,996	12,623	29,146	46,056
41511 Insurance - Property		23,064	28,646		-1,500	-1,250			27,146	21,814
41512 Insurance - Workers Comp.			15,233	14,486			310		15,543	14,486
41513 Insurance - Liability				16,009	4,582				4,582	16,009
41515 Insurance - Auto				2,694	3,204				3,204	2,694
41516 Insurance - E & O					10,624				10,624	0
42100 Permits and Fees					1,000				1,000	0
<b>Total 43400 Total Operating Costs</b>	<b>12,280</b>	<b>37,170</b>	<b>52,743</b>	<b>55,573</b>	<b>27,392</b>	<b>10,348</b>	<b>18,572</b>	<b>16,614</b>	<b>110,987</b>	<b>119,706</b>
43500 Total County Services									0	0
41291 Animal Control Services	8,122	659		659		659		659	8,122	2,637
41800 Emergency Services	100,000	8,333		8,333		8,333		8,333	100,000	33,333
<b>Total 43500 Total County Services</b>	<b>108,122</b>	<b>8,993</b>		<b>8,993</b>		<b>8,993</b>		<b>8,993</b>	<b>108,122</b>	<b>35,970</b>
49030 Debt Service					140,903	144,105			140,903	144,105
49900 Total Capital Improvement Costs									0	0
41940 Capital Projects									0	0
1555 Office Renovations						1,966			0	1,966



	Jul 2020		Aug 2020		Sep 2020		Oct 2020		Total	
	Current	Jul 2019 (PY)	Current	Aug 2019 (PY)	Current	Sep 2019 (PY)	Current	Oct 2019 (PY)	Current	Jul - Oct, 2019 (PY)
Approved Budget Capital Expenditures							18,960	79,502	18,960	79,502
Critz Lane Phase 1	28,800		9,331	4,200	1,270		4,980		44,381	4,200
Park Improvements			37,145		50,050		49,110		136,305	0
<b>Total 41940 Capital Projects</b>	<b>28,800</b>		<b>46,476</b>	<b>4,200</b>	<b>51,320</b>	<b>1,966</b>	<b>73,050</b>	<b>79,502</b>	<b>199,646</b>	<b>85,669</b>
<b>Total 49900 Total Capital Improvement Costs</b>	<b>28,800</b>		<b>46,476</b>	<b>4,200</b>	<b>51,320</b>	<b>1,966</b>	<b>73,050</b>	<b>79,502</b>	<b>199,646</b>	<b>85,669</b>
<b>Total Expenses</b>	<b>236,276</b>	<b>149,155</b>	<b>189,547</b>	<b>152,294</b>	<b>330,090</b>	<b>280,256</b>	<b>211,913</b>	<b>269,496</b>	<b>967,825</b>	<b>851,201</b>
NET OPERATING INCOME	68,655	75,875	233,350	129,980	68,361	-47,863	46,758	-88,303	417,124	69,689
NET INCOME	\$68,655	\$75,875	\$233,350	\$129,980	\$68,361	\$ -47,863	\$46,758	\$ -88,303	\$417,124	\$69,689

# General Fund - Capital Expenditures

July - October, 2020

Date	Transaction Type	Num	Name	Division	Class	Memo/Description	Amount
<b>Ordinary Income/Expenses</b>							
<b>Expenses</b>							
<b>49900 Total Capital Improvement Costs</b>							
<b>41940 Capital Projects</b>							
<b>Approved Budget Capital Expenditures</b>							
10/26/2020	Bill	INV-78439	Dude Solutions	General Fund	8000 - Town Hall	Software connection and configuration fees	18,960
<b>Total for Approved Budget Capital Expenditures</b>							<b>\$18,960</b>
<b>Critz Lane Phase 1</b>							
07/31/2020	Check	5881	Wells Fargo Bank	General Fund	4500 Community Development	ROW Tract #18 - Richard and Linda Emeott	2,081
07/31/2020	Check	5880	Richard and Linda Emeott	General Fund	4500 Community Development	ROW Tract #18	26,719
08/01/2020	Bill	20-11732	Ragan-Smith Associates, Inc.	General Fund	8000 - Town Hall	CEI Services for Critz Lane Phase 1 pre-bid	8,890
08/01/2020	Bill	1507	Reynolds, Potter, Ragan & Vandivort, PLC	General Fund	4500 Community Development	ROW Critz Lane phase 1	260
08/01/2020	Bill	20-11732	Ragan-Smith Associates, Inc.	General Fund	8000 - Town Hall	CEI pre-bidding out of pocket expenses	181
09/11/2020	Bill	1538	Reynolds, Potter, Ragan & Vandivort, PLC	General Fund	4500 Community Development	ROW and other Critz project	1,020

Date	Transaction Type	Num	Name	Division	Class	Memo/Description	Amount
09/18/2020	Check	5917	Benjamin and Claire Hailey	General Fund	4500 Community Development	Mail box compenstation	250
10/01/2020	Bill	182058	Barge Design Solutions, Inc.	General Fund	4500 Community Development	Relocation of Sewer Lines for Critz Lane Phase 1 contstruction	4,648
10/08/2020	Check	5930	Williamson County Register of Deeds	General Fund	4500 Community Development	2730 Critz Lane - Tract 18	12
10/09/2020	Bill	1571	Reynolds, Potter, Ragan & Vandivort, PLC	General Fund	4500 Community Development	Closing for Critz Lane ROW	320
<b>Total for Critz Lane Phase 1</b>							<b>\$44,381</b>

**Park Improvements**

08/01/2020	Bill	118181002-0720	Kimley-Horn	General Fund	9000 - Parks & Recreation	Resolution 2020-002 - ATP Grant for Phase 2 of Trailways grant through Preservation Park	21,670
08/01/2020	Bill	118181003-0720	Kimley-Horn	General Fund	9000 - Parks & Recreation	ATP Grant - Greenways Phase 3 trailways	15,475
09/09/2020	Bill	118181003-0820	Kimley-Horn	General Fund	9000 - Parks & Recreation	ATP Grant - Greenways Phase 3 trailways	26,625
09/09/2020	Bill	118181002-0820	Kimley-Horn	General Fund	9000 - Parks & Recreation	Resolution 2020-002 - ATP Grant for Phase 2 of Trailways grant through Preservation Park	23,425

Date	Transaction Type	Num	Name	Division	Class	Memo/Description	Amount
10/01/2020	Bill	118181002-0920	Kimley-Horn	General Fund	9000 - Parks & Recreation	Resolution 2020-002 - ATP Grant for Phase 2 of Trailways grant through Preservation Park	17,785
10/01/2020	Bill	118181003-0920	Kimley-Horn	General Fund	9000 - Parks & Recreation	ATP Grant - Greenways Phase 3 trailways	31,325
<b>Total for Park Improvements</b>							<b>\$136,305</b>
<b>Total for 41940 Capital Projects</b>							<b>\$199,646</b>
<b>Total for 49900 Total Capital Improvement Costs</b>							<b>\$199,646</b>
<b>Total for Expenses</b>							<b>\$199,646</b>
<b>Net Income</b>							<b>\$ -199,646</b>

# General Fund Debt Obligations

July - October, 2020

Date	Transaction Type	Num	Name	Division	Class	Memo/Description	Amount	Balance
<b>Ordinary Income/Expenses</b>								
<b>Expenses</b>								
<b>49030 Debt Service</b>								
09/09/2020	Check	5908	First Horizon Bank	General Fund	8000 - Town Hall	Interest payment - Loan 80303732	18,705	18,705
09/23/2020	Bill	Note168026 3	First Farmers & Merchants Bank	General Fund	8000 - Town Hall	Principle -	115,300	134,005
09/23/2020	Bill	Note168026 3	First Farmers & Merchants Bank	General Fund	8000 - Town Hall	Interest	6,898	140,903
<b>Total for 49030 Debt Service</b>							<b>\$140,903</b>	
<b>Total for Expenses</b>							<b>\$140,903</b>	
<b>Net Income</b>							<b>\$ -140,903</b>	

## NOTE

First Horizon note payable

Balance \$1,290,000 Interest Rate is 2.90% Interest paid semi-annually, principal paid annually

First Farmers note payable

Balance \$ 345,900 Interest Rate is 2.85 % Interest paid semi-annually, principal paid annually

# Wastewater Fund Budget VS Actuals

July - October, 2020

	Wastewater					Total				
	Actual	Budget	over Budget	Remaining	% Remaining	Actual	Budget	over Budget	Remaining	% Remaining
<b>INCOME</b>										
34090 Total Wastewater Fees	445,518	437,656	7,862	-7,862	-2.00 %	445,518	437,656	7,862	-7,862	-2.00 %
341090 Total Tap Fees	173,851	104,168	69,683	-69,683	-67.00 %	173,851	104,168	69,683	-69,683	-67.00 %
34700 Total All Other Revenues	2,470	4,940	-2,470	2,470	50.00 %	2,470	4,940	-2,470	2,470	50.00 %
<b>Total Income</b>	<b>621,840</b>	<b>546,764</b>	<b>75,076</b>	<b>-75,076</b>	<b>-14.00 %</b>	<b>621,840</b>	<b>546,764</b>	<b>75,076</b>	<b>-75,076</b>	<b>-14.00 %</b>
<b>GROSS PROFIT</b>	<b>621,840</b>	<b>546,764</b>	<b>75,076</b>	<b>-75,076</b>	<b>-14.00 %</b>	<b>621,840</b>	<b>546,764</b>	<b>75,076</b>	<b>-75,076</b>	<b>-14.00 %</b>
<b>EXPENSES</b>										
43100 Total Payroll Costs	48,195	98,202	-50,007	50,007	51.00 %	48,195	98,202	-50,007	50,007	51.00 %
43200 Total Streets and Roads	224		224	-224		224	0	224	-224	0%
43300 Total Professional Fees	105,763	56,664	49,099	-49,099	-87.00 %	105,763	56,664	49,099	-49,099	-87.00 %
43400 Total Operating Costs	65,267	86,608	-21,341	21,341	25.00 %	65,267	86,608	-21,341	21,341	25.00 %
43600 Total Interest Expense	2,575	3,168	-593	593	19.00 %	2,575	3,168	-593	593	19.00 %
49900 Total Capital Improvement Costs	946,528	1,161,668	-215,140	215,140	19.00 %	946,528	1,161,668	-215,140	215,140	19.00 %
<b>Total Expenses</b>	<b>1,168,552</b>	<b>1,406,310</b>	<b>-237,758</b>	<b>237,758</b>	<b>17.00 %</b>	<b>1,168,552</b>	<b>1,406,310</b>	<b>-237,758</b>	<b>237,758</b>	<b>17.00 %</b>
<b>NET OPERATING INCOME</b>	<b>-546,712</b>	<b>-859,546</b>	<b>312,834</b>	<b>-312,834</b>	<b>36.00 %</b>	<b>-546,712</b>	<b>-859,546</b>	<b>312,834</b>	<b>-312,834</b>	<b>36.00 %</b>
<b>OTHER EXPENSES</b>										
Depreciation	150,000	176,648	-26,648	26,648	15.00 %	150,000	176,648	-26,648	26,648	15.00 %
<b>Total Other Expenses</b>	<b>150,000</b>	<b>176,648</b>	<b>-26,648</b>	<b>26,648</b>	<b>15.00 %</b>	<b>150,000</b>	<b>176,648</b>	<b>-26,648</b>	<b>26,648</b>	<b>15.00 %</b>
<b>NET OTHER INCOME</b>	<b>-150,000</b>	<b>-176,648</b>	<b>26,648</b>	<b>-26,648</b>	<b>15.00 %</b>	<b>-150,000</b>	<b>-176,648</b>	<b>26,648</b>	<b>-26,648</b>	<b>15.00 %</b>
<b>NET INCOME</b>	<b>\$ -696,712</b>	<b>\$ -1,036,194</b>	<b>\$339,482</b>	<b>\$ -339,482</b>	<b>33.00 %</b>	<b>\$ -696,712</b>	<b>\$ -1,036,194</b>	<b>\$339,482</b>	<b>\$ -339,482</b>	<b>33.00 %</b>

# Wastewater Fund Statement of Activities

July - October, 2020

	Jul - Sep, 2020				Oct 2020				Total			
	Current	Jul - Sep, 2019 (PY)	Change	% Change	Current	Oct 2019 (PY)	Change	% Change	Current	Jul - Oct, 2019 (PY)	Change	% Change
<b>INCOME</b>												
34090 Total Wastewater Fees	341,652	317,439	24,213	8.00 %	103,866	110,650	-6,784	-6.00 %	445,518	428,089	17,429	4.00 %
341090 Total Tap Fees	111,701	130,000	-18,299	-14.00 %	62,151	15,000	47,151	314.00 %	173,851	145,000	28,851	20.00 %
34700 Total All Other Revenues	1,909	6,057	-4,148	-68.00 %	561	-45	606	1,352.00 %	2,470	6,012	-3,542	-59.00 %
<b>Total Income</b>	<b>455,262</b>	<b>453,496</b>	<b>1,766</b>	<b>0.00 %</b>	<b>166,578</b>	<b>125,605</b>	<b>40,973</b>	<b>33.00 %</b>	<b>621,840</b>	<b>579,101</b>	<b>42,739</b>	<b>7.00 %</b>
<b>GROSS PROFIT</b>	<b>455,262</b>	<b>453,496</b>	<b>1,766</b>	<b>0.00 %</b>	<b>166,578</b>	<b>125,605</b>	<b>40,973</b>	<b>33.00 %</b>	<b>621,840</b>	<b>579,101</b>	<b>42,739</b>	<b>7.00 %</b>
<b>EXPENSES</b>												
43100 Total Payroll Costs	36,146	35,600	547	2.00 %	12,049	11,867	182	2.00 %	48,195	47,466	729	2.00 %
43200 Total Streets and Roads					224		224		224	0	224	0%
43300 Total Professional Fees	2,800	17,399	-14,599	-84.00 %	102,963	16,295	86,668	532.00 %	105,763	33,694	72,069	214.00 %
43400 Total Operating Costs	40,694	50,185	-9,491	-19.00 %	24,572	12,765	11,808	93.00 %	65,267	62,950	2,317	4.00 %
43600 Total Interest Expense	1,970	2,666	-696	-26.00 %	605	832	-227	-27.00 %	2,575	3,498	-923	-26.00 %
49900 Total Capital Improvement Costs	831,931	8,412	823,519	9,790.00 %	114,598	30,739	83,858	273.00 %	946,528	39,151	907,377	2,318.00 %
<b>Total Expenses</b>	<b>913,542</b>	<b>114,262</b>	<b>799,280</b>	<b>700.00 %</b>	<b>255,010</b>	<b>72,497</b>	<b>182,513</b>	<b>252.00 %</b>	<b>1,168,552</b>	<b>186,759</b>	<b>981,794</b>	<b>526.00 %</b>
<b>NET OPERATING INCOME</b>	<b>-458,279</b>	<b>339,235</b>	<b>-797,514</b>	<b>-235.00 %</b>	<b>-88,433</b>	<b>53,108</b>	<b>-141,541</b>	<b>-267.00 %</b>	<b>-546,712</b>	<b>392,342</b>	<b>-939,055</b>	<b>-239.00 %</b>
<b>OTHER EXPENSES</b>												
Depreciation	112,500	112,500	0	0.00 %	37,500	37,500	0	0.00 %	150,000	150,000	0	0.00 %
<b>Total Other Expenses</b>	<b>112,500</b>	<b>112,500</b>	<b>0</b>	<b>0.00 %</b>	<b>37,500</b>	<b>37,500</b>	<b>0</b>	<b>0.00 %</b>	<b>150,000</b>	<b>150,000</b>	<b>0</b>	<b>0.00 %</b>
<b>NET OTHER INCOME</b>	<b>-112,500</b>	<b>-112,500</b>	<b>0</b>	<b>0.00 %</b>	<b>-37,500</b>	<b>-37,500</b>	<b>0</b>	<b>0.00 %</b>	<b>-150,000</b>	<b>-150,000</b>	<b>0</b>	<b>0.00 %</b>
<b>NET INCOME</b>	<b>\$ -570,779</b>	<b>\$226,735</b>	<b>\$ -797,514</b>	<b>-352.00 %</b>	<b>\$ -125,933</b>	<b>\$15,608</b>	<b>\$ -141,541</b>	<b>-907.00 %</b>	<b>\$ -696,712</b>	<b>\$242,342</b>	<b>\$ -939,055</b>	<b>-387.00 %</b>

# Wastewater Fund EXPANDED Activities

July - October, 2020

	Jul 2020		Aug 2020		Sep 2020		Oct 2020		Total	
	Current	Jul 2019 (PY)	Current	Aug 2019 (PY)	Current	Sep 2019 (PY)	Current	Oct 2019 (PY)	Current	Jul - Oct, 2019 (PY)
<b>INCOME</b>										
34090 Total Wastewater Fees									0	0
31000 Wastewater Treatment Fees	111,955	101,578	111,026	105,522	116,871	99,268	103,166	108,070	443,018	414,438
31010 Septage Disposal Fees	750	750	600	750	450	650	700	350	2,500	2,500
31050 Late Payment Penalty		3,460		1,782		3,678		2,230	0	11,151
<b>Total 34090 Total Wastewater Fees</b>	<b>112,705</b>	<b>105,788</b>	<b>111,626</b>	<b>108,054</b>	<b>117,321</b>	<b>103,597</b>	<b>103,866</b>	<b>110,650</b>	<b>445,518</b>	<b>428,089</b>
341090 Total Tap Fees									0	0
33000 Tap Fees	43,900	32,500	28,250	62,500	39,550	35,000	62,151	15,000	173,851	145,000
<b>Total 341090 Total Tap Fees</b>	<b>43,900</b>	<b>32,500</b>	<b>28,250</b>	<b>62,500</b>	<b>39,550</b>	<b>35,000</b>	<b>62,151</b>	<b>15,000</b>	<b>173,851</b>	<b>145,000</b>
34700 Total All Other Revenues									0	0
36120 Interest Earned - Invest. Accts	682	1,916	637	2,088	590	1,984	561	-45	2,470	5,942
37990 Other Revenue		70							0	70
<b>Total 34700 Total All Other Revenues</b>	<b>682</b>	<b>1,986</b>	<b>637</b>	<b>2,088</b>	<b>590</b>	<b>1,984</b>	<b>561</b>	<b>-45</b>	<b>2,470</b>	<b>6,012</b>
<b>Total Income</b>	<b>157,287</b>	<b>140,274</b>	<b>140,514</b>	<b>172,642</b>	<b>157,462</b>	<b>140,580</b>	<b>166,578</b>	<b>125,605</b>	<b>621,840</b>	<b>579,101</b>
<b>GROSS PROFIT</b>	<b>157,287</b>	<b>140,274</b>	<b>140,514</b>	<b>172,642</b>	<b>157,462</b>	<b>140,580</b>	<b>166,578</b>	<b>125,605</b>	<b>621,840</b>	<b>579,101</b>
<b>EXPENSES</b>										
43100 Total Payroll Costs									0	0
41110 Payroll Expense	9,351	9,061	9,351	9,317	9,351	9,189	9,351	9,189	37,404	36,756
41141 Payroll Taxes - FICA	580	562	580	578	580	570	580	570	2,319	2,279
41142 Payroll Taxes - Medicare	136	131	136	135	136	133	136	133	542	533
41289 Employee Retirement Expense	468	453	468	466	468	459	468	459	1,870	1,838
41514 Insurance - Employee Medical	1,515	1,515	1,515	1,515	1,515	1,515	1,515	1,515	6,060	6,060
<b>Total 43100 Total Payroll Costs</b>	<b>12,049</b>	<b>11,722</b>	<b>12,049</b>	<b>12,011</b>	<b>12,049</b>	<b>11,867</b>	<b>12,049</b>	<b>11,867</b>	<b>48,195</b>	<b>47,466</b>
43200 Total Streets and Roads									0	0
41270 Vehicle Fuel & Oil Expense							224		224	0
<b>Total 43200 Total Streets and Roads</b>							<b>224</b>		<b>224</b>	<b>0</b>
43300 Total Professional Fees									0	0
41252 Prof. Fees - Legal Fees			1,600		1,200	3,960	2,920	3,440	5,720	7,400
41254 Prof. Fees-Consulting Engineers				4,553			100,043	12,855	100,043	17,408
41259 Prof. Fees - Other		3,120		1,003		4,763			0	8,886
<b>Total 43300 Total Professional Fees</b>		<b>3,120</b>	<b>1,600</b>	<b>5,556</b>	<b>1,200</b>	<b>8,723</b>	<b>102,963</b>	<b>16,295</b>	<b>105,763</b>	<b>33,694</b>
43400 Total Operating Costs									0	0
41211 Postage, Freight & Express Chgs	698	456	456	669	708	456	1,363	655	3,225	2,237
41220 Lab Water Testing			325		163	163		163	488	325
41221 Printing, Forms & Photocopy Exp	486				492	1,140	951		1,929	1,140
41235 Memberships & Subscriptions	870								870	0
41241 Utilities - Electricity	6,478	8,314	6,288	7,726	8,756	7,360	7,913	7,871	29,435	31,271
41242 Utilities - Water	187	111	306	292	207	338	186	295	886	1,037
41245 Telecommunications Expense	155	155	155	155	635	165	155	155	1,099	629
41260 Repairs & Maint WW	686	12,256	2,006	3,984	4,914	1,550	4,635	830	12,241	18,620
41285 Continuing Education Expense					170				170	0
41311 Office Expense	126		2,469		128		7,406		10,129	0
41320 Supplies Expense		629		607	1,256	516	1,441	2,250	2,697	4,002
41691 Bank Charges	538	518	518	521	519	527	522	547	2,097	2,112



	Jul 2020		Aug 2020		Sep 2020		Oct 2020		Total	
	Current	Jul 2019 (PY)	Current	Aug 2019 (PY)	Current	Sep 2019 (PY)	Current	Oct 2019 (PY)	Current	Jul - Oct, 2019 (PY)
42100 Permits and Fees		827				750			0	1,577
<b>Total 43400 Total Operating Costs</b>	<b>10,223</b>	<b>23,266</b>	<b>12,523</b>	<b>13,954</b>	<b>17,949</b>	<b>12,965</b>	<b>24,572</b>	<b>12,765</b>	<b>65,267</b>	<b>62,950</b>
43600 Total Interest Expense									0	0
41633 Interest Expense - Note Payable	662	889	664	899	645	879	605	832	2,575	3,498
<b>Total 43600 Total Interest Expense</b>	<b>662</b>	<b>889</b>	<b>664</b>	<b>899</b>	<b>645</b>	<b>879</b>	<b>605</b>	<b>832</b>	<b>2,575</b>	<b>3,498</b>
49900 Total Capital Improvement Costs									0	0
41940 Capital Projects									0	0
Approved Budget Capital Expenditures	231,077		358,062	8,412	242,792		114,598	30,739	946,528	39,151
<b>Total 41940 Capital Projects</b>	<b>231,077</b>		<b>358,062</b>	<b>8,412</b>	<b>242,792</b>		<b>114,598</b>	<b>30,739</b>	<b>946,528</b>	<b>39,151</b>
<b>Total 49900 Total Capital Improvement Costs</b>	<b>231,077</b>		<b>358,062</b>	<b>8,412</b>	<b>242,792</b>		<b>114,598</b>	<b>30,739</b>	<b>946,528</b>	<b>39,151</b>
<b>Total Expenses</b>	<b>254,010</b>	<b>38,997</b>	<b>384,898</b>	<b>40,831</b>	<b>274,634</b>	<b>34,434</b>	<b>255,010</b>	<b>72,497</b>	<b>1,168,552</b>	<b>186,759</b>
<b>NET OPERATING INCOME</b>	<b>-96,723</b>	<b>101,277</b>	<b>-244,384</b>	<b>131,811</b>	<b>-117,172</b>	<b>106,146</b>	<b>-88,433</b>	<b>53,108</b>	<b>-546,712</b>	<b>392,342</b>
<b>OTHER EXPENSES</b>										
Depreciation	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	150,000	150,000
<b>Total Other Expenses</b>	<b>37,500</b>	<b>37,500</b>	<b>37,500</b>	<b>37,500</b>	<b>37,500</b>	<b>37,500</b>	<b>37,500</b>	<b>37,500</b>	<b>150,000</b>	<b>150,000</b>
<b>NET OTHER INCOME</b>	<b>-37,500</b>	<b>-37,500</b>	<b>-37,500</b>	<b>-37,500</b>	<b>-37,500</b>	<b>-37,500</b>	<b>-37,500</b>	<b>-37,500</b>	<b>-150,000</b>	<b>-150,000</b>
<b>NET INCOME</b>	<b>\$ -134,223</b>	<b>\$63,777</b>	<b>\$ -281,884</b>	<b>\$94,311</b>	<b>\$ -154,672</b>	<b>\$68,646</b>	<b>\$ -125,933</b>	<b>\$15,608</b>	<b>\$ -696,712</b>	<b>\$242,342</b>

# Wastewater Fund Capital Projects Activity

July - October, 2020

Date	Transaction Type	Num	Name	Division	Memo/Description	Amount
<b>Ordinary Income/Expenses</b>						
<b>Expenses</b>						
<b>49900 Total Capital Improvement Costs</b>						
<b>41940 Capital Projects</b>						
<b>Approved Budget Capital Expenditures</b>						
07/07/2020	Bill	Pay #9	W & O Construction Co.	Wastewater	Hill Property Drip Fields installation	221,327
07/17/2020	Bill	20413	EarthSearch Soil Consulting LLC	Wastewater	Alexander property soil testing - addition	9,750
08/04/2020	Bill	Pmt 10	W & O Construction Co.	Wastewater	Hill Property Drip Fields installation	140,691
08/10/2020	Bill	180595	Barge Design Solutions, Inc.	Wastewater	Hill property Drip Field project management	14,300
08/10/2020	Bill	180596	Barge Design Solutions, Inc.	Wastewater	WWTP Design BOMA resolution 2020-007	203,071
09/04/2020	Bill	181335	Barge Design Solutions, Inc.	Wastewater	Hill property Drip Field project management	11,289
09/04/2020	Bill	181336	Barge Design Solutions, Inc.	Wastewater	WWTP Design BOMA resolution 2020-007	116,507
09/11/2020	Bill	Pay no 11	W & O Construction Co.	Wastewater	Hill Property Drip Fields installation #11	114,996
10/01/2020	Bill	240656	USABlueBook	Wastewater	Freight expense on Blower	250
10/01/2020	Bill	182055	Barge Design Solutions, Inc.	Wastewater	Hill property Drip Field project management	4,869

Date	Transaction Type	Num	Name	Division	Memo/Description	Amount
10/08/2020	Bill	Pay no. 12	W & O Construction Co.	Wastewater	Hill Property Drip Fields installation	109,478
<b>Total for Approved Budget Capital Expenditures</b>						<b>\$946,528</b>
<b>Total for 41940 Capital Projects</b>						<b>\$946,528</b>
<b>Total for 49900 Total Capital Improvement Costs</b>						<b>\$946,528</b>
<b>Total for Expenses</b>						<b>\$946,528</b>
<b>Net Income</b>						<b>\$ -946,528</b>

# Unaudited CASH BALANCES



General Fund Cash Position	Aug	Sep	Oct
Checking	\$ 1,656,883	\$ 1,709,650	\$ 1,826,614
Savings	\$ 5,666,678	\$ 5,668,820	\$ 5,670,003
Less: Reserve	\$ (1,040,481)	\$ (1,040,481)	\$ (1,041,218)
<b>Total Cash</b>	<b>\$ 6,283,080</b>	<b>\$ 6,337,989</b>	<b>\$ 6,455,399</b>
Less:			
Note Balance (First Farmers)	\$ (461,200)	\$ (345,900)	\$ (345,900)
Note Balance (First Tennessee)	\$ (1,290,000)	\$ (1,290,000)	\$ (1,290,000)
Due to Wastewater Fund	\$ (70,793)	\$ (44,371)	\$ (49,496)
Accounts Payable	\$ (46,554)	\$ (5,383)	\$ (42,349)
Critz Lane Projects & related	\$ (1,528,900)	\$ (1,709,900)	\$ (1,712,075)
Committed	\$ (284,552)	\$ (248,628)	\$ (211,135)
<b>Total Available Funds</b>	<b>\$ 2,601,081</b>	<b>\$ 2,693,807</b>	<b>\$ 2,804,444</b>

Wastewater Funds Cash Position	Aug	Sep	Oct
Checking	\$ 61,564	\$ 86,344	\$ 166,361
Savings	\$ 3,090,174	\$ 3,141,401	\$ 2,941,963
Less: Reserve	\$ (522,158)	\$ (522,158)	\$ (522,158)
<b>Total Cash</b>	<b>\$ 2,629,580</b>	<b>\$ 2,705,587</b>	<b>\$ 2,586,166</b>
<i>Add:</i>			
Accounts Receivable	\$ 200,103	\$ 222,269	\$ 177,776
Due from Gen Fund	\$ 70,793	\$ 44,371	\$ 49,496
<i>Less:</i>			
Note Balance (Franklin Synergy)	\$ (305,556)	\$ (296,296)	\$ (263,482)
Accounts Payable	\$ (1,413)	\$ (3,478)	\$ (10,126)
Deposits	\$ (27,675)	\$ (33,150)	\$ (33,150)
<i>Less Committed:</i>			
Hill Prop Drip Fields	\$ (729,681)	\$ (631,013)	\$ (516,665)
Cell #1 repairs	\$ -	\$ -	\$ -
All Other	\$ (656,329)	\$ (839,594)	\$ (775,532)
<b>Total Available Funds</b>	<b>\$ 1,179,822</b>	<b>\$ 1,168,696</b>	<b>\$ 1,214,483</b>

